

Department Of Administration - Proprietary Rates					
	Funding	Rate FY 2022	Rate FY 2023	Proposed Rate FY 2024	Proposed Rate FY 2025
Directors' Office					
Management Services	Internal Service	\$1,498,454	\$1,498,454	\$1,723,224	\$1,723,224
Human Resources		\$1,113	\$1,113	\$1,265	\$1,265
Continuity and Emergency Management	Internal Service	\$780,770	\$780,713	\$0	\$0
State Financial Services Division					
SABHRS Financial Services Technology Bureau	Internal Service	\$4,168,579	\$3,974,661	\$4,585,437	\$4,372,127
Warrant Writer	Internal Service				
Mailers		\$0.83386	\$0.83386	\$0.88432	\$0.88432
Non-Mailers		\$0.36059	\$0.36059	\$0.38241	\$0.38241
Emergency		\$13.52212	\$13.52212	\$14.34045	\$14.34045
Duplicate		\$9.01475	\$9.01475	\$9.56030	\$9.56030
Payroll - Printed Warrants		\$0.15206	\$0.15206	\$0.16126	\$0.16126
External - University System		\$0.12170	\$0.12170	\$0.12907	\$0.12907
Direct Deposit Mailer		\$0.99162	\$0.99162	\$1.05163	\$1.05163
Direct Deposit Non-Mailer		\$0.13522	\$0.13522	\$0.14340	\$0.14340
UI - Mailer - Print Only		\$0.11847	\$0.11847	\$0.12564	\$0.12564
UI - Direct Deposit		\$0.02982	\$0.02982	\$0.03162	\$0.03162
Statewide Cost Allocation Plan (SWCAP)		\$4,000,000	\$4,000,000	\$4,500,000	\$4,500,000
State Financial Services Division, Continued					
Local Government Audit and Reporting Program	Enterprise				
General Services Division					
Facilities Management Bureau	Internal Service				
Office Rent (per sq. ft.)		\$11.357	\$11.369	\$11.415	\$11.421
Non-office Rent (per sq. ft.)		\$7.000	\$7.000	\$7.599	\$7.605
Grounds Maintenance (per sq. ft.)		\$0.615	\$0.615	\$0.615	\$0.615
Project Mgmt. (In-house)		15%	15%	15%	15%
Project Mgmt. (Consultation)		Actual Cost	Actual Cost	Actual Cost	Actual Cost
State Employee Access ID Card		Actual Cost	Actual Cost	Actual Cost	Actual Cost
Surplus Property Program	Enterprise				
State Information Technology Services Division					
SITSD (additional information included below)	Internal Service	30-Day Working Capital Reserve	30-Day Working Capital Reserve	30-Day Working Capital Reserve	30-Day Working Capital Reserve
Potential Language to be Included in the Boilerplate Language of HB 2:					
The office of budget and program planning shall establish a separate appropriation on the statewide accounting, budgeting, and human resource system for the funding included in each executive branch agency's budget to pay fixed cost allocations for the state information technology services division of the department of administration. The appropriations must be designated as restricted.					
Potential Agency Language:					
The 30-day working capital reserve used to establish state information technology services division rates for state agencies included in HB-2 shall be based on personal services of \$20,607,646 in FY 2024 and \$20,719,790 in FY 2025, operating expenses of \$45,621,313 in FY 2024 and \$45,517,736 in FY 2025, equipment and intangible assets of \$370,861 in FY 2024 and \$370,861 in FY 2025, and debt service of \$1,170,000 in FY 2024 and \$1,170,000 in FY 2025. The state information technology services division shall report to the legislative finance committee at its June 2023 meeting on how it implemented the state agency rates for information technology services. The state information technology services division shall also report any adjustments to state agency rates for information technology or changes in appropriations of 5.0% or greater to each expenditure category at each subsequent meeting of the legislative finance committee.					
eGovernment Services	Enterprise				
Health Care and Benefits Division					
State Employee Group Health Plan (Set in Statute)	Internal Service	\$1,054	\$1,054	\$1,054	\$1,054
Worker's Compensation Management Program	Internal Service	\$0.97	\$0.97	\$0.97	\$0.97
Flexible Spending Account Program FSA Account	Enterprise				

