

5% Base Budget Reduction Form
[17-7-111-3\(f\)](#)

AGENCY CODE & NAME: 53010 Department of Environmental Quality

		Minimum Requirement	
		General Fund	State Special Revenue Fund
TARGETED REDUCTION TO EQUAL 5% OF CURRENT BASE BUDGET		\$ 284,898	\$ 655,746
Priority	SERVICE(S) TO BE ELIMINATED OR REDUCED	General Fund Annual Savings	State Special Revenue Annual Savings
1	Major Facility Siting Act (PROGRAM 10)	\$ 36,373	\$ 36,009
2	Reduction in training and travel expenses (PROGRAM 50)	\$ 12,500	\$ 12,500
3	Reduction in training and travel expenses (PROGRAM 40)	\$ 16,391	\$ -
4	Reduction of contracted services (PROGRAM 40)	\$ -	\$ 186,429
5	General Operating Reduction (PROGRAM 50)	\$ 25,000	\$ 25,000
6	Reduce Contracted Services (PROGRAM 50)	\$ 59,497	\$ 144,079
7	General Operating Reduction (PROGRAM 20)	\$ 135,137	\$ 251,729
8			
9			
10			
11			
12			
	TOTAL SAVINGS	\$ 284,898	\$ 655,746
	DIFFERENCE	0	0
Form A			
	10	36,373.00	36,009.00
	20	135,137.00	251,729.00
	40	16,391.00	186,429.00
	50	96,997.00	181,579.00
		284,898.00	655,746.00

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

There has been natural decline in the projects submitted to the Montana Major Facility Siting Act staff due to economic conditions. This in turn reduces the contracted services associated with the determining the environmental impact these projects will have.

#2 THE SAVINGS THAT ARE EXPECTED:

Staff time will be diverted to other tasks within the agency. Contracted services will not be incurred.

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

If there is a significant increase in MFSA activity, there may be minimal delays due to the lack of readily available staff and lack of legislative spending authority for the contracted services.

#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED

More of the services usually performed by outside contractors could be done "in house" by DEQ staff.

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

Yes, 75-20-101 through 75-20-1205, MCA.

Form B

PGM 10

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

The Air, Energy, & Mining Division (AEMD) has identified the following services for elimination. AEMD proposes cuts in travel and training for employees .

#2 THE SAVINGS THAT ARE EXPECTED:

A reduction in General Fund of \$12,500 and State Special Revenue of \$12,500 for a total expenditure reduction of \$25,000.

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

The impacts would affect the ability of division personnel to meet with constituents, legislators and citizens, which would result in reduced customer service and satisfaction. Stakeholder outreach would be reduced, resulting in decreased compliance assistance to the regulated community and reduced customer service to the public. Reduction in these budget items would decrease staff's ability to attend essential training necessary to job performance on new federal rules and requirements. These reductions may affect professional certifications, resulting in fewer staff with professional certifications.

#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED

AEMD will attempt to respond to constituents, legislators, and citizens through written or verbal communications. AEMD will reduce travel for inspections that are statutorily required by combining trips when possible. AEMD will attempt to identify and find ways to train staff internally and with on-line training to maintain certifications where possible.

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

Programs have both state and federal service requirements. The following statutes apply across AEMD's bureaus: 75-2-101, MCA et.al, 82-4-101 MCA, et.al. and federal statutes, 82-1,2,4 (Minerals, Oil, Gas; 1 General Provisions, 2 Reclamation, 4 Mining Generally) Energy 90-4-1101 et.seq; 90-4-301 et.seq. In certain instances, specific activities that would be reduced may not be required by statute.

Form B

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

The Waste Management & Remediation Division (WMRD) has identified a reduction of operating expenses by decreasing travel and training.

#2 THE SAVINGS THAT ARE EXPECTED:

General fund reduction of \$16,391 in operating budget for travel and training.

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

The reduction would reduce field presence by staff that provide compliance assistance for the regulated community. Potentially, some of the environmental protections required by law or rule and checked by these staff during site visits may not be adhered to. Reduction of training for our staff also impacts the knowledge these staff relay to the regulated community. However, many training opportunities now provide a virtual session at reduced rates.

#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED

While the agency believes face to face interaction works better, we can meet virtually with some of our clients and e-mail correspondence can also be utilized as these are more readily accepted since the pandemic. Site visits can never be totally eliminated due to mandates from our federal funding.

