

Agency Base Budget Comparison

The following table compares the base budget with the expenditures adopted by the legislature for the upcoming biennium by type of expenditure and source of funding.

Agency Base Budget Comparison					
Budget Item	Base Budget FY 2025	Requested Budget FY 2026	Budget FY 2027	Biennium Change Amount	from Base Percent
PB	43.00	43.00	43.00	0.00	0.0%
Proprietary Funds	6,458,037	6,797,097	6,717,280	598,303	4.6%
Total Funds	6,458,037	6,797,097	6,717,280	598,303	4.6%
Personal Services	3,953,146	4,425,819	4,439,372	958,899	12.1%
Operating Expenses	2,504,891	2,371,278	2,277,908	(360,596)	(7.2%)
Total Expenditures	6,458,037	6,797,097	6,717,280	598,303	4.6%
Total Ongoing	6,458,037	6,797,097	6,717,280	598,303	4.6%
Total One-Time-Only					0.0%

Agency Description

The Secretary of State conducts its daily operations through a single program, the Business and Government Services Program. The Business and Government Services Program can be further broken down into the following functional divisions:

- The Business Services Division offers a range of services to Montana businesses, including corporations, limited liability companies, and nonprofits. The division assists businesses with the filing of their registration, articles of organization, assumed business name, and trademarks. Additionally, the division is responsible for filing and maintaining records under the Uniformed Commercial Code (UCC)
- The Elections and Voter Services Division assists Montana voters, candidates, and election officials. The division interprets election laws and provides guidance to ensure uniformity across Montana elections
- The Operations Division provides a variety of services both internally to the office and externally to the public. The division's primary functions include human resources, communications, fiscal management, information technology and security, official records, records management, administrative rules, and notary services

Agency Highlights

Secretary of State Major Budget Highlights
<ul style="list-style-type: none"> • The Secretary of State's 2027 biennium non-budgeted proprietary appropriations are approximately \$598,000 or 4.6% higher than the FY 2025 base budget • This increase is entirely due to increased statewide present law adjustments for personal services, which is partially offset by a decreased statewide present law adjustment for fixed costs

Agency Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the expenditures requested for FY 2026 and FY 2027 by type of expenditure and source of funding.

Agency Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	3,712,645	3,794,921	3,953,146	4,425,819	4,439,372
Operating Expenses	3,218,542	3,516,026	2,504,891	2,371,278	2,277,908
Transfers	106,840	144,000	0	0	0
Total Expenditures	\$7,038,027	\$7,454,947	\$6,458,037	\$6,797,097	\$6,717,280
Proprietary Funds	7,038,027	7,454,947	6,458,037	6,797,097	6,717,280
Total Funds	\$7,038,027	\$7,454,947	\$6,458,037	\$6,797,097	\$6,717,280
Total Ongoing	\$7,038,027	\$7,454,947	\$6,458,037	\$6,797,097	\$6,717,280
Total OTO	\$0	\$0	\$0	\$0	\$0

Summary of Legislative Action

The legislature reviewed the Secretary of State's non-budgeted proprietary budget.

Funding

The following table shows the adopted agency funding for all sources of authority.

Total Secretary of State Funding by Source of Authority 2027 Biennium Budget						
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
State Special Revenue Total	-	-	-	-	-	0.0%
Federal Special Revenue Total	-	-	-	-	-	0.0%
06053 Sec of St Business Services			13,514,377		13,514,377	100.0%
Proprietary Fund Total	-	-	13,514,377	-	13,514,377	100.0%
Total of All Funds	-	-	13,514,377	-	13,514,377	
Percent of All Sources of Authority	0.0%	0.0%	100.0%	0.0%		

Non-Budgeted Proprietary

The Secretary of State is entirely funded with non-budgeted proprietary funding. This fund is described in further detail later in this report.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Secretary of State 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget Request	General Fund	State Special	Federal Special	Total Funds	% of Budget Request
Base Budget	0	0	0	6,458,037	95.0%	0	0	0	6,458,037	96.1%
Statewide PL										
Personal Services	0	0	0	472,673	7.0%	0	0	0	486,226	7.2%
Fixed Costs	0	0	0	(133,613)	(2.0%)	0	0	0	(226,983)	(3.4%)
Inflation Deflation	0	0	0	0	0.0%	0	0	0	0	0.0%
Total Statewide PL	0	0	0	339,060	5.0%	0	0	0	259,243	3.9%
Present Law (PL)	0	0	0	0	0.0%	0	0	0	0	0.0%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	339,060	5.0%	0	0	0	259,243	3.9%
Total Budget	0	0	0	6,797,097		0	0	0	6,717,280	

Executive Budget Comparison

The following table compares the legislative budget for the biennium to the budget requested by the Governor by type of expenditure and source of funding.

Executive Budget Comparison								
Budget Item	Approp. Fiscal 2025	Executive Budget Fiscal 2026	Legislative Budget Fiscal 2026	Leg — Exec. Difference Fiscal 2026	Executive Budget Fiscal 2027	Legislative Budget Fiscal 2027	Leg — Exec. Difference Fiscal 2027	Biennium Difference Fiscal 26-27
Personal Services	3,953,146	4,425,819	4,425,819	0	4,439,372	4,439,372	0	0
Operating Expenses	2,504,891	2,371,278	2,371,278	0	2,277,908	2,277,908	0	0
Equipment & Intangible Assets	0	0	0	0	0	0	0	0
Grants	0	0	0	0	0	0	0	0
Transfers	0	0	0	0	0	0	0	0
Total Costs	\$6,458,037	\$6,797,097	\$6,797,097	\$0	\$6,717,280	\$6,717,280	\$0	\$0
Federal Spec. Rev. Funds	0	0	0	0	0	0	0	0
Other	6,458,037	6,797,097	6,797,097	0	6,717,280	6,717,280	0	0
Total Funds	\$6,458,037	\$6,797,097	\$6,797,097	\$0	\$6,717,280	\$6,717,280	\$0	\$0
Total Ongoing	\$6,458,037	\$6,797,097	\$6,797,097	\$0	\$6,717,280	\$6,717,280	\$0	\$0
Total OTO	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

There is no change between the executive proposed budget and the budget reviewed by the legislature for the Secretary of State.

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	3,712,645	3,794,921	3,953,146	4,425,819	4,439,372
Operating Expenses	3,218,542	3,516,026	2,504,891	2,371,278	2,277,908
Transfers	106,840	144,000	0	0	0
Total Expenditures	\$7,038,027	\$7,454,947	\$6,458,037	\$6,797,097	\$6,717,280
Proprietary Funds	7,038,027	7,454,947	6,458,037	6,797,097	6,717,280
Total Funds	\$7,038,027	\$7,454,947	\$6,458,037	\$6,797,097	\$6,717,280
Total Ongoing	\$7,038,027	\$7,454,947	\$6,458,037	\$6,797,097	\$6,717,280
Total OTO	\$0	\$0	\$0	\$0	\$0

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
Fiscal 2026						Fiscal 2027				
FTE	General Fund	State Special	Federal Special	Total Funds		FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	472,673	0.00	0	0	0	486,226
DP 2 - Fixed Costs	0.00	0	0	0	(133,613)	0.00	0	0	0	(226,983)
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	\$339,060	0.00	\$0	\$0	\$0	\$259,243

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds						
Fund	Fund Name	Agency #	Program Name			
6053	Business Services	32010	Business Services			
			Actual FY 24	Estimated FY 25	Reviewed FY 26	Reviewed FY 27
Operating Revenues						
Fees and Charges						
Charges for Service			5,752,240	5,909,234	5,909,234	5,909,234
Sale of Documents			109,260	82,400	82,400	202,400
Federal I/D Cost Recovery			-	91,836	91,836	91,836
Other Operating Revenues						
BOI Investment Earnings			598,618	470,111	470,111	470,111
SOS Miscellaneous Receipts			207,058	2,055	2,055	2,055
Total Operating Revenues			6,667,176	6,555,636	6,555,636	6,675,636
Expenses						
Personal Services			3,712,645	3,953,146	4,425,819	4,439,372
Operating Expense			3,218,542	2,504,891	2,371,278	2,277,908
Total Operating Expense			6,931,187	6,458,037	6,797,097	6,717,280
Operating Income (Loss)			(264,011)	97,599	(241,461)	(41,644)
Nonoperating Revenues and Expenses						
Nonoperating Revenues						
Nonoperating Expenses						
Total Nonoperating Revenues (Expenses)			-	-	-	-
Income (Loss) Before Contributions and Transfers			(264,011)	97,599	(241,461)	(41,644)
Transfers In			302,113			
Transfers Out			(106,840)			
Change in Net Position			(68,738)	97,599	(241,461)	(41,644)
Beginning Net Position - July 1			14,160,481	13,350,457	13,448,056	13,206,596
Prior Period Adjustments			(741,286)	-	-	-
Change in Net Position			(68,738)	97,599	(241,461)	(41,644)
Ending Net Position - June 30			13,350,457	13,448,056	13,206,596	13,164,952

Expenditures

Expenditures for FY 2026 and FY 2027 show increased personal services and decreased operating expenses due to statewide present law adjustments.

Revenues

Revenue is received from the following sources:

- Fees charged to businesses and corporations for corporate filings and registration of assumed business names and trademarks
- Fees charged to state agencies for publishing the Administrative Rule of Montana and the Montana Administrative Register
- Fees charged to candidates who file for elections
- Fees charged to Montana citizens who apply to be notaries

The program historically collected the largest amount of revenues on the annual report filings during the annual report season.

In FY 2024 and FY 2025 the Secretary of State waived the annual report filing fee. The Secretary recently announced the extension of the annual report fee waiver for FY 2026 and FY 2027. As the Office evaluates the agency's financial position, additional fee reductions and waivers will be considered.

Proprietary Rates

This program is funded with an enterprise fund, which is a type of proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

The administrative rule that establishes fees charged to agencies for publication of the Administrative Rules of Montana and notices in the Montana Administrative Register was amended in June 2024. The Secretary waived the fees for agencies in fiscal year 2025 and 2026. Beginning in FY 2027, an agency will have the option between two methods for paying for this service.

1. Pay \$60 per page for each notice at the time of publication
2. Pay on an annual basis a fee based on the volume of notice submissions:
 - 1 to 4 notices - \$550
 - 5 to 9 notices - \$1,650
 - 10 to 15 notices - \$3,475
 - 16 to 25 notices - \$4,400
 - 26 to 35 notices - \$8,675
 - 36 or more notices - \$16,750

It should be noted that this does not increase the rate charged to agencies but rather gives the agency the choice between paying per page for each notice as they have been doing previously, or to pay on an annual basis.

Agency Base Budget Comparison

The following table compares the base budget with the expenditures adopted by the legislature for the upcoming biennium by type of expenditure and source of funding.

Agency Base Budget Comparison						
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent		
PB	3.50	3.50	3.50	0.00	0.0%	
Proprietary Funds	322,668	349,768	350,898	55,330	8.6%	
Total Funds	322,668	349,768	350,898	55,330	8.6%	
Personal Services	256,271	273,061	273,062	33,581	6.6%	
Operating Expenses	66,397	76,707	77,836	21,749	16.4%	
Total Expenditures	322,668	349,768	350,898	55,330	8.6%	
Total Ongoing	322,668	349,768	350,898	55,330	8.6%	
Total One-Time-Only					0.0%	

Agency Description

The Department of Revenue administers about 40 Montana taxes and fees. The department:

- Values all property as accurately as possible and supervises Montana's property tax system
- Administers liquor and cannabis laws to protect public health and safety
- Receives abandoned property and seeks to return it to its rightful Montana owners
- Administers unlocatable mineral trusts
- Informs and advises the Governor, the Legislature, and the public on tax trends and issues
- Cooperates with local, state, tribal, and federal governments to advance the public interest under the law

Agency Highlights

Department of Revenue Major Budget Highlights
<ol style="list-style-type: none"> The Department of Revenue's 2027 biennium non-budgeted proprietary appropriations are approximately 8.6% or \$55,000 greater than the 2025 biennium appropriations <ul style="list-style-type: none"> The legislature adopted a rate change in the bad debt collection fund, increasing the FY 2025 rate of 4.75% to 6.00% in FY 2026 and FY 2027

Agency Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the expenditures adopted for FY 2026 and FY 2027 by type of expenditure and source of funding.

Agency Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	239,780	242,234	256,271	273,061	273,062
Operating Expenses	64,348	66,279	66,397	76,707	77,836
Total Expenditures	\$304,128	\$308,513	\$322,668	\$349,768	\$350,898
Proprietary Funds	304,128	308,513	322,668	349,768	350,898
Total Funds	\$304,128	\$308,513	\$322,668	\$349,768	\$350,898
Total Ongoing	\$304,128	\$308,513	\$322,668	\$349,768	\$350,898
Total OTO	\$0	\$0	\$0	\$0	\$0

Summary of Legislative Action

The legislature adopted an increase in the bad debt collection services internal services rate. The rate for this fund increased from 4.75% in FY 2025 to 6.00% in both FY 2026 and FY 2027. Although this is not the rate the agency must charge for this fund, the increased rate is the most the agency is able to charge for the services of this fund.

Funding

The following table shows the adopted agency funding for all sources of authority.

