

**Unofficial Draft Copy**

As of: August 31, 2010 (1:42pm)

LC3334

\*\*\*\* Bill No. \*\*\*\*

Introduced By \*\*\*\*\*

By Request of the Legislative Council

A Bill for an Act entitled: "An Act revising the law concerning minutes for public meetings; clarifying that an official recording of a public meeting constitutes the official record of the public meeting; requiring a written record containing certain information for a public meeting; amending section 2-3-212, MCA."

Be it enacted by the Legislature of the State of Montana:

**Section 1.** Section 2-3-212, MCA, is amended to read:

**"2-3-212. Minutes of meetings -- public inspection.** (1) Appropriate minutes of all meetings required by 2-3-203 to be open ~~shall~~ must be kept and ~~shall~~ must be available for inspection by the public. If an official recording of a meeting is made, the recording constitutes the official record of the meeting. If an official recording is made, a written record of the meeting must also be made and must include the information specified in subsection (2).

(2) ~~Such minutes shall~~ Minutes must include without limitation:

- (a) the date, time, and place of meeting;
- (b) a list of the individual members of the public body, agency, or organization in attendance;
- (c) the substance of all matters proposed, discussed, or

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decided; and

(d) at the request of any member, a record by individual members of any votes taken."

{ *Internal References to 2-3-212:*  
2-3-103x }

- END -

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