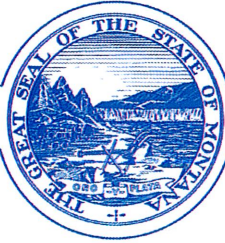


DEPARTMENT OF NATURAL RESOURCES  
AND CONSERVATION



STEVE BULLOCK, GOVERNOR

1625 ELEVENTH AVENUE

STATE OF MONTANA

DIRECTOR'S OFFICE (406) 444-2074  
FAX: (406) 444-2684

PO BOX 201601  
HELENA, MONTANA 59620-1601

June 19, 2015

Dan Villa, Budget Director  
Office of Budget & Program Planning  
State Capitol, Room 277  
PO Box 200802  
Helena, MT 59620-0802

RE: BCD 57060 540 OP550

Dear Director Villa:

The Department of Natural Resources and Conservation (DNRC) would like you to consider our request for a modified Full-Time Equivalent (FTE) position for a Sage Grouse Program Manager in DNRC's program 23, Conservation and Resource Development Division (CARDD).

The 64<sup>th</sup> Legislature of the 2015 session approved sage grouse budget of \$590,744 FY16 and \$495,736 FY17 in the operating category (62000). DNRC would like to decrease operating (62000) in order establish personal services (61000) to hire a 1.0 modified FTE for FY16 and FY17.

Thank you for your consideration.

A handwritten signature in blue ink, appearing to read "John E. Tubbs".

John E. Tubbs  
DNRC Director

## FTE (Full-Time Equivalent) DETAIL SHEET

Line  
 f1 Agency Number: 57060  
 f2 Agency Name: Dept Nat Resource/Conservation  
 f3 Reference Number: OP550  
 f4 Program Number: 23/540  
 f5 Program Number: Enter 2-digit Pgm/Enter 3-digit Pgm  
 f6 Related BCDs: 0  
 f7 Source of Authority: HB0002

### Funding of FTE

f8 Subclass: 540HC  
 f9 Fund: 02432

**A brief description of FTE request:**

f10 DNRC would like to decrease operating (62000) in order establish personal services (61000) to hire a 1.0 modified FTE for FY16 and FY17. Letter from Director Tubbs to Director Villa mailed 8/3/2015.

*Note: If you're transferring FTE, please identify the position(s) the FTE is coming from and the position(s) the FTE is going to.*

f11 Is a new Department ID being established?  
 Yes  No  
 If yes, has the new HR Dept ID form been completed and sent to Evie Davis/OBPP by email?  
 Yes  No

f12 Detail FTE by Human Resources Department ID:

Program Number	HR Dept ID	Location	Position Number	FTE FY2016	FTE FY2017	FTE FY2018
23	576-301	HLN0116	57635113	1.00	1.00	
Grand Total				1.00	1.00	0.00

Agency contact for FTE issues:

f13 Name/Phone: Jodee Barkell 444-5735 Date Prepared: 8/3/2015

Budget Director Approval/Date:  8/6/15

Push the "Refresh" button to complete this table.

f14 FTE Summary by Program Number.

Program Number	Sum of FTE FY2016	Sum of FTE FY2017	Sum of FTE FY2018	Sum of FTE FY2019
(blank)				
23	1	1		
Grand Total	1	1		

**Notes:**

f15 SABHRS HR 8.3 does not allow multiple FTE budget classifications within a position. The following notes are in reference to a full-time employee to be paid 1.00 FTE each fiscal year.

f16 \* If the employee will be paid 1.00 FTE from the budget source on this BCD, you must establish a modified position and request modified FTE using this form.

f17 \* If a permanent employee will be paid 0.25 FTE or less from the budget source on this BCD, then neither a modified position number nor modified FTE is required. Rather, the employee can be paid using task profiles in SABHRS HR.

f18 \* If the agency wishes to do so, they may establish modified FTE with less than 0.25 FTE to pay an employee from the budget source on this BCD instead of using task profiles, but it is not required.

f19 \* If the employee will be paid 0.25 FTE or more from the budget source on this BCD, then a modified position must be established and modified FTE requested on this form; and the employee will be paid from multiple positions.

Planning Sheet

Line	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Line	Business Unit	Journal ID	Journal Line No.	Ledger/Source Journal	Budget Period	Account	Fund	Org	Program Year	Subclass	Amount	Continuing? (Y/N)	Reference Number	Subclass Name	Transaction Description
1	57060	0003078137	1	ORG	2016	62000	02432	3000	2016	540HC	-\$91,986.00		OP550	SAGE GROUSE OPERATING (RST)	Move Sage Grouse OPS to PS-FY2016
2	57060	0003078137	2	ORG	2016	61000	02432	3000	2016	540HC	\$91,986.00		OP550	SAGE GROUSE OPERATING (RST)	Move Sage Grouse OPS to PS-FY2016
3	57060	0003078138	1	ORG	2017	62000	02432	3000	2017	540HC	-\$93,722.00		OP550	SAGE GROUSE OPERATING (RST)	Move Sage Grouse OPS to PS-FY2017
4	57060	0003078138	2	ORG	2017	61000	02432	3000	2017	540HC	\$93,722.00		OP550	SAGE GROUSE OPERATING (RST)	Move Sage Grouse OPS to PS-FY2017
5															
6															
7															
8															
9															
10															
11															
12															
13															
14															
15															
16															
17															
18															
19															
20															
21															
22															
23															
24															
25															
26															
27															
28															
29															
30															
31															
32															
33															
34															
35															
36															
37															
38															
39															
40															

SELECT

\$0.00