Total Department of Revenue Funding by Source of Authority 2027 Biennium Budget						
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	140,450,616			352,583,000	493,033,616	38.1%
02442 Cannabis	195,227,427				195,227,427	15.1%
02168 MT Oil Production Tax				130,606,005	130,606,005	10.1%
02083 Oil & Gas Local Assistance				10,242,000	10,242,000	0.8%
02008 Tobacco And Cig. Tribal Agree.				6,159,910	6,159,910	0.5%
02966 Tribal Agreement - Alcohol				2,018,000	2,018,000	0.2%
Other State Special Revenue	2,081,408			3,912,037	5,993,445	0.5%
State Special Revenue Total	197,308,835	-	-	152,937,952	350,246,787	27.1%
03928 Royalty Audit - NRCT	1,006,046				1,006,046	0.1%
Federal Special Revenue Total	1,006,046	-	-	-	1,006,046	0.1%
06005 Liquor Division	449,079,507				449,079,507	34.7%
06554 Bad Debt Collection Services			700,666		700,666	0.1%
Proprietary Fund Total	449,079,507	-	700,666	-	449,780,173	34.8%
Total of All Funds	787,845,004	-	700,666	505,520,952	1,294,066,622	
Percent of All Sources of Authority	60.9%	0.0%	0.1%	39.1%		

Non-Budgeted Proprietary Funds

The bad debt collection services are funded with non-budgeted proprietary funds. This is an internal service fund and will be discussed further in the Proprietary Program Description section of this report.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Department of Revenue 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	322,668	92.3%	0	0	0	322,668	92.0%
Statewide PL										
Personal Services	0	0	0	16,790	4.8%	0	0	0	16,791	4.8%
Fixed Costs	0	0	0	10,310	2.9%	0	0	0	11,439	3.3%
Inflation Deflation	0	0	0	0	0.0%	0	0	0	0	0.0%
Total Statewide PL	0	0	0	27,100	7.7%	0	0	0	28,230	8.0%
Present Law (PL)	0	0	0	0	0.0%	0	0	0	0	0.0%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	27,100	7.7%	0	0	0	28,230	8.0%
Total Budget	0	0	0	349,768		0	0	0	350,898	

Executive Budget Comparison

The following table compares the legislative budget for the biennium to the budget requested by the Governor by type of expenditure and source of funding.

Executive Budget Comparison								
Budget Item	Approp. Fiscal 2025	Executive Budget Fiscal 2026	Legislative Budget Fiscal 2026	Leg — Exec. Difference Fiscal 2026	Executive Budget Fiscal 2027	Legislative Budget Fiscal 2027	Leg — Exec. Difference Fiscal 2027	Biennium Difference Fiscal 26-27
Personal Services	256,271	273,061	273,061	0	273,062	273,062	0	0
Operating Expenses	66,397	76,707	76,707	0	77,836	77,836	0	0
Total Costs	\$322,668	\$349,768	\$349,768	\$0	\$350,898	\$350,898	\$0	\$0
Other	322,668	349,768	349,768	0	350,898	350,898	0	0
Total Funds	\$322,668	\$349,768	\$349,768	\$0	\$350,898	\$350,898	\$0	\$0
Total Ongoing	\$322,668	\$349,768	\$349,768	\$0	\$350,898	\$350,898	\$0	\$0
Total OTO	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

The legislature adopted an increase to the bad debt collection services rate. This rate was 4.75% in FY 2025 with the adoption increasing this rate to 6.00% in FY 2026 and FY 2027. There were no changes to the appropriations proposed by the Executive Branch.

Bad Debt Collection Services – Fund 06554

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds

Fund	Fund Name	Agency #	Program Name
6554	Bad Debt Collection Services	58010	Information Mgmt & Collections

	Actual FY 24	Estimated FY 25	Adopted FY 26	Adopted FY 27
Operating Revenues				
Fees and Charges				
Fee Revenue A	337,170	300,000	350,000	360,000
Other Operating Revenues				
Total Operating Revenues	337,170	300,000	350,000	360,000
Expenses				
Personal Services	239,961	256,271	273,061	273,062
Other Operating Expense				
Expense A	64,685	66,397	76,707	77,836
Total Operating Expense	304,646	322,668	349,768	350,898
Operating Income (Loss)	32,524	(22,668)	232	9,102
Nonoperating Revenues				
Other Revenue A				
Other Revenue B				
Nonoperating Expenses				
Other Expense A				
Other Expense B				
Total Nonoperating Revenues (Expenses)	-	-	-	-
Income (Loss) Before Contributions and Transfers	32,524	(22,668)	232	9,102
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments				
Change in Net Position	32,524	(22,668)	232	9,102
Beginning Net Position - July 1	261,177	293,951	271,283	271,515
Prior Period Adjustments	250			
Change in Net Position	32,524	(22,668)	232	9,102
Ending Net Position - June 30	293,951	271,283	271,515	280,617
Net Position (Fund Balance) Analysis				
Restricted Net Postion (Enterprise Funds Only)				
Unrestricted Net Position				

Expenses

The Department of Revenue is currently authorized to charge a commission rate for its collection services, excluding the collection of overpaid child support payments made to custodial parents and collection of delinquent child support payments from noncustodial parents. The commissions collected are used to pay the expenses of the Collection Services Program. Historically, 76.5% of the expenditures from this fund are paid in salary and benefits (personal services) with the remaining expenditures being operating expenses.

Revenues

Administration of this program has required a minimum of a nine-month working capital balance due to the timing of program collections through offset of other state monies, as the program collects the largest amount of revenues on delinquent accounts during the income tax season and the hunting permitting season.

Proprietary Rates

The legislature adopted a commission rate of 6.00% in both FY 2026 and FY 2027, which is an increase from the rates approved by the 2023 Legislature. This will provide the department with approximately nine months' worth of working capital. The nine-month working capital balance allows the agency to pay expenses as they are incurred as most of commission revenue is not collected until the income tax filing season each year, which is six to nine months after the start of the fiscal year. The department will continue to evaluate the commission rate as actual revenues and expenditures are received and incurred to maintain the working capital balance at the appropriate level.

Requested Rates for Internal Service or Enterprise Funds Fee/Rate Information				
	Approved FY 2024	Approved FY 2025	Adopted FY 2026	Adopted FY 2027
Fee Description:	5.00%	4.75%	6.00%	6.00%

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
Fiscal 2026						Fiscal 2027				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	16,790	0.00	0	0	0	16,791
DP 2 - Fixed Costs	0.00	0	0	0	10,310	0.00	0	0	0	11,439
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	\$27,100	0.00	\$0	\$0	\$0	\$28,230

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

Agency Base Budget Comparison

The following table compares the base budget with the expenditures adopted by the legislature for the upcoming biennium by type of expenditure and source of funding.

Agency Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
PB	407.81	406.81	406.81	(1.00)	(0.1%)
Proprietary Funds	383,938,114	425,234,482	439,657,052	97,015,306	12.6%
Total Funds	383,938,114	425,234,482	439,657,052	97,015,306	12.6%
Personal Services	40,942,227	41,464,457	41,585,484	1,165,487	1.4%
Operating Expenses	109,240,992	120,458,418	120,573,816	22,550,250	10.3%
Equipment & Intangible Assets	949,236	949,236	949,236		0.0%
Grants	520,113	520,113	520,113		0.0%
Benefits & Claims	230,268,119	258,722,273	273,046,615	71,232,650	15.5%
Transfers	159,000	450,092	387,914	520,006	163.5%
Debt Service	1,858,427	2,669,893	2,593,874	1,546,913	41.6%
Total Expenditures	383,938,114	425,234,482	439,657,052	97,015,306	12.6%
Total Ongoing	383,938,114	425,234,482	439,657,052	97,015,306	12.6%
Total One-Time-Only					0.0%

Agency Description

The Department of Administration (DOA) is a customer service organization providing centralized enterprise services to Montana state agencies and local governments. A few of the key services that they provide through non-budgeted proprietary funding include:

- Technology Services: IT planning, security, and management of enterprise systems for accounting, payroll, budgeting, and human resources
- Facilities and Operations: Capitol complex security, facilities and grounds maintenance, leasing, surplus property, recycling, and centralized printing
- Insurance and Risk Management: Property/casualty insurance, risk management, and Tort Claims Act administration

Agency Highlights

Department of Administration Major Budget Highlights	
<ul style="list-style-type: none"> The Department of Administration's 2027 biennium non-budgeted proprietary appropriations are approximately \$97.0 million or 12.6% higher than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> An increase of approximately \$71.2 million due to an increase in benefits and claims for the Health Care and Benefits Division due to projected claims payments A transfer of 5.00 PB and its associated appropriation authority from the State Information Technology Services Division (SITSD) to the Director's Office and 1.00 PB from the Director's Office to SITSD Adopted rate changes for the Management Services Program, State Accounting, Budgeting, and Human Resources Services (SABHRS), Warrant Writer, Facilities Management Bureau, Workers Compensation Management Program, Enterprise Learning and Development, SITSD, and the Human Resources Information System Program 	

Agency Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the expenditures adopted for FY 2026 and FY 2027 by type of expenditure and source of funding.

Agency Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	39,640,492	41,226,954	40,942,227	41,464,457	41,585,484
Operating Expenses	101,215,232	115,430,727	109,240,992	120,458,418	120,573,816
Equipment & Intangible Assets	1,507,162	1,511,266	949,236	949,236	949,236
Capital Outlay	208,961	208,849	0	0	0
Grants	467,888	520,113	520,113	520,113	520,113
Benefits & Claims	225,513,642	234,768,119	230,268,119	258,722,273	273,046,615
Transfers	315,856	317,000	159,000	450,092	387,914
Debt Service	10,039,837	2,793,519	1,858,427	2,669,893	2,593,874
Total Expenditures	\$378,909,070	\$396,776,547	\$383,938,114	\$425,234,482	\$439,657,052
Proprietary Funds	378,909,070	396,776,547	383,938,114	425,234,482	439,657,052
Total Funds	\$378,909,070	\$396,776,547	\$383,938,114	\$425,234,482	\$439,657,052
Total Ongoing	\$378,909,070	\$396,776,547	\$383,938,114	\$425,234,482	\$439,657,052
Total OTO	\$0	\$0	\$0	\$0	\$0

Summary of Legislative Action

The legislature adopted multiple rate changes in the Department of Administration, including the following:

- Management services rate increased from \$1,723,224 to \$3,060,000 in FY 2026 and \$3,070,000 in FY 2027
- Human resources rate increased from \$1,265 to \$1,333 in FY 2026 and \$1,320 in FY 2027
- SABHRS Financial Services Technology Bureau increased from \$4,570,860 in FY 2025 to \$4,936,529 in FY 2026 and \$5,035,259 in FY 2027
- The Facilities Management Bureau rate changed to a single per square footage rate of \$11.757 in FY 2026 and \$11.790 in FY 2027
- Worker's compensation increased from \$0.97 in FY 2025 to \$1.24 in FY 2026 and \$1.23 in FY 2027
- The enterprise learning and development rate increased from \$33.2965 in FY 2025 to \$40.3206 in the 2027 biennium and this program added an additional rate for LinkedIn Learning of \$9.9830 in the 2027 biennium
- The Risk Management and Tort Defense (RMTD) rate was approved for a partial rate holiday in the 2027 biennium, only charging agencies half of the proposed rate

Other rate changes include an increase to the human resources information system fee, print and mail services, and warrant writer services. Language was also adopted related to rates for SITSD and RMTD, stating the following:

- The office of budget and program planning shall establish a separate appropriation on the statewide accounting, budgeting, and human resource system for the funding included in each executive branch agency's budget [this act] to pay fixed cost allocations for the state information technology services division of the department of administration. The appropriations must be designated as restricted
- The 30-day working capital reserve used to establish state information technology services division rates for state agencies included in HB-2 shall be based on personal services of \$22,538,138 in FY 2026 and \$22,602,401 in FY 2027, operating expenses of \$55,345,789 in FY 2026 and \$55,392,605 in FY 2027, equipment and intangible assets of \$370,861 in FY 2026 and \$370,861 in FY 2027, and debt service of \$1,170,000 in FY 2026 and \$1,170,000 in FY 2027. The state information technology services division shall report to the legislative finance committee at its June 2025 meeting on how it implemented the state agency rates for information technology services. The state information technology services division shall also report any adjustments to state agency rates for information technology or changes in appropriations of 5.0% or greater to each expenditure category at each subsequent meeting of the legislative finance committee
- State agencies and universities will be billed half the insurance premium in the 2027 biennium by the Risk Management and Tort Defense Division (RMTD) due to an overage in the state insurance fund's reserves. Any insurance premium discounts that would have been realized in the 2027 biennium through participation in RMTD's risk management/loss mitigation programs must be applied from each state agency's or university's insurance premium holiday savings in a reasonable manner to avoid programmatic and funding shortfalls. RMTD has the authority to bill state agencies and universities an increased insurance premium if the agency or university does not participate in risk management/loss mitigation activities during the 2027 biennium
- It is the intent of the Legislature that the Risk Management and Tort Defense Division's proprietary fund partial rate holiday be one-time-only and the full rate amount will be included in the 2029 biennium's base budget

Funding

The following table shows the adopted agency funding for all sources of authority.