State Human Resources Division					
Professional Development Center		Internal Service			
Open Enrollment Courses					
Two-Day Course (per participant)		\$190.00	\$190.00	-	-
One-Day Course (per participant)		\$123.00	\$123.00	-	-
Half-Day Course (per participant)		\$95.00	\$95.00	-	-
Eight-Day Management Series (per participant)		\$800.00	\$800.00	-	-
Six-Day Management Series (per participant)		\$600.00	\$600.00	-	-
Four-Day Administrative Series (per participant)		\$400.00	\$400.00	-	-
Contract Courses					
Full-Day Training (flat fee)		\$830.00	\$830.00	-	-
Half-Day Training (flat fee)		\$570.00	\$570.00	-	-
Computer Maintenance Charge (Course Specific)		\$10.00	\$10.00	-	-
State Management Training Center (per FTE cost)		\$0.00	\$0.00	\$33.2965	\$33.2965
Human Resources Information System Fee	Internal Service	\$9.99	\$9.99	\$10.12	\$10.10
Risk Management and Tort Defense					
Auto - Comprehensive/Collision		Internal Service			
Aviation		\$1,820,313	\$1,820,313	\$1,820,313	\$1,820,313
General Liability		\$169,961	\$169,961	\$169,961	\$169,961
Property/Miscellaneous		\$14,613,042	\$14,613,042	\$13,151,738	\$13,151,738
		\$9,009,000	\$9,009,000	\$9,009,000	\$9,009,000
Proposed Language:					
State agencies and universities will not be billed an insurance premium in the 2025 biennium by the Risk Management and Tort Defense Division (RMTD) due to an overage in the state insurance fund's reserves. Any insurance premium discounts that would have been realized in the 2025 biennium through participation in RMTD's risk management/loss mitigation programs must be applied from each state agency's or university's insurance premium holiday savings in a reasonable manner to avoid programmatic and funding shortfalls. RMTD has the authority to bill state agencies and universities an insurance premium if the agency or university does not participate in risk management/loss mitigation activities during the 2025 biennium.					

	Funding	Rate FY 2022	Rate FY 2023	Proposed Rate FY 2024	Proposed Rate FY 2025
General Services Division, Continued					
Print and Mail Services		Internal Service			
Internal Printing					
		Cost + 25%	Cost + 25%	Cost + 25%	Cost + 25%
		Cost + 25%	Cost + 25%	Cost + 25%	Cost + 25%
		Cost + 25%	Cost + 25%	Cost + 25%	Cost + 25%
		Cost + 25%	Cost + 25%	Cost + 25%	Cost + 25%
		Cost + 25%	Cost + 25%	Cost + 25%	Cost + 25%
		\$1.00	\$1.00	\$1.00	\$1.00
		\$30.00	\$30.00	\$30.00	\$30.00
		\$75.00	\$75.00	\$75.00	\$75.00
		Cost + 25%	Cost + 25%	Cost + 25%	Cost + 25%
		\$95.00	\$95.00	\$95.00	\$95.00
		\$25.00	\$25.00	\$25.00	\$25.00
		\$0.071	\$0.071	\$0.071	\$0.071
		\$0.250	\$0.250	\$0.300	\$0.300
		Cost + 25%	Cost + 25%	Cost + 25%	Cost + 25%
		Cost + 25%	Cost + 25%	Cost + 25%	Cost + 25%
		20.00%	20.00%	20.00%	20.00%
External Printing					
		8.8%	8.8%	8.8%	8.8%
Managed Print					
		15.9%	15.9%	15.9%	15.9%
Mail Preparation					
		\$0.023	\$0.023	\$0.023	\$0.023
		\$0.023	\$0.023	\$0.023	\$0.023
		\$0.036	\$0.036	\$0.036	\$0.036
		\$0.045	\$0.045	\$0.045	\$0.045
		\$0.069	\$0.069	\$0.069	\$0.069
		\$0.069	\$0.069	\$0.069	\$0.069
Mail Operations					
		\$0.043	\$0.043	\$0.043	\$0.043
		\$0.110	\$0.110	\$0.110	\$0.110
		\$0.020	\$0.020	\$0.020	\$0.020
		\$0.070	\$0.070	\$0.070	\$0.070
		\$0.620	\$0.620	\$0.620	\$0.620
		\$0.614	\$0.614	\$0.614	\$0.614
		\$0.510	\$0.510	\$0.510	\$0.510
		\$0.150	\$0.150	\$0.150	\$0.150
		\$0.614	\$0.614	\$0.614	\$0.614
		\$0.614	\$0.614	\$0.614	\$0.614
		\$0.510	\$0.510	\$0.510	\$0.510
		\$0.614	\$0.614	\$0.614	\$0.614
		\$0.320	\$0.320	\$0.320	\$0.320
		\$0.200	\$0.200	\$0.200	\$0.200
		\$0.061	\$0.061	\$0.061	\$0.061
		\$0.061	\$0.061	\$0.061	\$0.061
		\$0.245	\$0.245	\$0.245	\$0.245
		\$0.500	\$0.500	\$0.500	\$0.500
		\$0.250	\$0.250	\$0.250	\$0.250
		\$0.047	\$0.047	\$0.047	\$0.047
		\$0.100	\$0.100	\$0.100	\$0.100
		\$0.250	\$0.250	\$0.500	\$0.500
Interagency Mail					
		\$376,025	\$376,025	\$365,550	\$365,550
Postal Contract (Capitol)					
		\$38,976	\$38,976	\$38,976	\$38,976

