

**OFFICE OF THE GOVERNOR  
BUDGET AND PROGRAM PLANNING  
STATE OF MONTANA**




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**To:** Amy Carlson, Legislative Fiscal Analyst  
Legislative Fiscal Division

Jerry Howe, Executive Director  
Legislative Services Division

**From:** Ryan Osmundson, Budget Director   
Office of Budget & Program Planning

**Date:** December 11, 2023

**Subject:** **LFC Review & Comment on Operating Budget Changes and Program Transfers**

In accordance with 17-7-138 and -139, MCA, the Governor's Office of Budget and Program Planning has processed eighteen time sensitive and has processed six non-time sensitive Operating Plan changes that exceeded \$75,000 and 25% of a budget category or \$1 million. This covers the time period from September 12, 2023 through December 11, 2023.

We have reviewed the requests and find them in compliance with state and federal laws and policies. Your staff has also reviewed these documents and has no issues with these transactions. Please let us know if you have questions or wish additional information.

CC: Quinn Holzer  
Katie Guenther

## Time Sensitive

### Documents Processed as Time-Sensitive

<u>Agency #</u>	<u>Agency Name</u>	<u>BCD #</u>	<u>Brief Explanation</u>	<u>FY</u>
51150	Library Commission	OP208	Move approp into 69xxx for existing building lease agreement	2024/25
51150	Library Commission	OP215	Change between account levels to make approp reflect plans to spend base	2024
64010	Corrections	OP181	Request to fundng from 62000 to 680000 to cover an MOU for Lega Services between DOC & DOJ	2024
69010	DPHHS	870 OP556	Move approp from 62000 to 69000 for ROU lease for FY 24/25 This is a program transfer of personal services authority to program 04, the Director's Office, to fund the agency's termination payouts. Under federal regulations, DPHHS must charge termination payouts through the agency-wide cost allocation plan. This is accomplished by charging the expenditures to the Human Resources Office, which is located in the Director's Office. Personal services costs are originally budgeted in the division that the position is assigned to. Part of the personal service budget is now being moved to Human Resource Office, where the termination payout expenditures will be charged.	2024/25
69010	DPHHS	PT567		2024
69010	DPHHS	855 OP580	Create 67 &68 authority for TANF Supportive Services so that outstanding payments can post	2024
51150	Library Commission	OP217	Move authority to 61000 to help support MTNHP program with modified FTE	2024
69010	DPHHS	895 HA588	Increasing 61000 for ontinuation of FTE for MFP	2024/25
52010	FWP	PT071	Transfer funding received in PL902 from Admin to other programs, move SITSD Fixed Cost funding from Admin to TSD, transfer federal authority from Enf to Fish and replace with state funding.	2024/25
54010	MDT	455 OP015	Transfer authority from operating to equipment to purchase portable/temporary traffic lights	2024
69010	DPHHS	852 HA566	This BCD is to move appropriation from 03604, 852H1, 67000 to 03604, 852H4, 68000 for both 2024 and 2025. This BCD is needed to set up sufficient appropriation in VR - PreEmployment Transitions for two programs, Starbase and Montana Youth Challenge, both with the Dept of Military Affairs.	2024/25
57060	DNRC	545 OP225	BCD requests to move ORG budget from operating (62000) to personal services (61000) and equipment (63000) in general fund 01100 authorized in program 24's Water Resources Division under HB2 to properly record expenses in SABHRS.	2024

69010	DPHHS	855 HA600	Moving authority from TANF benefits to TANF SS for DOLI MOU and establishing SNAP bonus authority with SNAP benefits adjustment.	2024
54010	MDT	450 OP017	Transferring authority between 62000 to 69000 to align budget with new accounting treatment for leases.	2024
69010	DPHHS	PT603	unrestricted funds within TSD to reflect anticipated expense activities and mix of IT contract payments, as well as to cover cost allocation movements.	2024
52010	FWP	390 HA556	Moce authority to accurately charge the correct federal fund and subclass	2024/25
69010	DPHHS	895 HA606	Requesting federal authority for the continuation of APS modified FTE through the APS Pathway to Safety Grant.	2024
69010	DPHHS	896 HA561	Adjusting and correcting errors following turn around. Additionally, establishing APPROP for fund 03479 as the APPROP activity is currently in House Bill funds 03236 and 03677.	2024/25

## Non-Time Sensitive

### Documents Being Held for Comment

<u>Agency #</u>	<u>Agency Name</u>	<u>BCD #</u>	<u>Brief Explanation</u>	<u>FY</u>
52010	FWP	390 OP521	Move to 68000 for payment to MSP for BAT Call Analysis	2024/25
61010	DOA	590 OP304	Moving SBITA funds from 62000 to 69000 per GASB 96	2024
54010	MDT	450 OP010	Transferring authority from 62000 to 68000 due to agreement with MSU	2024/25
41100	Justice	185 OP405	Establish 68000 authority for a transfer on a MOU requesting personal services support by the Montana Department of Justice Information Technology Services Division (JITSD) to the Montana Department of Justice Motor Vehicle Division (MVD) in support of the MERLIN system.	2024/25
51150	Library Commision	OP222	Request for existing modified FTE in LSTA 23/24 for bien and first level account change for State Aid miscalculation	2024/25
51170	Historical Soc	355 OP252	MTHS is requesting to move 62000 operating authority to 61000 personal services for 1.40 FTE existing modified positions needed in FY 2024, in the 06013 SHPO Enterprise fund.	2024