Total Department of Administration Funding by Source of Authority 2027 Biennium Budget						
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	115,207,643			182,795,928	298,003,571	20.9%
02858 Mineral Impact				16,908,187	16,908,187	1.2%
02077 Financial Institutions Div	10,240,659				10,240,659	0.7%
02030 Arch & Engin Construction	6,112,000				6,112,000	0.4%
02211 Procurement Special Revenue	1,207,777				1,207,777	0.1%
02098 Insurance Proceeds - State Bld				91,000	91,000	0.0%
State Special Revenue Total	17,560,436	-	-	16,999,187	34,559,623	2.4%
03425 Forest Reserve Shared Revenue				9,760,900	9,760,900	0.7%
03095 Taylor Grazing Act Dist.				250,000	250,000	0.0%
03369 Flood Control Payments	45,414				45,414	0.0%
03320 CMIA Funds	11,656				11,656	0.0%
Federal Special Revenue Total	57,070	-	-	10,010,900	10,067,970	0.7%
06559 Group Benefits Claims A/C			521,459,403		521,459,403	36.5%
06001 State Lottery Fund	13,528,435			207,292,700	220,821,135	15.5%
06522 ISD Proprietary			158,946,255		158,946,255	11.1%
06532 Agency Insurance Int. Svc.			76,433,266		76,433,266	5.4%
06528 Rent And Maintenance			27,384,352		27,384,352	1.9%
Other Proprietary Fund	175,756		80,668,258		80,844,014	5.7%
Proprietary Fund Total	13,704,191	-	864,891,534	207,292,700	1,085,888,425	76.0%
Total of All Funds	146,529,340	-	864,891,534	417,098,715	1,428,519,589	
Percent of All Sources of Authority	10.3%	0.0%	60.5%	29.2%		

The majority of the Department of Administration is funded with non-budgeted proprietary funds. These funds support the operations of the Director's Office, State Financial Services Division, General Services Division, State Information Technology Services Division, Healthcare and Benefits Division, State Human Resource Division, and Risk Management and Tort Defense Division.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Department of Administration 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	383,938,114	90.3%	0	0	0	383,938,114	87.3%
Statewide PL										
Personal Services	0	0	0	658,944	0.2%	0	0	0	781,374	0.2%
Fixed Costs	0	0	0	258,954	0.1%	0	0	0	(35,893)	(0.0%)
Inflation Deflation	0	0	0	(2,313)	(0.0%)	0	0	0	(1,563)	(0.0%)
Total Statewide PL	0	0	0	915,585	0.2%	0	0	0	743,918	0.2%
Present Law (PL)	0	0	0	40,517,497	9.5%	0	0	0	55,113,137	12.5%
New Proposals	0	0	0	(136,714)	(0.0%)	0	0	0	(138,117)	(0.0%)
Total HB 2 Adjustments	0	0	0	41,296,368	9.7%	0	0	0	55,718,938	12.7%
Total Budget	0	0	0	425,234,482		0	0	0	439,657,052	

Executive Budget Comparison

The following table compares the legislative budget for the biennium to the budget requested by the Governor by type of expenditure and source of funding.

Executive Budget Comparison								
Budget Item	Approp. Fiscal 2025	Executive Budget Fiscal 2026	Legislative Budget Fiscal 2026	Leg — Exec. Difference Fiscal 2026	Executive Budget Fiscal 2027	Legislative Budget Fiscal 2027	Leg — Exec. Difference Fiscal 2027	Biennium Difference Fiscal 26-27
Personal Services	40,942,227	41,464,457	41,464,457	0	41,585,484	41,585,484	0	0
Operating Expenses	109,240,992	120,532,389	120,458,418	(73,971)	120,654,514	120,573,816	(80,698)	(154,669)
Equipment & Intangible Assets	949,236	949,236	949,236	0	949,236	949,236	0	0
Capital Outlay	0	0	0	0	0	0	0	0
Grants	520,113	520,113	520,113	0	520,113	520,113	0	0
Benefits & Claims	230,268,119	258,722,273	258,722,273	0	273,046,615	273,046,615	0	0
Transfers	159,000	450,092	450,092	0	387,914	387,914	0	0
Debt Service	1,858,427	2,669,893	2,669,893	0	2,593,874	2,593,874	0	0
Total Costs	\$383,938,114	\$425,308,453	\$425,234,482	(\$73,971)	\$439,737,750	\$439,657,052	(\$80,698)	(\$154,669)
General Fund	0	0	0	0	0	0	0	0
State/other Special Rev. Funds	0	0	0	0	0	0	0	0
Federal Spec. Rev. Funds	0	0	0	0	0	0	0	0
Other	383,938,114	425,308,453	425,234,482	(73,971)	439,737,750	439,657,052	(80,698)	(154,669)
Total Funds	\$383,938,114	\$425,308,453	\$425,234,482	(\$73,971)	\$439,737,750	\$439,657,052	(\$80,698)	(\$154,669)
Total Ongoing	\$383,938,114	\$425,308,453	\$425,234,482	(\$73,971)	\$439,737,750	\$439,657,052	(\$80,698)	(\$154,669)
Total OTO	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

The legislature adopted an adjustment to DP 2 which removed the newly proposed Robert's Rules of Order training. This removal lowered expenditures statewide by approximately \$63,000 each fiscal year of the 2027 biennium.

Additionally, the legislature approved a reduction in the human resource rate charged by the Department of Administration to other internal divisions. This rate adjustment reduced the Department of Administration's non-budgeted proprietary authority by \$147,000 in the 2027 biennium. Overall, both rate adjustments led to a reduction in the Department of Administrations 2027 biennium budget of \$155,000.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
PB	27.51	31.51	31.51	4.00	7.3%
Proprietary Funds	3,611,415	4,129,652	4,141,300	1,048,122	14.5%
Total Funds	3,611,415	4,129,652	4,141,300	1,048,122	14.5%
Personal Services	3,108,819	3,432,429	3,450,836	665,627	10.7%
Operating Expenses	502,596	697,223	690,464	382,495	38.1%
Total Expenditures	3,611,415	4,129,652	4,141,300	1,048,122	14.5%
Total Ongoing	3,611,415	4,129,652	4,141,300	1,048,122	14.5%
Total One-Time-Only					0.0%

Program Description

The Director's Office has three proprietary funds:

- Management Services fund – the management services fund includes the Office of Human Resources, which handles payroll processing, supports recruitment, selection, and onboarding of new employees, oversees position classification, and develops departmental policies. The Office of Legal Services provides legal advice and guidance. The Office of Finance and Budget is responsible for preparing and presenting the biennial budget, managing budget change documents, ensuring compliance with state laws and legislative intent, and providing accounting support
- Office of Public Information Requests – provides support and assistance to agencies by:
 - Establishing common policies, standards, and procedures for handling public information requests
 - Providing centralized intake and initial response to agency record requests
 - Developing cost estimates for records requests, as needed
 - Collecting and allocating costs paid by requesters
 - Tracking the status of record requests
 - Coordinating with requesters
 - Searching enterprise IT systems maintained primarily by State Information Technology Services Division
 - Providing primary legal review and response
 - Coordinating responses for requests involving multiple agencies
 - Providing centralized output to requesters
 - Creating reports or dashboards about record requests
 - Providing and maintaining enterprise-wide tools for tracking public information requests and searching, classifying, and preparing information for release to requesters
 - Assisting in record request litigation
- Chief Data Office - provides expertise to state agencies to enable and lead the digital transformation and data modernization efforts within state government. This office works in close partnership with agency leaders to drive the development and deployment of the enterprise data vision and strategies; oversee data management, data analytics, and data governance; ensure data quality; and recommend best practices in establishing agency performance measures

Program Highlights

Director's Office Major Budget Highlights	
<ul style="list-style-type: none"> The Director's Office 2027 biennium non-budgeted proprietary appropriations are approximately \$1.0 million or 14.5% higher than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> A transfer of 5.00 PB and its associated appropriation authority from the State Information Technology Services Division (SITSD) and 1.00 PB from the Director's Office to SITSD Statewide present law adjustments for personal services and fixed costs Increased rates for the Management Services Program and the Office of Public Information Requests 	

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	2,288,555	2,836,310	3,108,819	3,432,429	3,450,836
Operating Expenses	359,297	473,699	502,596	697,223	690,464
Total Expenditures	\$2,647,852	\$3,310,009	\$3,611,415	\$4,129,652	\$4,141,300
Proprietary Funds	2,647,852	3,310,009	3,611,415	4,129,652	4,141,300
Total Funds	\$2,647,852	\$3,310,009	\$3,611,415	\$4,129,652	\$4,141,300
Total Ongoing	\$2,647,852	\$3,310,009	\$3,611,415	\$4,129,652	\$4,141,300
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Administration, 01-Director's Office Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	101,027,213	0	177,921,474	278,948,687	88.79 %
02858 Mineral Impact	0	0	16,908,187	16,908,187	100.00 %
State Special Total	\$0	\$0	\$16,908,187	\$16,908,187	5.38 %
03095 Taylor Grazing Act Dist.	0	0	250,000	250,000	2.49 %
03369 Flood Control Payments	45,414	0	0	45,414	0.45 %
03425 Forest Reserve Shared Revenue	0	0	9,760,900	9,760,900	97.06 %
Federal Special Total	\$45,414	\$0	\$10,010,900	\$10,056,314	3.20 %
06020 Office of Public Information R	0	878,761	0	878,761	10.62 %
06504 Chief Data Office	0	1,219,288	0	1,219,288	14.74 %
06534 Management Services	0	6,172,903	0	6,172,903	74.63 %
Proprietary Total	\$0	\$8,270,952	\$0	\$8,270,952	2.63 %
Total All Funds	\$101,072,627	\$8,270,952	\$204,840,561	\$314,184,140	

Non-Budgeted Proprietary Appropriations

A small portion of the Director's Office functions are supported by non-budgeted proprietary funds. These funds are discussed in the Proprietary Rates section of this report.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Director's Office 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	3,611,415	87.5%	0	0	0	3,611,415	87.2%
Statewide PL										
Personal Services	0	0	0	(19,882)	(0.5%)	0	0	0	(7,743)	(0.2%)
Fixed Costs	0	0	0	146,929	3.6%	0	0	0	140,173	3.4%
Inflation Deflation	0	0	0	0	0.0%	0	0	0	0	0.0%
Total Statewide PL	0	0	0	127,047	3.1%	0	0	0	132,430	3.2%
Present Law (PL)	0	0	0	32,698	0.8%	0	0	0	32,695	0.8%
New Proposals	0	0	0	358,492	8.7%	0	0	0	364,760	8.8%
Total HB 2 Adjustments	0	0	0	518,237	12.5%	0	0	0	529,885	12.8%
Total Budget	0	0	0	4,129,652		0	0	0	4,141,300	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
-----Fiscal 2026-----						-----Fiscal 2027-----				
PB	General Fund	State Special	Federal Special	Total Funds		PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	(19,882)	0.00	0	0	0	(7,743)
DP 2 - Fixed Costs	0.00	0	0	0	146,929	0.00	0	0	0	140,173
DP 4 - Allocate Department Indirect/Administrative Costs	0.00	0	0	0	33,086	0.00	0	0	0	33,179
DP 5 - Management Services HR Rate Adjustment	0.00	0	0	0	(78)	0.00	0	0	0	(174)
DP 22 - Fixed Cost Adjustment for Robert's Rules	0.00	0	0	0	(310)	0.00	0	0	0	(310)
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	\$159,745	0.00	\$0	\$0	\$0	\$165,125

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 4 - Allocate Department Indirect/Administrative Costs -

The legislature reviewed an adjustment to provide the funding to pay the Department of Administration's indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

DP 5 - Management Services HR Rate Adjustment -

The legislature reviewed an adjustment to the human resources rate charged to the department's programs for centralized services.

DP 22 - Fixed Cost Adjustment for Robert's Rules -

The legislature reviewed an adjustment to fixed costs that removed new appropriations for Robert's Rules of Order training included in DP 2.

New Proposals

The "New Proposals" table shows new changes to spending.

New Proposals	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1701 - Transfer of Financial Positions	4.00	0	0	0	358,492	4.00	0	0	0	364,760
Total	4.00	\$0	\$0	\$0	\$358,492	4.00	\$0	\$0	\$0	\$364,760

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1701 - Transfer of Financial Positions -

The legislature reviewed a transfer of 5.00 PB from the State Information Technology Services Division (SITSD) to the Director's Office. In April 2024, the chief financial officer position in SITSD was eliminated as part of a reorganization within the department. The five financial positions residing in SITSD will now report to the department's chief financial officer in the Director's Office. The reorganization was completed to eliminate a duplicative position and to continue to drive efficiencies within the department's accounting and financial functions.

Also reviewed, is the transfer of 1.00 PB attorney position from the Director's Office to SITSD. Due to the increase in enterprise contracts, policy reviews, and other legal work, SITSD will utilize this attorney full time, which permits the division to more efficiently, and cost effectively, provide enterprise procurement.

Proprietary Program Revenues and Expenses

Fund	Fund Name	Agency #	Agency Name	Program Name
06534	Management Services	61010	Department of Administration	Director's Office

2027 Biennium

Expenses

The expenditure increase is primarily attributed to the transfer of 5.00 PB financial positions from the State Information Technology Services Division (SITSD) to the Office of Finance and Budget. This change also transfers 1.00 PB from the Office of Legal Services to the SITSD, leading to the reduction in that office.

