



Legislative Branch Computer System Planning Council

61st Montana Legislature

MEMBERSHIP
SUSAN FOX, CHAIRPERSON
SEN. DAVE LEWIS
REP. BILL BECK

MEMBERSHIP
MARILYN MILLER
DAVE HUNTER
TORI HUNTHAUSEN
AMY CARLSON
DICK CLARK

COMMITTEE STAFF
HENRY C. TRENK
DIRECTOR OLIT, LSD

MINUTES

August 25, 2010

Room 105, Capitol Building
Helena, Montana

Please note: These minutes provide abbreviated information about committee discussion, public testimony, action taken, and other activities. The minutes are accompanied by an audio recording. For each action listed, the minutes indicate the approximate amount of time in hours, minutes, and seconds that has elapsed since the start of the meeting. This time may be used to locate the activity on the audio recording.

An electronic copy of these minutes and the audio recording may be accessed from the Legislative Branch home page at <http://leg.mt.gov>. On the left-side column of the home page, select *Committees*, then *Interim*, and then the appropriate committee.

To view the minutes, locate the meeting date and click on minutes. To hear the audio recording, click on the Real Player icon. Note: You must have Real Player to listen to the audio recording.

COMMITTEE MEMBERS PRESENT

Sen. Dave Lewis
Rep. Bill Beck

Susan Fox, Chairperson

Marilyn Miller
Dave Hunter
Amy Carlson
Tori Hunthausen
Dick Clark

STAFF PRESENT

Hank Trenk, Director OLIT, LSD
Steve Eller, CSS Manager
Dale Gow, NSS Manager
Darrin McLean, Enterprise Architect
Karen Berger, Financial Services Manager
Terry Johnson, Principal Fiscal Analyst
Kent Rice, Legislative Audit Manager
Fong Hom, Committee Secretary

VISITORS

No visitors attended.

COMMITTEE ACTION

- The committee will forward the MBARS portion of the Findings and Recommendation in the LFD Process and System Documentation and Analysis to the Finance Committee for consideration.
- The committee adopted the IT Budget as proposed, minus Item 3, obsolescence issues, and Item 5, feed bill for the 2011 Session.
- The committee will forward to the Legislative Council the recommendation to review the projects as discussed in the Session Systems Process System Improvement Projects and the LFD Process System Documentation and Analysis for consideration into the Legislative Branch's budget.
- The committee adopted the Legislative Branch Computer System Plan as amended.

CALL TO ORDER AND ROLL CALL

00:00:01 **Susan Fox, Executive Director, Legislative Services Division**, called the meeting to order at 9:01 a.m. The minutes from the June 22, 2010, meeting were approved as written.

AGENDA

- **PROPOSED 2013 BIENNIUM CENTRAL IT BUDGET**

- ▶ **Review of proposed budget - Hank Trenk, Director, Office of Legislative Information Technology**

00:03:16 Mr. Trenk gave a presentation on the Legislative Branch's IT Budget (**Exhibit 1**).

- **PROPOSED 2013 BIENNIUM LEGISLATIVE BRANCH IT PLAN**

- ▶ **Review of Proposed Computer System Plan - Hank Trenk**

00:10:19 Mr. Trenk reviewed the proposed Legislative Branch Computer System Plan (**Exhibit 2**).

00:29:28 **Dick Clark, ITSD, Department of Administration**, said that by law every Executive Branch agency has to have a computer plan. As IT progresses and develops newer technology, the needs of the agencies change on a daily basis.

00:31:58 The members of the committee discussed how to get legislators to take a more active role in defining or knowing what they might need in the computer technology area. It was suggested that a smaller committee comprised of legislators meet to discuss issues that they have and might want to work on.

- **XmaLpha AND LFD ANALYSIS PROJECTS**

00:41:08 **Steve Eller, Computer Systems Section Manager**, discussed the analysis that was done on the session systems by XmaLpha and the costs shown in Options A, B, and C (**Exhibit 3**). **Dale Waldt, XmaLpha**, explained how XmaLpha arrived at the costs of the projects.