Joint Appropriations Subcommittee on General Government
Decision Points for Legislative Audit Fixed Costs

		Estimated			
		2023 Biennium	2025 Biennium	Biennium	Percent
		Appropriation	Appropriation	Change	Change
2110	Judicial Branch	56,040	58,219	\$2,179	3.9%
3101	Governor & Lieutenant Governor	87,843	91,807	\$3,964	4.5%
3201	Secretary of State	51,729	53,741	\$2,012	3.9%
3202	Political Practices	17,243	22,392	\$5,149	29.9%
3401	State Auditor	62,075	64,489	\$2,414	3.9%
3501	Office of Public Instruction	130,424	129,874	(\$550)	-0.4%
4110	Justice	99,147	103,003	\$3,856	3.9%
4201	Public Service Regulation	34,486	40,306	\$5,820	16.9%
5101	Board of Education	17,243	20,153	\$2,910	16.9%
5102	CommHighEd/BdRegents	66,816	71,655	\$4,839	7.2%
5103	University of Montana	301,752	313,489	\$11,737	3.9%
5104	Montana State University	301,752	313,489	\$11,737	3.9%
5113	School for the Deaf & Blind	28,020	29,110	\$1,090	3.9%
5114	Arts Council	30,175	31,349	\$1,174	3.9%
5115	State Library	25,864	29,110	\$3,246	12.6%
5117	Historical Society	47,418	49,262	\$1,844	3.9%
5201	Fish, Wildlife & Parks	120,701	125,395	\$4,694	3.9%
5301	Environmental Quality	150,876	156,744	\$5,868	3.9%
5401	Transportation	211,226	219,442	\$8,216	3.9%
5603	Livestock	56,040	58,219	\$2,179	3.9%
5706	Natural Resource & Conservation	163,176	165,701	\$2,525	1.5%
5801	Revenue	206,915	206,007	(\$908)	-0.4%
6101	Administration	232,853	254,821	\$21,968	9.4%
	SABHRS	163,808	170,180	\$6,372	3.9%
	Lottery Financial Audit	68,972	71,655	\$2,683	3.9%
	Lottery Security Audit	66,385	68,967	\$2,582	3.9%
6103	State Fund	94,836	98,525	\$3,689	3.9%
6104	Public Employees Retirement Board	224,158	201,528	(\$22,630)	-10.1%
6105	Teachers Retirement Board	142,254	147,787	\$5,533	3.9%
6108	Public Defender Office	66,816	69,415	\$2,599	3.9%
6201	Agriculture	53,453	55,532	\$2,079	3.9%
6401	Corrections	137,944	134,352	(\$3,592)	-2.6%
6501	Commerce	176,074	161,223	(\$14,851)	-8.4%
	Investments	116,390	120,917	\$4,527	3.9%
	Facilities Financing Authority	17,243	22,392	\$5,149	29.9%
	Housing	60,350	62,698	\$2,348	3.9%
6602	Labor & Industry	168,119	165,701	(\$2,418)	-1.4%
6701	Military Affairs	94,836	107,482	\$12,646	13.3%
6901	Public Health and Human Services	<u>477,860</u>	<u>483,668</u>	<u>\$5,808</u>	<u>1.2%</u>
		<u>4,629,312</u>	<u>4,749,799</u>	<u>120,487</u>	<u>2.6%</u>