Revenues

The Director's Office and the Office of Legal Services' total costs are allocated based on total PB by division. The Office of Human Resources costs are charged on a per PB rate based on the number of PB within a program. The Office of Finance and Budget's costs are allocated to divisions in the department based on estimated PB support. The allocations may be realigned if there are changes to the customer base.

Proprietary Rates

The figure below shows the rates approved by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Approved FY 24	Approved FY 25	Approved FY 26	Approved FY 27
Fee Description:				
Total Allocation of Costs	\$ 1,723,224	\$ 1,723,224	\$ 3,060,000	\$ 3,070,000
Portion of unit for HR charges per FTE of user programs	\$ 1,265	\$ 1,265	\$ 1,320	\$ 1,320

This program is funded with an internal service fund, which is a type of a proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Proprietary Program Revenues and Expenses

Fund	Fund Name	Agency #	Agency Name	Program Name
06504	Chief Data Office	61010	Dept, of Administration	Director's Office - Chief Data Office

	Actual FY 24	Estimated FY 25	Review ed FY 26	Review ed FY 27
Operating Revenues				
Fees and Charges				
Charges for Services	500,000	500,000	500,000	500,000
Total Operating Revenues	500,000	500,000	500,000	500,000
Expenses				
Personal Services	251,823	428,000	391,937	394,397
Other Operating Expense	64,054	72,000	216,830	216,124
Total Operating Expense	315,877	500,000	608,767	610,521
Operating Income (Loss)	184,123	-	(108,767)	(110,521)
Nonoperating Revenues				
Miscellaneous Revenue		12	12	12
Nonoperating Expenses				
Total Nonoperating Revenues (Expenses)	-	12	12	12
Income (Loss) Before Contributions and Transfers	184,123	12	(108,755)	(110,509)
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments				
Change in Net Position	184,123	12	(108,755)	(110,509)
Beginning Net Position - July 1	-	184,123	184,135	75,380
Prior Period Adjustments				
Change in Net Position	184,123	12	(108,755)	(110,509)
Ending Net Position - June 30	184,123	184,135	75,380	(35,129)

Expenses

The expenditure increase is primarily attributed to statewide present law adjustments for SITSD fixed costs.

Revenues

Revenue is generated for this program by charging each participating agency a fee based on the participating agency's base budget for technology services.

Proprietary Rates

The figure below shows the rates approved by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Approved FY 24	Approved FY 25	Approved FY 26	Approved FY 27
Fee Description:	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Proprietary Program Revenues and Expenses

Fund	Fund Name	Agency #	Agency Name	Program Name
06020	OFFICE OF PUBLIC INFO REQ	61010	Department of Administration	Office of Public Information Requests

	Actual FY 24	Estimated FY 25	Review ed FY 26	Review ed FY 27
Operating Revenues				
Fees and Charges				
Charge to requestor	10,496	20,000	33,800	33,800
Rate to agencies			218,400	260,000
transaction fee			90,800	115,200
Total Operating Revenues	10,496	20,000	343,000	409,000
Expenses				
Personal Services	175,881	236,014	329,286	330,830
Other Operating Expense	19,572	20,000	109,705	108,940
Total Operating Expense	195,453	256,014	438,991	439,770
Operating Income (Loss)	(184,957)	(236,014)	(95,991)	(30,770)
Nonoperating Revenues				
Miscellaneous Revenue	26	12	12	12
Nonoperating Expenses				
Total Nonoperating Revenues (Expenses)	26	12	12	12
Income (Loss) Before Contributions and Transfers	(184,931)	(236,002)	(95,979)	(30,758)
Capital Contributions				
Transfers In	202,319	240,000		
Transfers Out				
Loans and Lease Payments				
Change in Net Position	17,388	3,998	(95,979)	(30,758)
Beginning Net Position - July 1	-	17,388	21,386	(74,593)
Prior Period Adjustments				
Change in Net Position	17,388	3,998	(95,979)	(30,758)
Ending Net Position - June 30	17,388	21,386	(74,593)	(105,351)

Expenses

The expenditure increase is attributed to statewide present law adjustments for personal service and fixed costs as well as indirect administrative costs.

Revenues

Revenue is generated by charging a fee for each public information request.

Proprietary Rates

The figure below shows the rates reviewed by the legislature for the 2027 biennium. Due to the Office of Public Information Requests being created in the 2025 biennium no rates were reviewed in the 2025 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Reviewed FY 24	Reviewed FY 25	Reviewed FY 26	Reviewed FY 27
Total Allocation Cost	0	0	309,200	375,200
Transaction Fee	0	0	57.32	72.73

This program is funded with an enterprise fund, which is a type of proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
PB	31.33	31.33	31.33	0.00	0.0%
Proprietary Funds	7,095,509	7,453,477	7,385,011	647,470	4.6%
Total Funds	7,095,509	7,453,477	7,385,011	647,470	4.6%
Personal Services	3,201,892	3,254,767	3,264,005	114,988	1.8%
Operating Expenses	3,887,013	4,192,106	4,114,402	532,482	6.8%
Equipment & Intangible Assets	6,604	6,604	6,604		0.0%
Total Expenditures	7,095,509	7,453,477	7,385,011	647,470	4.6%
Total Ongoing	7,095,509	7,453,477	7,385,011	647,470	4.6%
Total One-Time-Only					0.0%

Program Description

The State Financial Services Division provides the following functions with proprietary funds:

- **Statewide Accounting, Budgeting, and Human Resources Systems (SABHRS):** the Financial Services Technology Bureau is responsible for operational support and maintenance of the enterprise financial (SABHRS Financials) and budget development (IBARS) information systems and for supporting the enterprise acquisition and contracting system (eMACS). The bureau is also responsible for providing database administration services, system architecture, and maintenance for the SABHRS HR information system for the HR Information Systems Bureau
- **Warrant Writer:** the Warrant Writer Unit provides payment processing services for most state agencies, including the university system. Services include direct deposit, warrant consolidation, stopping of payments, warrant cancellations, emergency warrants, duplicate warrants, warrant certification, warrant reissues, warrant research, supplier file maintenance, stale-dated payment processing, and IRS 1099-MISC and 1042 tax reporting. The unit also generates, tracks, and reconciles each approved agency payment generated in SABHRS
- **Local Government Audit and Reporting:** The Local Government Auditing and Reporting Program is responsible for administering the provisions of the Montana Single Audit Act, which specifies the financial reporting and audit requirements for all Montana local government entities. The program collects and publishes local government financial reports, budgets, and audits on a transparency website, provides technical assistance on accounting, auditing, and compliance matters, and maintains the roster of authorized auditors as well as the legal compliance supplement used in audits. It ensures that required audits are conducted in compliance with standards, reviews audit findings, and follows up on corrective actions as needed

Program Highlights

State Financial Services Division Major Budget Highlights	
<ul style="list-style-type: none"> • The State Financial Services Division's 2027 biennium non-budgeted proprietary appropriations are approximately \$647,000 or 4.6% higher than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> ◦ Increased warrant writer costs for postage and paper ◦ Statewide present law adjustments for personal services and fixed costs ◦ Increased rates for all warrant writer fees and an approximate 8.0% increase in FY 2026 and 10.2% in FY 2027 for the SABHRS program 	

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	2,745,211	2,925,640	3,201,892	3,254,767	3,264,005
Operating Expenses	3,982,529	4,323,801	3,887,013	4,192,106	4,114,402
Equipment & Intangible Assets	592,978	592,979	6,604	6,604	6,604
Debt Service	0	11,600	0	0	0
Total Expenditures	\$7,320,718	\$7,854,020	\$7,095,509	\$7,453,477	\$7,385,011
Proprietary Funds	7,320,718	7,854,020	7,095,509	7,453,477	7,385,011
Total Funds	\$7,320,718	\$7,854,020	\$7,095,509	\$7,453,477	\$7,385,011
Total Ongoing	\$7,320,718	\$7,854,020	\$7,095,509	\$7,453,477	\$7,385,011
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Administration, 03-State Financial Services Division Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	4,879,199	0	4,874,454	9,753,653	39.36 %
State Special Total	\$0	\$0	\$0	\$0	0.00 %
03320 CMIA Funds	11,656	0	0	11,656	100.00 %
Federal Special Total	\$11,656	\$0	\$0	\$11,656	0.05 %
06042 Local Govt Svcs AuditRportng	0	1,914,802	0	1,914,802	12.75 %
06511 SABHRS	0	10,715,343	0	10,715,343	71.37 %
06527 Investment Division	175,756	0	0	175,756	1.17 %
06564 Warrant Writing	0	2,208,343	0	2,208,343	14.71 %
Proprietary Total	\$175,756	\$14,838,488	\$0	\$15,014,244	60.59 %
Total All Funds	\$5,066,611	\$14,838,488	\$4,874,454	\$24,779,553	

Non-budgeted Proprietary Appropriations

Non-budgeted proprietary funds include Local Government Services Audit Reporting, the State Accounting, Budgeting, and Human Resources System (SABHRS), and Warrant Writing. These funds are discussed in the Proprietary Rates section of this report.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

State Financial Services Division 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	7,095,509	95.2%	0	0	0	7,095,509	96.1%
Statewide PL										
Personal Services	0	0	0	52,875	0.7%	0	0	0	62,113	0.8%
Fixed Costs	0	0	0	149,118	2.0%	0	0	0	47,473	0.6%
Inflation Deflation	0	0	0	(66)	(0.0%)	0	0	0	(45)	(0.0%)
Total Statewide PL	0	0	0	201,927	2.7%	0	0	0	109,541	1.5%
Present Law (PL)	0	0	0	156,041	2.1%	0	0	0	179,961	2.4%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	357,968	4.8%	0	0	0	289,502	3.9%
Total Budget	0	0	0	7,453,477		0	0	0	7,385,011	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	52,875	0.00	0	0	0	62,113
DP 2 - Fixed Costs	0.00	0	0	0	149,118	0.00	0	0	0	47,473
DP 3 - Inflation Deflation	0.00	0	0	0	(66)	0.00	0	0	0	(45)
DP 4 - Allocate Department Indirect/Administrative Costs	0.00	0	0	0	366	0.00	0	0	0	851
DP 5 - Management Services HR Rate Adjustment	0.00	0	0	0	(407)	0.00	0	0	0	(909)
DP 22 - Fixed Cost Adjustment for Robert's Rules	0.00	0	0	0	(353)	0.00	0	0	0	(353)
DP 303 - WWU - Increase in Operating Costs	0.00	0	0	0	156,435	0.00	0	0	0	180,372
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	\$357,968	0.00	\$0	\$0	\$0	\$289,502

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

DP 4 - Allocate Department Indirect/Administrative Costs -

The legislature reviewed an adjustment to provide the funding to pay the Department of Administration's indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

DP 5 - Management Services HR Rate Adjustment -

The legislature reviewed an adjustment to the human resources rate charged to the department's programs for centralized services.

DP 22 - Fixed Cost Adjustment for Robert's Rules -

The legislature reviewed an adjustment to fixed costs that removed new appropriations for Robert's Rules of Order training included in DP 2.

DP 303 - WWU - Increase in Operating Costs -

The legislature reviewed an increase in proprietary fund authority to adjust for increases in postage rates and the cost of paper.

SABHRS – Fund 06511

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds							
Fund	Fund Name	Agency #	Agency Name	Program Name			
6511	SABHRS	61010	Dept. of Administration	State Financial Services Division			
				Actual	Estimated	Review ed	Review ed
				FY 24	FY 25	FY 26	FY 27
Operating Revenues							
Fees and Charges							
	SABHRS Services			4,786,192	4,570,860	4,936,529	5,035,259
	Other Operating Revenues			224,873	224,873	236,117	247,922
Total Operating Revenues				5,011,065	4,795,733	5,172,646	5,283,181
Expenses							
	Personal Services			2,034,257	2,301,839	2,319,187	2,326,528
	Other Operating Expense			2,805,527	2,933,354	3,084,373	2,985,255
Total Operating Expense				4,839,784	5,235,193	5,403,560	5,311,783
Operating Income (Loss)				84,493	(439,460)	(230,914)	(28,602)
Nonoperating Revenues							
Nonoperating Expenses							
Total Nonoperating Revenues (Expenses)				-	-	-	-
Income (Loss) Before Contributions and Transfers				84,493	(439,460)	(230,914)	(28,602)
Capital Contributions							
Transfers In							
Transfers Out							
Loans and Lease Payments							
Change in Net Position				84,493	(439,460)	(230,914)	(28,602)
Beginning Net Position - July 1				924,564	1,009,057	569,597	338,683
Prior Period Adjustments							
Change in Net Position				84,493	(439,460)	(230,914)	(28,602)
Ending Net Position - June 30				1,009,057	569,597	338,683	310,081

Expenses

The expenditure increase is primarily attributed to statewide present law adjustments for fixed costs including audit fees in FY 2026 and increased SITSD fixed costs.

Revenues

All state agencies are required to use the SABHRS program to ensure consistent, accurate, and transparent financial and budgeting information. Revenues are based on the costs to operate.

