



Montana State Capitol  
PO Box 200400  
Helena, MT  
59620-0400

## Montana State Senate

### Floor Pass Privilege

Phone: 406.444.4200

#### Media Registration for 2025 Floor Access Badge

##### CREDENTIALING CRITERIA

1. Credentials may not be issued to individuals for the purpose of writing an online blog.
2. Credentials will not be issued to organizations or associations that register or serve as lobbyists.
3. Credentials are not transferable.
4. You will be expected to follow the Senate President's rules of decorum.
5. Your Senate Floor Access is a privilege and can be revoked.

##### INSTRUCTIONS

1. Please submit this form to [ray.todd@legmt.gov](mailto:ray.todd@legmt.gov) along with a letter of introduction on official letterhead from the sponsoring news outlet.
2. Badges (and replacement badges) cost \$10 each. Please bring a form of valid identification to 1310 East Lockey when receiving your media access badge. If you already have a badge for the House of Representatives, you do not to an additional identification badge but you will need to authorized for access to the Senate Floor.
3. Your Media Access badge shall always be worn when in the Capitol.

##### **Applicant Contact Information:** \_\_\_\_\_

\_\_\_\_\_  
Applicant's Name

\_\_\_\_\_  
Title/Position

\_\_\_\_\_  
Applicant's Cell Phone



## Montana State Senate

### Sponsoring Entity Contact Information:

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Sponsoring News Organization

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Name of Immediate Supervisor

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Business Office Address

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Business Office Phone

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Supervisors Cell Phone

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Business or supervisor's Email Address

### **Terms of Service**

***"By signing below, you confirm that you have read and agree to the State of Montana Legislative Branch Media Rules, Media Decorum and confirm that information above is accurate. By signing, you also confirm that you are not a lobbyist or staff worker for a political candidate or organization."***

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Applicant's Signature

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Date

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Approval of Senate Sergeant-at-Arms

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Date

Please check a box if you wish to have your cell phone number placed in the Capitol building emergency notification system for

- During Session ONLY
- During Session and the following interim (2 years)