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

Yes, programs have both state and federal requirements. Several statutes apply across all Waste Management Bureau programs: MCA Title 75.

Form B

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

The Waste Management & Remediation Division (WMRD) has identified contracted services for reduction.

#2 THE SAVINGS THAT ARE EXPECTED:

A reduction of state special funding on \$186,429 in contracted services and associated operating indirect.

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

The reduction will decrease the contracts awarded to environmental contractors, local governments and other external contractors.

#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED

Some of the work may be able to be completed on a limited basis by in-house staff. However, any work not able to be completed may simply be delayed or the cost may need to be passed on to the potentially responsible party who in many cases does not have the capacity to hire contractors without financial assistance.

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

Yes, ARM 17.56 subchapter 6 for petroleum tank cleanup.

Form B

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

The Air, Energy, & Mining Division (AEMD) has identified the following services for elimination. AEMD proposes cuts in the general operating category consisting mainly of services, lab work, supplies, and printing (\$30,000).

#2 THE SAVINGS THAT ARE EXPECTED (# of FTE but no position numbers; personnel service costs, operating, equipment, etc. at 1st level):

A reduction in General Fund of \$25,000 and State Special Revenue of \$25,000 for a total general operating expenditure reduction of \$50,000. These cuts will primarily be reductions of supplies, printing, and lab work.

THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

#3 The reduction will result in the reduced ability to send environmental samples to labs of analysis of possible pollutants. The cutback in supplies and printing would create customer dissatisfaction with only mandatory communication available to the programs.

HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED

The public and departmental impacts may be mitigated by requesting additional reporting from the regulated community (sampling, lab analysis, and data submittals), causing additional expense to permitted constituents and permit applicants. AEMD will explore opportunities to conserve supplies and streamline resource use.

#4 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

Programs have both state and federal service requirements. The following statutes apply across AEMD's bureaus: 75-2-101, MCA et.al, 82-4-101 MCA, et.al. and federal statutes, 82-1,2,4 (Minerals, Oil, Gas; 1 General Provisions, 2 Reclamation, 4 Mining Generally) Energy 90-4-1101 et.seq; 90-4-301 et.seq. In certain instances, specific activities that would be reduced may not be required by statute.

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

The Air, Energy, & Mining Division (AEMD) has identified the following services for elimination. AEMD proposes cuts in contracted services. (\$203,576)

#2 THE SAVINGS THAT ARE EXPECTED:

A reduction in General Fund of \$59,497 and State Special Revenue of \$144,079 for a total expenditure reduction of \$203,576

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

Reduce technical assistance for public entities on energy performance contracting; information for consumers on energy efficiency and renewable energy; participation in energy emergency planning. Less energy savings in buildings and reduced readiness for energy emergencies should they occur. Reduce contracts with environmental and IT contractors, other local governments, and other external contractors.

#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED

The elimination of contractors to perform tasks necessitates that staff perform these tasks, increasing staff demand and assignments. Task prioritization will be performed by managers and staff to mitigate negative impacts.

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

Programs have both state and federal service requirements. The following statutes apply across AEMD's bureaus: 75-2-101, MCA et.al, 82-4-101 MCA, et.al. and federal statutes, 82-1,2,4 (Minerals, Oil, Gas; 1 General Provisions, 2 Reclamation, 4 Mining Generally) Energy 90-4-1101 et.seq; 90-4-301 et.seq. In certain instances, specific activities that would be reduced may not be required by statute.

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

The Water Quality Division (WQD) has identified the following activities for reduction.

#2 THE SAVINGS THAT ARE EXPECTED:

Reduction in operating costs of \$386,866 wherever possible but focusing on a reductions in contracted services, out of state travel, training, supplies and other operating expenses as necessary.

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

Reducing contracted training services, travel, training and supplies purchased directly impacts the department's ability to adequately and efficiently comply with state and federal requirements as well as provide services to communities and companies.

#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED

Travel and training would be limited to accommodate only the highest priority issues and actions/areas. Supplies would also be reduced to the level necessary and in line with the amount of workload by staff.

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

Travel and supplies are necessary components to ensure DEQ is in compliance with state and federal water quality and drinking water statutes and regulations including the Clean Water Act and the Safe Drinking Water Act.

Form B