Proprietary Rates

The figure below shows the rates approved by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Approved FY 24	Approved FY 25	Approved FY 26	Approved FY 27
Fee Description:				
SABHRS Rates	\$ 4,793,865	\$ 4,570,860	\$ 4,936,529	\$ 5,035,259

This program is funded with an internal service fund, which is a type of a proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds				
Fund	Fund Name	Agency #	Agency Name	Program Name
6564	Warrant Writing	61010	Dept of Administration	State Financial Services Division
			Actual	Estimated
			FY 24	FY 25
			Review ed	Review ed
			FY 26	FY 27
Operating Revenues				
Fees and Charges				
	Warrant Writer Revenue		1,264,026	1,035,652
			1,270,918	1,270,918
Total Operating Revenues			1,264,026	1,035,652
			1,270,918	1,270,918
Expenses				
	Personal Services		296,946	302,708
	Other Operating Expense		1,012,879	597,530
	Equipment & Intangible Assets			6,604
			6,604	6,604
Total Operating Expense			1,309,825	906,842
			1,092,472	1,115,871
Operating Income (Loss)			(45,799)	128,810
			178,446	155,047
Nonoperating Revenues				
	Miscellaneous Revenue		24	
Nonoperating Expenses				
Total Nonoperating Revenues (Expenses)			24	-
			-	-
Income (Loss) Before Contributions and Transfers			(45,775)	128,810
			178,446	155,047
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments				
Change in Net Position			(45,775)	128,810
			178,446	155,047
Beginning Net Position - July 1			85,263	39,585
			168,395	346,841
Prior Period Adjustments			97	
Change in Net Position			(45,775)	128,810
			178,446	155,047
Ending Net Position - June 30			39,585	168,395
			346,841	501,888

Expenses

The expenditure increase is primarily attributed to the Warrant Writer Unit increase in operating costs to account for the increase in cost for postage rates and paper.

Revenues

Revenues are derived from monthly billing based on the number of actual warrants issued. Budget authority to pay the costs is a fixed cost item in state agency budgets.

Proprietary Rates

The figure below shows the rates approved by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Approved FY 24	Approved FY 25	Approved FY 26	Approved FY 27
Fee Description:				
Mailer	\$ 0.88432	\$ 0.88432	\$ 1.30	\$ 1.30
Non-Mailer	\$ 0.38241	\$ 0.38241	\$ 0.60	\$ 0.60
Emergency	\$ 14.34045	\$ 14.34045	\$ 15.00	\$ 15.00
Duplicate	\$ 9.56030	\$ 9.56030	\$ 12.00	\$ 12.00
Payroll - Printed Warrants	\$ 0.16126	\$ 0.16126	\$ 0.40	\$ 0.40
External - University System	\$ 0.12907	\$ 0.12907	\$ 0.40	\$ 0.40
Direct Deposit Mailer	\$ 1.05163	\$ 1.05163	\$ 1.30	\$ 1.30
Direct Deposit Non-mailer	\$ 0.14340	\$ 0.14340	\$ 0.20	\$ 0.20
UI - Warrant Printing Only	\$ 0.12564	\$ 0.12564	\$ 0.40	\$ 0.40
UI - Direct Deposit	\$ 0.03162	\$ 0.03162	\$ 0.10	\$ 0.10

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Local Government Audit and Reporting – Fund 06042

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds						
Fund	Fund Name	Agency #	Agency Name	Program Name		
06042	Local Govt Svcs	61010	DOA	SFSD		
				Actual	Estimated	Review ed
				FY 24	FY 25	Review ed
						FY 26
						FY 27
Operating Revenues						
Fees and Charges						
	Charges for Services			789,479	790,000	815,000
	Fines/Forfeits			12,391	12,500	12,500
Total Operating Revenues				801,870	802,500	827,500
Expenses						
	Personal Services			414,008	597,345	609,588
	Other Operating Expense			164,123	356,129	347,857
	Equipment & Intangible Assets			592,978		
Total Operating Expense				1,171,109	953,474	957,445
Operating Income (Loss)				(369,239)	(150,974)	(129,945)
Nonoperating Revenues						
	Misc. Revenue			40	10	10
Nonoperating Expenses						
Total Nonoperating Revenues (Expenses)				40	10	10
Income (Loss) Before Contributions and Transfer				(369,199)	(150,964)	(129,935)
Capital Contributions						
Transfers In						
Transfers Out						
Loans and Lease Payments						
Change in Net Position				(369,199)	(150,964)	(129,935)
Beginning Net Position - July 1				798,519	927,206	776,242
	Prior Period Adjustments					646,307
	Change in Net Position			(369,199)	(150,964)	(129,935)
Ending Net Position - June 30				927,206	776,242	646,307

Expenses

The expenditure increase is attributed to statewide present law adjustments for personal service and indirect administrative costs adjustments. Statewide present law adjustments for fixed costs are negative due to a reduction in fixed costs charges for SITSD services.

Revenues

The program is funded with enterprise funds, as it serves entities outside of state government. The fund receives revenues from the following:

- A report filing fee as required by 2-7-514, MCA, and defined in ARM 2.4.402. All local government entities that are required to submit audits pay the filing fee
- As provided by 2-7-503, MCA, a fee is collected from local governments that are required to submit financial revenues. The fee has been adopted in ARM 2.4.410. The current fee in the rule is \$75
- A roster fee is collected from certified public accountants for inclusion on a roster of independent auditors who are authorized to audit local government entities in Montana. The annual auditor roster fee has been adopted as ARM 2.4.406. The current fee in the rule is \$100 per year
- As provided by 2-7-517, MCA, when a local government entity fails to file a report as required by 2-7-503, MCA, they are required to make a payment within 60 days, per 2-7-514, MCA, the department may charge a late payment penalty. The penalty has been adopted in ARM 2.4.404 and is currently 10.0% of the filing fee per month
- A fine for failure to file audits or reports required by 2-7-503, MCA, is also provided by 2-7-517, MCA. When a local government entity fails to file an audit or report within 180 days of the required date, the department must notify the entity of the fine due and provide public notice of the delinquent report. The fine has been adopted in ARM 2.4.403. The current fine in rule is \$75 per publication

Proprietary Rates

The figure below shows the rates reviewed by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds Fee/Rate Information				
	Reviewed FY 24	Reviewed FY 25	Reviewed FY 26	Reviewed FY 27
Fee Description:				
Annual revenues equal to or greater than \$750,000 but less than \$1,000,000	\$550	\$550		
Annual revenues equal to or greater than \$1,000,000 but less than \$1,500,000	\$800	\$800	\$800	\$800
Annual revenues equal to or greater than \$1,500,000 but less than \$2,500,000	\$950	\$950	\$950	\$950
Annual revenues equal to or greater than \$2,500,000 but less than \$5,000,000	\$1,300	\$1,300	\$1,300	\$1,300
Annual revenues equal to or greater than \$5,000,000 but less than \$10,000,000	\$1,700	\$1,700	\$1,700	\$1,700
Annual revenues equal to or greater than \$10,000,000 but less than \$50,000,000	\$2,500	\$2,500	\$2,500	\$2,500
Annual revenues equal to or greater than \$50,000,000	\$3,000	\$3,000	\$3,000	\$3,000
Local Government Financial Review Fee	\$75	\$75	\$75	\$75
Roster Fee	\$100	\$100	\$100	\$100

This program is funded with an enterprise fund, which is a type of proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget		Biennium Change from Base	
		FY 2026	FY 2027	Amount	Percent
PB	72.35	72.35	72.35	0.00	0.0%
Proprietary Funds	26,013,072	27,797,938	27,762,963	3,534,757	6.8%
Total Funds	26,013,072	27,797,938	27,762,963	3,534,757	6.8%
Personal Services	5,732,472	5,734,124	5,744,520	13,700	0.1%
Operating Expenses	18,938,974	20,334,623	20,351,430	2,808,105	7.4%
Equipment & Intangible Assets	571,771	571,771	571,771		0.0%
Transfers	159,000	450,092	387,914	520,006	163.5%
Debt Service	610,855	707,328	707,328	192,946	15.8%
Total Expenditures	26,013,072	27,797,938	27,762,963	3,534,757	6.8%
Total Ongoing	26,013,072	27,797,938	27,762,963	3,534,757	6.8%
Total One-Time-Only					0.0%

Program Description

The General Services Division is composed of two bureaus and one program responsible for providing certain internal services to government agencies and the public:

- Capitol Facilities Management (CFM) manages the following services for state agencies in the Capitol complex and several state-owned buildings in the Helena area, either directly or through the administration of service contracts: repair, maintenance, construction, energy consumption, disaster response and recovery, space allocation, security, janitorial, pest control, grounds maintenance, and garbage collection. CFM manages lease negotiation and administration for state agencies throughout the state
- State Print and Mail provides print and mail services to state agencies. Services include internal and external (contracted) printing, marketing and outreach, managed print services, mail preparation, central mail operations, inter-agency (deadhead) mail, and digitization of records. The bureau also operates the United States Post Office in the Capitol
- In addition to the two bureaus, the division manages the State and Federal Surplus Property and Recycling programs

Program Highlights

General Services Division Major Budget Highlights
<ul style="list-style-type: none"> • The General Services Division's 2027 biennium non-budgeted proprietary appropriations are approximately \$3.5 million or 6.8% higher than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> ◦ Increased postage and mail costs in the Print and Mail Services Bureau ◦ Increased contract service costs in the Facilities Management Bureau ◦ Increase in lease liability in the Facilities Management Bureau

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	6,980,883	6,966,416	5,732,472	5,734,124	5,744,520
Operating Expenses	18,597,833	18,726,422	18,938,974	20,334,623	20,351,430
Equipment & Intangible Assets	666,668	670,771	571,771	571,771	571,771
Capital Outlay	208,961	208,849	0	0	0
Transfers	315,856	317,000	159,000	450,092	387,914
Debt Service	540,337	540,855	610,855	707,328	707,328
Total Expenditures	\$27,310,538	\$27,430,313	\$26,013,072	\$27,797,938	\$27,762,963
Proprietary Funds	27,310,538	27,430,313	26,013,072	27,797,938	27,762,963
Total Funds	\$27,310,538	\$27,430,313	\$26,013,072	\$27,797,938	\$27,762,963
Total Ongoing	\$27,310,538	\$27,430,313	\$26,013,072	\$27,797,938	\$27,762,963
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Administration, 06-General Services Division Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
General Fund	0	0	0	0	0.00 %
State Special Total	\$0	\$0	\$0	\$0	0.00 %
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %
06066 Surplus Property	0	1,742,698	0	1,742,698	3.14 %
06528 Rent And Maintenance	0	27,384,352	0	27,384,352	49.29 %
06530 Print & Mail Services	0	26,433,851	0	26,433,851	47.58 %
Proprietary Total	\$0	\$55,560,901	\$0	\$55,560,901	100.00 %
Total All Funds	\$0	\$55,560,901	\$0	\$55,560,901	

Non-Budgeted Proprietary Funds

The General Services Division is entirely supported through proprietary funds. These funds are discussed in the Proprietary Rates section of the narrative.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

General Services Division 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	26,013,072	93.6%	0	0	0	26,013,072	93.7%
Statewide PL										
Personal Services	0	0	0	1,652	0.0%	0	0	0	12,048	0.0%
Fixed Costs	0	0	0	(232,479)	(0.8%)	0	0	0	(315,016)	(1.1%)
Inflation Deflation	0	0	0	(6)	0.0%	0	0	0	(4)	0.0%
Total Statewide PL	0	0	0	(230,833)	(0.8%)	0	0	0	(302,972)	(1.1%)
Present Law (PL)	0	0	0	2,015,699	7.3%	0	0	0	2,052,863	7.4%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	1,784,866	6.4%	0	0	0	1,749,891	6.3%
Total Budget	0	0	0	27,797,938		0	0	0	27,762,963	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	1,652	0.00	0	0	0	12,048
DP 2 - Fixed Costs	0.00	0	0	0	(232,479)	0.00	0	0	0	(315,016)
DP 3 - Inflation Deflation	0.00	0	0	0	(6)	0.00	0	0	0	(4)
DP 4 - Allocate Department Indirect/Administrative Costs	0.00	0	0	0	16,856	0.00	0	0	0	18,304
DP 5 - Management Services HR Rate Adjustment	0.00	0	0	0	(1,214)	0.00	0	0	0	(2,707)
DP 22 - Fixed Cost Adjustment for Robert's Rules	0.00	0	0	0	(1,056)	0.00	0	0	0	(1,056)
DP 601 - Increase in Postage	0.00	0	0	0	1,059,296	0.00	0	0	0	1,059,296
DP 602 - Contracted Services Increase	0.00	0	0	0	845,344	0.00	0	0	0	882,553
DP 604 - Increase to Lease Liability	0.00	0	0	0	96,473	0.00	0	0	0	96,473
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	\$1,784,866	0.00	\$0	\$0	\$0	\$1,749,891

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

DP 4 - Allocate Department Indirect/Administrative Costs -

The legislature reviewed adjustments in FY 2026 and FY 2027 to provide the funding to pay the Department of Administration's indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

DP 5 - Management Services HR Rate Adjustment -

The legislature reviewed an adjustment to the human resources rate charged to the department's programs for centralized services.

DP 22 - Fixed Cost Adjustment for Robert's Rules –

The legislature reviewed an adjustment to fixed costs that removed new appropriations for Robert's Rules of Order training included in DP 2.

