

## Adopted Meeting Dates: Legislative Council 2015-16

### Meeting Dates

### Agenda Items

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|---|--|
| 1) August 13-14, 2015                                   | Business Meeting & Strategic Planning  |
| 2) Monday, November 16, 2015                            | Updates, initiatives, adopt work plan, adopt subcommittees, appoint new ULC member. Initiatives: Agency oversight, TVMT, budget and pay history.   |
| 3) Tuesday, February 9, 2016                            | Updates, initiatives, cont: planning caucus/ orientation/ training; begin budget development for '17-'18, appointment and constituent services account guidelines, rules subcommittee.   |
| 4) Thurs., May 19; and Fri., May 20, 2016               | Updates, initiatives, continue budget development, legislative space, receive Executive Branch proposals, LC legislation, rules discussions.   |
| 5) Tues., August 16; and Wed., August 17, 2016          | Updates, finalize any initiatives, approve preliminary budget for submission by 9/1, approve Legislative Branch IT Plan, receive Code Commissioner report and request legislation, LC legislation, adopt proposed Rule changes to submit to 2017 Rules Committees. |
| 6) Tuesday, November 15, 2016                           | Short meeting. Set prices for session proceedings, set session employee pay matrix, planning to assist next leadership   |
| • Nov 8 - Election Day                                  |  |
| • Nov 11 - Veteran's Day                                |  |
| • Nov 16 -18 - suggested dates for caucus/orientation I |  |
| • Nov 24 - Thanksgiving                                 |  |

### **Proposed Legislative Caucus & Orientation Calendar for late 2016**

- Tuesday, Nov 8 - Election Day
- Friday, Nov 11 - Veteran's Day
- Wednesday, Nov 16 to Friday, Nov 18 - suggested dates for Caucus/Orientation I:
  - Overview
  - Division presentations
  - Mentor teams
  - Pay and benefits
  - Dinner
  - Bill drafting and processing
  - Intro to committees and factors in committee assignments
  - Fiscal notes, communications and IT services
  - Working with media, constituents, and lobbyists
  - Additions: chamber training and mock floor sessions
- Nov 24 - Thanksgiving
- Wednesday, December 7 - suggested date for Rules Committees, Presiding Officer Training
- Thursday, Dec 8 - suggested date for Orientation II for all Legislators:
  - Rules and Procedures
  - Budget Training
  - 2019 Biennium Budget Review
  - *Legislative Institution Custom, Decorum (include committee decorum), and Tradition*
  - *From Campaigning to Governing*
  - *Ethics Laws in Montana*
- Sunday, December 25 Christmas (Dec 26 - state holiday)

### **Orientation Calendar for 2017**

- Monday, Jan 2 - Session starts
- Tuesday, Jan 3; and Wednesday, Jan 4 - Orientation III for all legislators:
  - Law School for Legislators
  - Committee organization
  - *Ethics*
  - Mock Floor Sessions
- Saturday training
- Post-transmittal training

### **Reminder of past 2014-2015 Caucus and Orientation Dates**

Wed, Nov 12 through Fri, Nov 14 - Caucus and Orientation I  
Wed, Dec 3- Rules Committees, Presiding Officers Training  
Thursday, Dec 4 - Orientation II  
Tues, Jan 6; and Wed, Jan 7 - Orientation III