01:06:18 **Ms. Fox** said that she would like to take XmaLpha's analysis of the session systems and the CSPC's recommendations to the Legislative Council.

BREAK

01:37:36 The meeting reconvened at 10:39 a.m.

- **LEGISLATIVE FISCAL DIVISION PROCESS AND SYSTEM DOCUMENTATION AND ANALYSIS - Steve Eller and Dale Matheson**

01:39:08 Mr. Eller gave background information regarding the Fiscal Division's system processes.

01:41:08 **Dale Matheson, IT Advisor/Systems Analyst, Legislative Services Division**, discussed a report on the findings and recommendations of the Legislative Fiscal Division Process and System Documentation and Analysis project (**Exhibit 4**).

01:48:41 Mr. Eller discussed the two charts showing the costs of projects that should be launched in the next biennium and projects that should be considered in future biennium.

Motion by Dave Hunter

02:01:43 Mr. Hunter **moved** to adopt the Plans that are before the committee as it relates to sequencing, not as it relates to the recommendation of when they would be funded. The motion **passed**.

- **DISCUSSION ON THE MONTANA BUDGETING AND REPORTING SYSTEM (MBARS)**

02:03:41 Terry Johnson, Legislative Fiscal Division, discussed the Montana Budgeting and Reporting System (MBARS) in that MBARS is an enterprise system that is utilized by the Legislative Fiscal Division, the Budget Office, and the Executive Branch agencies. There was a discussion regarding the costs of MBARS and whether or not it could be a part of a bonding bill.

Ms. Fox said that because the findings just came out and the Finance Committee has not reviewed them, she is reluctant to bring the MBARS replacement into the IT budget discussion. She suggested forwarding the MBARS recommendation as a separate piece to the Finance Committee.

Motion by Sen. Lewis

02:10:12 SEN. LEWIS **moved** to forward the MBARS portion of the Findings and Recommendation in the LFD Process and System Documentation and Analysis to the Finance Committee for consideration. The motion **passed**.

- **DISCUSSION ON THE BUDGET**

02:11:14 **Ms. Fox** asked if there were any budget recommendations to be forwarded to either the Legislative Council or the Finance Committee. She said that the committee could adopt the Branch Computer System Plan and the IT Budget and then decide whether or not the committee wanted the sequencing of the projects to be included in the Computer System Plan.

Motion by Sen. Lewis

02:14:24 SEN. LEWIS **moved** to adopt the IT Budget minus Item 3, obsolescence issues, and Item 5, feed bill. The motion **passed**.

- **DISCUSSION ON THE PROCESS SYSTEM IMPROVEMENT PROJECTS AND LFD PROCESS AND SYSTEM DOCUMENTATION AND ANALYSIS**

02:17:21 **Ms. Fox** asked what the committee wanted to do regarding the Obsolete Systems projects and the LFD's System Documentation and Analysis. **Mr. Johnson** suggesting making recommendations regarding sequencing and ways to provide the funding, not endorsing one way or another.

Motion by Sen. Lewis

02:20:08 SEN. LEWIS **moved** to review the projects for recommendation to be included in the Legislative Branch's budget based on the merits of the projects, the costs of the projects, and whether they be considered for a bonding bill or not. The motion **passed** unanimously.

- **DISCUSSION ON THE LEGISLATIVE BRANCH COMPUTER SYSTEM PLAN**

02:21:44 **Ms. Fox** asked if there was any discussion regarding the Legislative Branch Computer System Plan. **Mr. Hunter** asked if the language on pages 6, 41, and 42, will be consistent with the language in the motions.

Motion

02:22:49 Dave Hunter **moved** to adopt the Legislative Branch Computer System Plan as amended. The motion **passed** unanimously.

- **ADJOURNMENT**

02:25:37 With no further business before the committee, Ms. Fox adjourned the meeting at 11:27 a.m.