DP 601 - Increase in Postage -

The legislature reviewed an increase in proprietary funding for FY 2026 and FY 2027 to adjust for increased postage expense for the State Print & Mail Bureau. Postage is purchased by the bureau with the cost billed to utilizing agencies through monthly billing.

DP 602 - Contracted Services Increase -

The legislature reviewed an increase in proprietary funding for the Capitol Facilities Management Bureau to reflect increases in contracted services cost. These contracted services include contracts for State Capitol security, janitorial services, software maintenance, and building access control.

DP 604 - Increase to Lease Liability -

The legislature reviewed an increase in proprietary funding for lease liabilities to align with the new lease parameters. This proposal is due to recent changes in accounting guidance requiring leases that meet certain criteria to be classified as a financing (debt service) transaction.

Capitol Facilities Management Rent and Maintenance – Fund 06528

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds					
Fund	Fund Name	Agency #	Agency Name	Program Name	
06528	Rent and Maintenance	61010	Administration	General Services Division	

	Actual FY 24	Estimated FY 25	Reviewed FY 26	Reviewed FY 27
Operating Revenues				
Fees and Charges				
Charges for Services				
Facilities Management Rate	10,106,701	10,135,578	12,617,367	12,652,564
Non - Office Rental Rate	850,657	851,567	-	-
Maintenance Charges	257,499	257,499	257,499	257,499
Project Work	704,211	459,471	459,471	459,471
Construction Supervisory Fees	46,417	28,396	28,396	28,396
Access and ID Card Revenue	26,050	25,530	25,530	25,530
Other Operating Revenues	62,989	59,485	59,485	59,485
Total Operating Revenues	12,054,524	11,817,526	13,447,748	13,482,945
Expenses				
Personal Services	3,947,401	2,880,981	2,744,329	2,749,881
Operating Expense	7,611,484	9,368,081	9,537,404	9,561,908
Equipment	492,701	300,000	300,000	300,000
Capital Outlay	82,617	-	-	-
Total Operating Expense	12,134,203	12,549,062	12,581,733	12,611,789
Operating Income (Loss)	(79,679)	(731,536)	866,015	871,156
Nonoperating Revenues and Expenses				
Nonoperating Revenues	3,182	1,500	1,500	1,500
Gain on the sale of a fixed Asset	48,307			
Nonoperating Expenses				
Total Nonoperating Revenues (Expenses)	51,489	1,500	1,500	1,500
Income (Loss) Before Contributions and Transfers	(28,190)	(730,036)	867,515	872,656
Contributions and Transfers				
Capital Contributions	-	200,000	300,000	300,000
Transfers In	358,801	562,400	562,400	562,400
Transfers Out	(315,855)	(159,000)	(450,092)	(387,914)
Loans and Lease Payments	(509,421)	(579,939)	(676,412)	(676,412)
Change in Net Position	(123,423)	(706,575)	603,411	670,730
Beginning Net Position - July 1	2,551,592	2,468,672	1,762,097	2,365,508
Prior Period Adjustments	40,503	-	-	-
Change in Net Position	(123,423)	(706,575)	603,411	670,730
Ending Net Position - June 30	2,468,672	1,762,097	2,365,508	3,036,238

Expenses

The expenditure increase is primarily attributed to increased contracted services for State Capitol security, janitorial services, software maintenance, and building access control. The increase is also due to lease liabilities.

Revenues

Revenues are based on square footage rental rates charged for office and non-office space billed to agencies occupying space in state owned buildings overseen by the Department of Administration.

Proprietary Rates

The figure below shows the rates approved by the legislature for the 2027 biennium. The rate for rent was consolidated from office rent, nonoffice rent, and grounds maintenance into one rate for all rent and grounds maintenance.

Requested Rates for Internal Service or Enterprise Funds Fee/Rate Information				
	Approved	Approved	Approved	Approved
	FY24	FY25	FY26	FY27
Fee Description:				
Office Rent (per sq. ft.)	\$11.415	\$11.421		
Nonoffice Rent (per sq. ft.)	\$7.599	\$7.605		
Single Rate Rent (per sq. ft.)			\$11.757	\$11.790
Grounds Maintenance (per sq. ft. - only one building)	\$0.615	\$0.615		
Project Mgmt. (In-house)	15%	15%	15%	15%
Project Mgmt. (Consultation)	Actual Cost	Actual Cost	Actual Cost	Actual Cost
State Employee Access ID Card	Actual Cost	Actual Cost	Actual Cost	Actual Cost

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium

Expenses

The majority of the expenditure increase is due to an increase in postage costs. Other increases are for statewide present law adjustments and administrative indirect costs for support services.

Revenues

All state agencies in Helena use the services of the State Print and Mail depending on their printing and mail needs. Printing revenues are based on the actual type and volume of printing provided and mail services is based on agency specified service frequency.

Proprietary Rates

All Print and Mail Services projects are unique and have many rates to provide services to agencies. Direct and administrative overhead is allocated to each program, and costs are recovered by charging for each unit of service provided. External printing and the Managed Print Program recover costs by charging a percentage markup on the invoice for the printing job and/or multi-function device.

The figure below shows the rates approved by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds								
Fee/Rate Information								
	Approved FY 24		Approved FY 25		Approved FY 26		Approved FY 27	
Fee Description:								
Internal Printing								
Impressions		Cost + 25%		Cost + 25%		Cost + 25%		Cost + 25%
Ink		Cost + 25%		Cost + 25%		Cost + 25%		Cost + 25%
Bindery work		Cost + 25%		Cost + 25%		Cost + 25%		Cost + 25%
Pre-Press work		Cost + 25%		Cost + 25%		Cost + 25%		Cost + 25%
CD/DVD duplicating		Cost + 25%		Cost + 25%		Cost + 25%		Cost + 25%
Variable data printing		Cost + 25%		Cost + 25%		Cost + 25%		Cost + 25%
Large Format Color per ft.		Cost + 25%		Cost + 25%		Cost + 25%		Cost + 25%
Scan		Cost + 25%		Cost + 25%		Cost + 25%		Cost + 25%
Pick and Pack Fulfillment	\$	1.00	\$	1.00	\$	1.00	\$	1.00
Overtime	\$	30.00	\$	30.00				
Desktop	\$	75.00	\$	75.00	\$	75.00	\$	75.00
IT Programming	\$	95.00	\$	95.00	\$	95.00	\$	95.00
File Transfer	\$	25.00	\$	25.00				
Mainframe Print	\$	0.07	\$	0.07				
Warrant Printing	\$	0.30	\$	0.30	\$	0.30	\$	0.30
Inventory Mark Up		20.00%		20.00%		20.00%		20.00%
External Printing								
Percent of Invoice Mark-Up		8.80%		8.80%		8.80%		8.80%
Managed Print								
Percent of Invoice Mark-Up		15.90%		15.90%		15.90%		15.90%
Mail Preparation								
Tabbing	\$	0.023	\$	0.023	Cost + 25%		Cost + 25%	
Labeling	\$	0.023	\$	0.023	Cost + 25%		Cost + 25%	
Ink Jet	\$	0.036	\$	0.036	Cost + 25%		Cost + 25%	
Inserting	\$	0.045	\$	0.045	Cost + 25%		Cost + 25%	
Waymark	\$	0.069	\$	0.069	Cost + 25%		Cost + 25%	
Permit mailings	\$	0.069	\$	0.069	Cost + 25%		Cost + 25%	
Mail Operations								
Machinable	\$	0.043	\$	0.043	Cost + 25%		Cost + 25%	
Non-Machinable	\$	0.110	\$	0.110	Cost + 25%		Cost + 25%	
Seal Only	\$	0.020	\$	0.020	Cost + 25%		Cost + 25%	
Post cards	\$	0.070	\$	0.070	Cost + 25%		Cost + 25%	
Certified Mail	\$	0.620	\$	0.620	Cost + 25%		Cost + 25%	
Registered Mail	\$	0.614	\$	0.614	Cost + 25%		Cost + 25%	
Internatl Mail	\$	0.510	\$	0.510	Cost + 25%		Cost + 25%	
Flats	\$	0.150	\$	0.150	Cost + 25%		Cost + 25%	

Priority	\$	0.614	\$	0.614	Cost + 25%	Cost + 25%
Express Mail	\$	0.614	\$	0.614	Cost + 25%	Cost + 25%
USPS Parcels	\$	0.510	\$	0.510	Cost + 25%	Cost + 25%
Insured mail	\$	0.614	\$	0.614	Cost + 25%	Cost + 25%
Media Mail	\$	0.320	\$	0.320	Cost + 25%	Cost + 25%
Standard Mail	\$	0.200	\$	0.200	Cost + 25%	Cost + 25%
Postage Due	\$	0.061	\$	0.061	Cost + 25%	Cost + 25%
Fee Due	\$	0.061	\$	0.061	Cost + 25%	Cost + 25%
Tapes	\$	0.245	\$	0.245	Cost + 25%	Cost + 25%
Express Services	\$	0.500	\$	0.500	Cost + 25%	Cost + 25%
Mail tracking	\$	0.250	\$	0.250	Cost + 25%	Cost + 25%
Cass letters/postcards	\$	0.047	\$	0.047	Cost + 25%	Cost + 25%
Cass flats	\$	0.100	\$	0.100	Cost + 25%	Cost + 25%
Flat sorter	\$	0.250	\$	0.250	Cost + 25%	Cost + 25%
Inter-agency Mail						
Dollars-yearly	\$	365,550	\$	365,550	397,635	397,635
Postal Contract (Capitol)						
Dollars-yearly	\$	38,976	\$	38,976	38,976	38,976

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Surplus Property – Fund 06066*Proprietary Program Revenues and Expenses*

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds							
Fund	Fund Name	Agency #	Agency Name	Program Name			
06066	Surplus Property	61010	Administration	Surplus Property			
				Actual	Estimated	Review ed	Reviewed
				FY 24	FY 25	FY 26	FY 27
Operating Revenues							
Fees and Charges							
Surplus Property Handling Fee				916,410	841,000	920,000	920,000
Total Operating Revenues				916,410	841,000	920,000	920,000
Expenses							
Personal Services				537,702	547,635	471,659	473,182
Other Operating Expense				324,149	347,612	388,684	386,873
Equipment				8,000	11,150	11,150	11,150
Total Operating Expense				869,851	906,397	871,493	871,205
Operating Income (Loss)				46,559	(65,397)	48,507	48,795
Nonoperating Revenues							
Sale of Documents				42,381			
Nonoperating Expenses							
Total Nonoperating Revenues (Expenses)				42,381	-	-	-
Income (Loss) Before Contributions and Transfe				88,940	(65,397)	48,507	48,795
Capital Contributions							
Capital Contributions				1,394,783	1,425,000	800,000	800,000
Transfers In							
Transfers In							
Transfers Out							
Transfers Out							
Loans and Lease Payments							
Loans and Lease Payments							
Change in Net Position				1,483,723	1,359,603	848,507	848,795
Beginning Net Position - July 1				1,228,613	2,712,336	4,071,939	4,920,446
Prior Period Adjustments							
Prior Period Adjustments							
Change in Net Position				1,483,723	1,359,603	848,507	848,795
Ending Net Position - June 30				2,712,336	4,071,939	4,920,446	5,769,241

Expenses

The expenditure decrease is primarily attributed to a reduction in the statewide present law adjustment for personal services. This decrease is partially offset by an increase for statewide present law adjustments in fixed costs and indirect administrative costs for support services.

Revenues

The Surplus Property and Recycling Program is an enterprise fund which sells property to the general public. The program operates by charging up to \$750 plus 5.0% per item sold. The fee was raised from \$500 to \$750 at the beginning of FY 2020.

Proprietary Rates

The figure below shows the rates reviewed by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds			
Fee/Rate Information			
Reviewed FY 24	Reviewed FY 25	Reviewed FY 26	Reviewed FY 27
Fee Description: The State Surplus handling fees are: If property is sold for less than \$750, the program retains the proceeds. The program retains \$750 plus 5.0% and unusual expenses for property sold for more than \$750. The Federal Surplus Property program fees are an allocation of freight expense and 14.0% of acquisition cost. This is included in the Federal Plan of Operation, which has been approved by the Federal General Services Administration.			

This program is funded with an enterprise fund, which is a type of a proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
PB	213.00	208.00	208.00	(5.00)	(1.2%)
Proprietary Funds	71,297,437	80,784,365	80,815,857	19,005,348	13.3%
Total Funds	71,297,437	80,784,365	80,815,857	19,005,348	13.3%
Personal Services	22,351,981	22,538,138	22,602,401	436,577	1.0%
Operating Expenses	47,404,595	55,990,373	56,033,621	17,214,804	18.2%
Equipment & Intangible Assets	370,861	370,861	370,861		0.0%
Debt Service	1,170,000	1,884,993	1,808,974	1,353,967	57.9%
Total Expenditures	71,297,437	80,784,365	80,815,857	19,005,348	13.3%
Total Ongoing	71,297,437	80,784,365	80,815,857	19,005,348	13.3%
Total One-Time-Only					0.0%

Program Description

The State Information Technology Services Division (SITSD) is a proprietary program that provides central computing, data network, and telecommunications services to more than 100 government customers throughout the state. SITSD manages two state-of-the-art data centers, a statewide data network, and provides information technology services to all branches of state government, the Office of Public Instruction, and various city and county municipalities.

