



Montana Legislative Services Division
Legal Services Office

TO: State Administration and Veterans' Affairs Interim Committee
FROM: K. Virginia Aldrich
DATE: December 21, 2015
RE: Legislative Administrative Rule Review Report

Pursuant to 5-5-228, MCA, the State Administration and Veterans' Affairs Interim Committee is responsible for reviewing administrative rules within its jurisdiction. Staff for the State Administration and Veterans' Affairs Interim Committee has prepared this report for informational purposes only. This report does not represent any action or opinion of the State Administration and Veterans' Affairs Interim Committee and does not preclude additional action that may be taken by the State Administration and Veterans' Affairs Interim Committee pursuant to its authority under the Montana Administrative Procedure Act (Title 2, chapter 4, MCA).

MAR NOTICE NUMBER: 44-2-213

AGENCY/BOARD: Secretary of State

RULE CLASSIFICATION: (e.g. substantive/interpretative/emergency/temporary): Substantive

SUBJECT: Fees charged by the Records and Information Management Division

NOTICE DESCRIPTION: (e.g. proposal notice/adoption notice): Notice of Public Hearing on Proposed Amendment

SUMMARY OF RULE(S): The Secretary of State is proposing to amend one rule concerning fees for imaging services. The proposed amendments delete a per-image fee of \$.106 for imaging because ARM 44.14.301 charges \$.165 per "MRD-2 8 1/2 and legal size (manual)" for 16 mm microfilm images since "imaging and scanning are synonymous." The change standardizes fees for imaging and microfilm imaging. The proposed amendments also amend indexing and document preparation from \$24 to \$25 per hour as a result of a "year-long cost analysis". The Secretary of State notes that these changes adjust fees so that they are commensurate with the overall costs of the office and with prevailing rates charged in the public and private sector for similar services. The Secretary of State also notes that approximately 70 state and local government agencies would be affected, and the cumulative change would be approximately \$500 annually.

NOTES: A public hearing was held on December 16, 2015, at 9:30 a.m. in Room 260, State Capitol Building, Helena, Montana. The public comment period ends on December 24, 2015.

FULL TEXT OF NOTICE: The full text of the notice proposal may be found online at http://www.mtrules.org/gateway/Cycle_Home.asp?CID=2254.

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