

EDUCATION INTERIM BUDGET COMMITTEE

INTERIM BUDGET COMMITTEE (IBC) ROLE

- [HB 497 \(2021 Session\)](#) created six Interim Budget Committees for the 2023 and 2025 biennia
- The composition of each IBC is the full membership of the Joint Appropriations Subcommittees that oversees agency budgets during the prior legislative session (aka budget sections A through F)
- The chairman and vice-chairman will be the same as the prior session subcommittee
- IBCs for Sections A-E will meet quarterly and the IBC for Section F will meet semi-annually, the day before the quarterly Legislative Finance Committee (LFC) meetings
- IBCs are empowered to sit as committees and may act in their respective areas of responsibility
- Each IBC shall receive quarterly budget status reports on their agencies, review new and existing programs at their discretion, review research and reports required by legislation passed during session, and other duties as outlined in HB 497
- Each IBC will monitor details of the SITSD policies and projects associated with the agencies under their purview
- Each IBC will provide a brief summary of their subcommittee meeting and actions to the LFC, along with any recommendations for potential legislation

MEETING TIMES

- Quarterly meetings, a day before the Legislative Finance Committee – December 15, 2021, March 16, 2022, June 15, 2022, September 14, 2022, December 7, 2022
- The Interim Budget Committee will hold joint meetings with the Education Interim Committee to discuss topics related to both committees. These meeting may occur the day before the Interim Budget Committee meets
- Notice of committee hearings and other IBC materials will be available through the legislative website at: <https://leg.mt.gov/dfd/interim-budget-committee-section-e/>
- Subcommittee members will be emailed agendas and meeting materials at least a week prior to the meeting
- All meeting changes will be noticed at least three days in advance
- At all IBC meetings subcommittee members will have the option to participate in-person or electronically via Zoom. Zoom links will be sent to the members in advance of the meeting. This link is for subcommittee members only, and a separate Zoom link will be available for testimony or participation by individuals outside of the committee

QUORUM

- Quorum is five members, in person or virtually – no proxies may be used for establishing a quorum
- Quorum must exist to start meetings, so please be on time or get excused by chair

MOTIONS AND VOTING

- Motions do not require a second
- Chair may make motions
- The IBC must vote to authorize proxy voting (see Julie Johnson motion on the following page)

PRESENTATIONS

- Handouts should be provided to staff in printed and electronic format one week prior to the hearing. Printed handouts should be three-hole punched and letter sized. Use a minimum of paper

- It is fine to use visual aids electronically, but any information contained in the reports should be provided one week prior to the presentation

PUBLIC COMMENT

- All agency officials and members of the public must sign in to testify if in person
- Witnesses presenting testimony before the committee should remain in the room to answer any questions from committee members until the chairman excuses them
- Electronic Zoom testimony will be accepted also. To obtain a Zoom link for the purpose of providing remote testimony all lobbyists, members of the public, and other interested parties must register to attend electronically at <https://leg.mt.gov/lfd/interim-budget-committee-section-e/remote-participation-ibce/?edit&language=en>. Testimony requests and supporting documentation MUST be submitted by NOON the day before the hearing begins
- Written testimony may also be submitted for the permanent committee record. Written testimony should be submitted electronically at <https://leg.mt.gov/lfd/interim-budget-committee-section-e/public-comments-ibc-e/> and include the name and affiliation of the person who submitted the testimony. Testimony and supporting documentation MUST be submitted by NOON the day before the hearing begins
- All testimony must follow the committee rules

CELL PHONES

- Cell phones must be silenced in the hearing room except in cases of urgency. Phone calls should be taken out of the room

Motion for Allowing Proxy Voting:

I move that proxy voting be authorized for this Interim Budget Committee and move that *for the exercise of a proxy to be valid, the deputized member must hold a written proxy from the absent member* in advance of a vote. Electronic means, such as an email or a text, constitute a valid means of providing a proxy to the deputized member.

Vote on Motion

* Italicized language is from [Legislative Council's Rules, Procedures, and Guidelines for Interim Committees](#), Adopted May 24, 2021.