Program Highlights

State Information Technology Services Division Major Budget Highlights	
<ul style="list-style-type: none"> The State Information Technology Services Division's 2027 biennium appropriations are approximately \$19.0 million or 13.3% higher than the FY 2025 base budget Significant biennial increases in rates include: <ul style="list-style-type: none"> \$11.9 million for rated services \$6.8 million for general pass thru services \$3.1 million for a new rate for the Tanium enterprise agreement \$8.6 million for the enterprise services allocation, Microsoft enterprise agreement, cybersecurity enterprise rate, and ServiceNow enterprise agreement 	

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	22,073,903	22,234,940	22,351,981	22,538,138	22,602,401
Operating Expenses	38,335,391	47,852,204	47,404,595	55,990,373	56,033,621
Equipment & Intangible Assets	247,516	247,516	370,861	370,861	370,861
Debt Service	9,421,928	2,163,492	1,170,000	1,884,993	1,808,974
Total Expenditures	\$70,078,738	\$72,498,152	\$71,297,437	\$80,784,365	\$80,815,857
Proprietary Funds	70,078,738	72,498,152	71,297,437	80,784,365	80,815,857
Total Funds	\$70,078,738	\$72,498,152	\$71,297,437	\$80,784,365	\$80,815,857
Total Ongoing	\$70,078,738	\$72,498,152	\$71,297,437	\$80,784,365	\$80,815,857
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Administration, 07-State Information Technology Services Div Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	0	0	0	0	0.00 %
State Special Total	\$0	\$0	\$0	\$0	0.00 %
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %
06004 Electronic Government Services	0	2,653,967	0	2,653,967	1.64 %
06522 ISD Proprietary	0	158,946,255	0	158,946,255	98.36 %
Proprietary Total	\$0	\$161,600,222	\$0	\$161,600,222	100.00 %
Total All Funds	\$0	\$161,600,222	\$0	\$161,600,222	

Non-Budgeted Proprietary Funds

The functions within the State Information Technology Services Division are funded with nonbudgeted proprietary funds. The executive has an internal services fund that receives revenues from information technology costs charged to state agencies. Additionally, SITSD has an enterprise fund for eGovernment services. These proprietary funds are discussed in more detail in the Proprietary Rates section of this report.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

State Information Technology Services Div 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	71,297,437	88.3%	0	0	0	71,297,437	88.2%
Statewide PL										
Personal Services	0	0	0	666,363	0.8%	0	0	0	738,297	0.9%
Fixed Costs	0	0	0	(119,937)	(0.1%)	0	0	0	(113,371)	(0.1%)
Inflation Deflation	0	0	0	(1,218)	(0.0%)	0	0	0	(823)	(0.0%)
Total Statewide PL	0	0	0	545,208	0.7%	0	0	0	624,103	0.8%
Present Law (PL)	0	0	0	9,436,926	11.7%	0	0	0	9,397,194	11.6%
New Proposals	0	0	0	(495,206)	(0.6%)	0	0	0	(502,877)	(0.6%)
Total HB 2 Adjustments	0	0	0	9,486,928	11.7%	0	0	0	9,518,420	11.8%
Total Budget	0	0	0	80,784,365		0	0	0	80,815,857	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	666,363	0.00	0	0	0	738,297
DP 2 - Fixed Costs	0.00	0	0	0	(119,937)	0.00	0	0	0	(113,371)
DP 3 - Inflation Deflation	0.00	0	0	0	(1,218)	0.00	0	0	0	(823)
DP 4 - Allocate Department Indirect/Administrative Costs	0.00	0	0	0	438,075	0.00	0	0	0	441,530
DP 5 - Management Services HR Rate Adjustment	0.00	0	0	0	(2,899)	0.00	0	0	0	(6,467)
DP 22 - Fixed Cost Adjustment for Robert's Rules	0.00	0	0	0	(2,517)	0.00	0	0	0	(2,517)
DP 701 - SITSD - Contracted Services Increase	0.00	0	0	0	9,463,985	0.00	0	0	0	9,500,385
DP 702 - eGOV Operations and Debt Service Adjustments	0.00	0	0	0	(459,718)	0.00	0	0	0	(535,737)
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	\$9,982,134	0.00	\$0	\$0	\$0	\$10,021,297

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

DP 4 - Allocate Department Indirect/Administrative Costs -

The legislature reviewed an adjustment to provide the funding to pay the Department of Administration's indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

DP 5 - Management Services HR Rate Adjustment -

The legislature reviewed an adjustment to the human resources rate charged to the department's programs for centralized services.

DP 22 - Fixed Cost Adjustment for Robert's Rules -

The legislature reviewed an adjustment to fixed costs that removed new appropriations for Robert's Rules of Order training included in DP 2.

DP 701 - SITSD - Contracted Services Increase -

The legislature reviewed an increase in proprietary funding for additional operating expenses due to increases in information technology contract costs.

DP 702 - eGOV Operations and Debt Service Adjustments -

The legislature reviewed adjustments to the operating and debt service budget within the eGovernment services fund to more closely align these costs with the program's projected revenues for the 2027 biennium.

New Proposals

The "New Proposals" table shows new changes to spending.

New Proposals	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 703 - Eliminate CFO Position	(1.00)	0	0	0	(138,605)	(1.00)	0	0	0	(138,606)
DP 1701 - Transfer of Financial Positions	(4.00)	0	0	0	(356,601)	(4.00)	0	0	0	(364,271)
Total	(5.00)	\$0	\$0	\$0	(\$495,206)	(5.00)	\$0	\$0	\$0	(\$502,877)

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 703 - Eliminate CFO Position -

The legislature reviewed a decrease in proprietary funding for 1.00 PB for a chief financial officer position. This position was eliminated as part of a reorganization within the department.

DP 1701 - Transfer of Financial Positions -

The legislature reviewed a decrease in proprietary funding for 4.00 PB. This involves transferring 5.00 PB from the SITSD to the Director's Office. In April 2024, the chief financial officer position in SITSD was eliminated as part of a reorganization within the department. The five financial positions residing in SITSD are now reporting to the department's chief financial officer in the Director's Office. The reorganization was completed to eliminate a duplicative position and to increase efficiencies within the department's accounting and financial functions.

Also included is the transfer of 1.00 PB, an attorney, from the Director's Office to SITSD. Due to the increase in enterprise contracts, policy reviews, and other legal work, SITSD will utilize this attorney full time.

SITSD Proprietary Fund – 06522*Proprietary Program Description*

Under the direction of the state chief information officer, the division supports and manages the following key information technology programs and services:

- Information Systems Security
 - Manages solutions and services to ensure continuity of enterprise operations and security of data through risk assessment and mitigation, planning and monitoring, detailed recovery planning, incident response, and periodic testing
 - Coordinates security policies and procedures
- Network and Communications
 - Manages the statewide network that connects over 22,000 devices across more than 600 locations, delivering prioritized voice, video, data, and wireless services
 - Develops and implements network solutions that address customer needs for bandwidth and connectivity
- Enterprise Infrastructure
 - Specializes in the design, implementation, and management of shared IT hardware and software infrastructure within a virtualized environment
 - Provides platforms for application and database hosting, utilizing enterprise-class computing and storage capabilities and maintaining load balancing hardware and security policy configuration for externally facing agency applications
 - Supports and maintains the infrastructure responsible for Domain Name System (DNS), Dynamic Host Configuration Protocol (DHCP), and Internet Protocol (IP) addressing for the enterprise
- Database Services
 - Deploys, manages, and maintains the integrity, performance, and security of Structured Query Language (SQL) Server and Oracle databases, ensuring these systems are available, reliable, and optimized to meet the needs of various agencies
- Montana Data Centers
 - Oversees the state's primary data center in Helena and a disaster recovery facility in Miles City
 - Maintains the reliability, efficiency, security, and availability of computer processing and storage resources for all customers
- Operations
 - Manages the service desk, network operations and security center, IT asset management, and customer success managers to assist customers regarding hardware and software applications as well as any other IT questions and/or issues from the enterprise
- Enterprise Platforms
 - Implements and manages large scale enterprise platforms for state use
 - Builds, deploys, and patches endpoints for the Department of Administration and supported agencies
- Application Technology Services
 - Supports the state's mt.gov websites

- Assists customers with designing and deploying customized applications and online services, including eGovernment applications
- Strategic Planning Services
 - Ensures IT operations are conducted in an organized, deliberative, and cost-effective manner through planning, periodic performance reports, and oversight of agency IT procurements and plans
 - Publishes the state IT strategic plan and biennial report
- State IT Project Management Services
 - Provides expertise, assistance, tools, methodologies, and training to customers to ensure IT projects are conducted in an organized, deliberative, and cost-effective manner
- Financial Management Services
 - Manages budget, billing, acquisition, and contract management services for SITSD
 - Sets rates and manages the revenues and expenses for more than 200 enterprise services provided to state and local government IT customers
- IT Contract, Procurement, and Vendor Management Services
 - Manages the full lifecycle of IT contracts and procurement activities, ensuring compliance with the Department of Administration, State Procurement Division, and applicable regulations and maximizing value for the state
 - Oversees vendor relationships, performance, and risk while driving cost efficiency and strategic partnerships to support operational and programmatic goals
- Change Enablement
 - Provides comprehensive support for organizational change through strategic communications, event planning, end-user training
 - Provides organizational change management practices to prepare, equip, and support people adopting changes
- State IT Enterprise Architecture
 - Oversees and guides the development, implementation, and management of the state's IT enterprise architecture (EA). The EA provides a strategic blueprint that aligns the business processes, data, applications, and technology infrastructure with strategic objectives
- Portfolio Operations
 - Provides support for long-range planning and funding by collecting and analyzing data, reporting to the Legislative Finance and Interim Budget committees, and ensuring alignment with strategic goals
 - Supports the State Chief Information Officer (CIO) by overseeing IT project portfolio operations and management, ensuring projects are prioritized, resourced, and executed

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds				
Fund	Fund Name	Program Name		
06522	SITSD Proprietary	State Information Technology Services		
	Actual FY 24	Estimated FY 25	Adoped FY 26	Adopted FY 27
Operating Revenues				
Fees and Charges				
Charges for Services - Agency	68,243,497	54,123,818	79,679,603	79,291,001
Security Consolidation		1,528,032		
Cybersecurity		10,300,097		
Other Operating Revenues				
Revenue A - External Users		619,470	809,607	809,607
Revenue B - eGOV Receipts		700,000	-	-
Revenue C - Projected Growth		728,583		
Total Operating Revenues	68,243,497	68,000,000	80,489,210	80,100,608
Expenses				
Personal Services	22,418,151	22,351,981	22,538,138	22,602,401
Operating Expense	46,728,317	45,579,884	55,340,373	55,383,621
Equipment and Intangible Assets	-	370,861	370,861	370,861
Total Operating Expense	69,146,468	68,302,726	78,249,372	78,356,883
Operating Income (Loss)	(902,971)	(302,726)	2,239,838	1,743,725
Nonoperating Revenues				
Other Revenue A	29,267	-	-	-
Total Nonoperating Revenues (Expenses)	29,267	-	-	-
Income (Loss) Before Contributions and Transfers	(873,704)	(302,726)	2,239,838	1,743,725
Capital Contributions				
Transfers In	-	770,000	770,000	770,000
Transfers Out				
Loans and Lease Payments	(396,629)	(1,170,000)	(1,170,000)	(1,170,000)
Change in Net Position	(1,270,333)	(702,726)	1,839,838	1,343,725
Beginning Net Position - July 1	2,926,295	1,655,962	953,236	2,793,074
Prior Period Adjustments				
Change in Net Position	(1,270,333)	(702,726)	1,839,838	1,343,725
Ending Net Position - June 30	1,655,962	953,236	2,793,074	4,080,269

In the 2027 biennium, services provided by State Information Technology Services can be rolled up to seven high-level categories, which include:

- Enterprise service allocation (ESA)
- Microsoft enterprise agreement
- Cybersecurity enterprise rate (CESA)
- ServiceNow enterprise agreement
- Rated Services
- General pass thru
- Tanium enterprise agreement

The table below shows the FY 2025 base year information technology rates compared to the FY 2026 and FY 2027 rates. The legislature reviewed an increase of revenues of \$30.4 million or 23.6% when comparing the FY 2025 base year to the 2027 biennium.

