

INFORMATION TECHNOLOGY PLANNING COUNCIL Information Services Section Report

Information Services Section staff consists of:

- 1 - Manager
- 1 - Computer Support Specialist
- 1 - Intern

Information Services Section is responsible for:

1. Enterprise Architecture

Continued development of the program and maintenance of current processes.

- a. Enterprise Architecture principles
- b. Business Case Analysis process
- c. Strategic Planning

2. Security

Continued development of the program.

- a. Policy and Procedure Development
- b. Awareness and Education
- c. Architecture Enhancements
- d. Management and Control
- e. Measurements and Metrics

3. Help Desk Operations

Daily oversight of IT Central Services

- a. Customer Service
- b. Budget/Purchasing

4. Project Management

Establishes Project Methodologies

- a. Project Charter Plans
- b. Project Tracking
- c. Project Support

5. Quality Assurance