Department of Administration State Information Technology Services Division State Agency Fixed Costs for Information Technology by Service					
	FY 2025	FY 2026	FY 2027	FY 2025 to 2027 Biennium Change	
				Amount	Percent
Enterprise Services Allocation	\$ 5,964,003	\$ 6,703,302	\$ 6,703,302	\$ 1,478,597	12.4%
Microsoft Enterprise Agreement	4,813,944	5,528,448	5,542,950	1,443,509	15.0%
Cybersecurity Enterprise Rate	11,828,129	13,272,399	13,272,399	2,888,539	12.2%
ServiceNow Enterprise Agreement	3,573,587	4,949,820	4,949,828	2,752,473	38.5%
Rated Services	32,916,519	38,797,918	38,898,033	11,862,913	18.0%
General Pass Thru	5,212,415	8,869,823	8,366,597	6,811,590	65.3%
Tanium Enterprise Agreement	-	1,557,894	1,557,894	3,115,788	100.0%
Grand Total	<u>\$ 64,308,597</u>	<u>\$ 79,679,603</u>	<u>\$ 79,291,001</u>	<u>\$ 30,353,408</u>	<u>23.6%</u>

Proprietary Rate

For the 2027 biennium the following rates are adopted by the legislature. The rates charged in the base year are shown for comparison purposes. This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Rates for Internal Service or Enterprise Funds Fee/Rate Information				
	Adopted FY 2024	Adopted FY 2025	Adopted FY 2026	Adopted FY 2027
Fee Description:	30-day working capital reserve	30-day working capital reserve	30-day working capital reserve	30-day working capital reserve

Additionally, the legislature adopted the following language related to the SITSD rates:

“The office of budget and program planning shall establish a separate appropriation on the statewide accounting, budgeting, and human resource system for the funding included in each executive branch agency's budget [this act] to pay fixed cost allocations for the state information technology services division of the department of administration. The appropriations must be designated as restricted.

The 30-day working capital reserve used to establish state information technology services division rates for state agencies included in HB-2 shall be based on personal services of \$22,538,138 in FY 2026 and \$22,602,401 in FY 2027, operating expenses of \$55,345,789 in FY 2026 and \$55,392,605 in FY 2027, equipment and intangible assets of \$370,861 in FY 2026 and \$370,861 in FY 2027, and debt service of \$1,170,000 in FY 2026 and \$1,170,000 in FY 2027. The state information technology services division shall report to the legislative finance committee at its June 2025 meeting on how it implemented the state agency rates for information technology services. The state information technology services division shall also report any adjustments to state agency rates for information technology or changes in appropriations of 5.0% or greater to each expenditure category at each subsequent meeting of the legislative finance committee."

eGovernment Services – 06522

Proprietary Program Description

Digital government (eGovernment) services include permitting, registration, licensing, inspections, financial reconciliation, reporting, point of sale card swipe devices and mobile payments, monthly billing, and management and collection of customer accounts. The State Information Technology Services Division has established an enterprise fund for the management of these fees.

Proprietary Program Narrative

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds				
Fund	Fund Name	Program Name		
06004	eGovernment	Electronic Government Services		
	Actual FY 24	Estimated FY 25	Reviewed FY 26	Reviewed FY 27
Operating Revenues				
Fees and Charges				
Fee	713,126	1,234,924	1,738,856	1,738,856
Total Operating Revenues	713,126	1,234,924	1,738,856	1,738,856
Expenses				
Personal Services	-	-	-	-
Operating Expense	187,369	650,000	650,000	650,000
Total Operating Expense	187,369	650,000	650,000	650,000
Operating Income (Loss)	525,757	584,924	1,088,856	1,088,856
Income (Loss) Before Contributions and Transfers	525,757	584,924	1,088,856	1,088,856
Loans and Lease Payments		(446,033)	(714,993)	(638,974)
Change in Net Position	525,757	138,891	373,863	449,882
Beginning Net Position - July 1	(2,142,335)	(1,616,578)	(1,477,687)	(1,103,824)
Prior Period Adjustments				
Change in Net Position	525,757	138,891	373,863	449,882
Ending Net Position - June 30	(1,616,578)	(1,477,687)	(1,103,824)	(653,942)

Revenues are earned through a fee that is charged to each eGovernment transaction. Fees earned will be used to help offset the costs for the payment processing vendor, as well as for costs to administer the program and other expenses associated with the development of enterprise electronic government services.

Proprietary Rate

The figure below shows the rates reviewed by the legislature for the 2027 biennium.

Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Reviewed FY 2024	Reviewed FY 2025	Reviewed FY 2026	Reviewed FY 2027
Fee Description:			1.5%	1.5%
Fee Cap			\$ 20.00	\$ 20.00

The eGovernment services program is funded with an enterprise fund, which is a type of a proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
PB	21.87	21.87	21.87	0.00	0.0%
Proprietary Funds	233,076,725	261,493,900	275,817,002	71,157,452	15.3%
Total Funds	233,076,725	261,493,900	275,817,002	71,157,452	15.3%
Personal Services	2,077,746	2,029,203	2,033,627	(92,662)	(2.2%)
Operating Expenses	16,188,427	16,199,991	16,194,327	17,464	0.1%
Benefits & Claims	214,810,552	243,264,706	257,589,048	71,232,650	16.6%
Total Expenditures	233,076,725	261,493,900	275,817,002	71,157,452	15.3%
Total Ongoing	233,076,725	261,493,900	275,817,002	71,157,452	15.3%
Total One-Time-Only					0.0%

Program Description

The Health Care and Benefits Division provides group benefits to state employees, retirees, legislators, judges, and their dependents by administering a benefits program. Services include health, dental, vision, life, long-term care, long-term disability, flexible spending accounts, employee assistance, and health promotion. The division also oversees workers' compensation matters for the state.

Employee benefits are governed by several Montana Code Annotated statutes, and the Montana Safety Culture Act applies to state government.

The division is funded entirely by proprietary funds not appropriated in HB 2 and includes three main functions:

1. Health Care Benefits Bureau: Administers the employee group benefit plan, funded by the group benefits claims account
2. Workers' Compensation Management Bureau: Serves as a resource for state agencies to enhance worker safety, implement loss-prevention strategies, and manage workers compensation coverage
3. Flexible Spending Funds: Manages employee deductions for medical and childcare expenses

Program Highlights

Health Care & Benefits Division Major Budget Highlights
<ul style="list-style-type: none"> • The Health Care & Benefits Division's 2027 biennium non- budgeted proprietary appropriations are approximately \$71.2 million or 15.3% higher than the FY 2025 base budget • This increase is almost entirely attributed to increased proprietary authority for estimated claims expenses for the State of Montana Benefit Plan (State Plan) • Fixed cost rates for the Workers' Compensation Program are proposed to increase by 27.6% in FY 2026 and 27.1% in FY 2027

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	1,397,923	1,986,608	2,077,746	2,029,203	2,033,627
Operating Expenses	20,775,165	21,451,688	16,188,427	16,199,991	16,194,327
Benefits & Claims	219,488,119	219,310,552	214,810,552	243,264,706	257,589,048
Total Expenditures	\$241,661,207	\$242,748,848	\$233,076,725	\$261,493,900	\$275,817,002
Proprietary Funds	241,661,207	242,748,848	233,076,725	261,493,900	275,817,002
Total Funds	\$241,661,207	\$242,748,848	\$233,076,725	\$261,493,900	\$275,817,002
Total Ongoing	\$241,661,207	\$242,748,848	\$233,076,725	\$261,493,900	\$275,817,002
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Administration, 21-Health Care & Benefits Div Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
General Fund	0	0	0	0	0.00 %
State Special Total	\$0	\$0	\$0	\$0	0.00 %
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %
06027 Flexible Spending Funds	0	15,782,452	0	15,782,452	2.94 %
06559 Group Benefits Claims A/C	0	520,763,425	0	520,763,425	96.92 %
06575 Workers Comp Mgmt Program	0	765,025	0	765,025	0.14 %
Proprietary Total	\$0	\$537,310,902	\$0	\$537,310,902	100.00 %
Total All Funds	\$0	\$537,310,902	\$0	\$537,310,902	

Non-Budgeted Proprietary

The Health Care and Benefits Division (HCBF) is funded entirely with non-budgeted proprietary funds which are not appropriated in HB 2. These funds are discussed in greater detail in the Proprietary Rates section of this narrative.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Health Care & Benefits Div 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	233,076,725	89.1%	0	0	0	233,076,725	84.5%
Statewide PL										
Personal Services	0	0	0	(48,543)	(0.0%)	0	0	0	(44,119)	(0.0%)
Fixed Costs	0	0	0	3,354	0.0%	0	0	0	(2,365)	(0.0%)
Inflation Deflation	0	0	0	(223)	(0.0%)	0	0	0	(151)	(0.0%)
Total Statewide PL	0	0	0	(45,412)	(0.0%)	0	0	0	(46,635)	(0.0%)
Present Law (PL)	0	0	0	28,462,587	10.9%	0	0	0	42,786,912	15.5%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	28,417,175	10.9%	0	0	0	42,740,277	15.5%
Total Budget	0	0	0	261,493,900		0	0	0	275,817,002	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	(48,543)	0.00	0	0	0	(44,119)
DP 2 - Fixed Costs	0.00	0	0	0	3,354	0.00	0	0	0	(2,365)
DP 3 - Inflation Deflation	0.00	0	0	0	(223)	0.00	0	0	0	(151)
DP 4 - Allocate Department Indirect/Administrative Costs	0.00	0	0	0	8,969	0.00	0	0	0	9,308
DP 5 - Management Services HR Rate Adjustment	0.00	0	0	0	(289)	0.00	0	0	0	(645)
DP 22 - Fixed Cost Adjustment for Robert's Rules	0.00	0	0	0	(247)	0.00	0	0	0	(247)
DP 2101 - HCBD - Increase in Estimated Claims Expense	0.00	0	0	0	28,454,154	0.00	0	0	0	42,778,496
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	\$28,417,175	0.00	\$0	\$0	\$0	\$42,740,277

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services –

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs –

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

DP 4 - Allocate Department Indirect/Administrative Costs -

The legislature reviewed adjustments to provide the funding to pay the Department of Administration's indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

DP 5 - Management Services HR Rate Adjustment -

The legislature reviewed an adjustment to the human resources rate charged to the department's programs for centralized services.

DP 22 - Fixed Cost Adjustment for Robert's Rules -

The legislature reviewed an adjustment to fixed costs that removed new appropriations for Robert's Rules of Order training included in DP 2.

DP 2101 - HCBBD - Increase in Estimated Claims Expense -

The legislature reviewed additional proprietary authority to pay estimated claims expenses for the State of Montana Benefit Plan (State Plan).

Employee Benefits Program – Group Benefits and Claims – Fund 06559*Proprietary Program Revenues and Expenses*

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds					
Fund	Fund Name	Agency #	Agency Name	Program Name	
06559	Group Benefits and Claims	61010	DOA	HCBD	

	Actual FY 24	Estimated FY 25	Review ed FY 26	Reviewed FY 27
Operating Revenues				
Fees and Charges				
Charges for Services	225,923,326	226,063,596	234,890,000	245,420,000
BOI Investment Earnings	7,296,617	4,970,000	4,120,000	2,750,000
Other Operating Revenues				
Federal	3,172,470	4,607,894	4,725,000	4,725,000
Total Operating Revenues	236,392,413	235,641,490	243,735,000	252,895,000
Expenses				
Personal Services	1,164,334	1,776,100	1,703,683	1,707,988
Other Operating Expense	20,574,234	15,951,861	15,958,723	15,953,737
Benefits and Claims	211,918,533	207,103,322	235,557,476	249,881,818
Total Operating Expense	233,657,101	224,831,283	253,219,882	267,543,543
Operating Income (Loss)	2,735,312	10,810,207	(9,484,882)	(14,648,543)
Nonoperating Revenues				
Fines/Forfeits	67,049	61,000	61,000	61,000
Nonoperating Expenses				
Total Nonoperating Revenues (Expenses)	67,049	61,000	61,000	61,000
Income (Loss) Before Contributions and Transfers	2,802,361	10,871,207	(9,423,882)	(14,587,543)
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments				
Change in Net Position	2,802,361	10,871,207	(9,423,882)	(14,587,543)
Beginning Net Position - July 1	169,966,705	172,753,078	183,624,285	161,128,742
Prior Period Adjustments	(15,988)			
Change in Net Position	2,802,361	10,871,207	(9,423,882)	(14,587,543)
Ending Net Position - June 30	172,753,078	183,624,285	161,128,742	146,541,199

Expenses

The majority of the expenditure increase is due to greater projected benefit and claims payments in the 2027 biennium. This increase is based on a projected increase of 6.0% in medical claims and 9.0% in prescription claims, year over year.

Revenues

The state employee group benefit plan (SEGBP) is self-funded, and as such, is responsible for medical costs incurred by its members. SEGBP is funded through a combination of state share paid by the State of Montana as an employer and member (employee and retiree) contribution payments. The state share was \$1,054 per month in FY 2024 and FY 2025 and is established in 2-18-703(2), MCA. As a component of employee compensation, the state share contribution amount is a subject of collective bargaining and is negotiated as part of the overall pay package for state employees. The state share will statutorily increase to \$1,080 in FY 2026 and \$1,107 in FY 2027 because of changes included HB 13 this session.

Proprietary Rates

The figure below shows the rates as they currently appear in statute for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Reviewed FY 24	Reviewed FY 25	Reviewed FY 26	Reviewed FY 27
Fee Description:				
State Share Contribution	\$ 1,054	\$ 1,054	\$ 1,080	\$ 1,107
Rates are established to maintain adequate reserves. Actual state share rates are set for each calendar year as opposed to a fiscal year. This table shows the average month state share rate for each fiscal year.				

The amounts shown as rates above are the state share contribution for each state employee each month. The state share contribution amounts are contained in statute. The various contribution costs for the program are not limited through the legislative process but are determined by the division based on actuarial estimates of the claim costs for each insurance type. Any difference between the state share contribution and actual costs are made up by employee and retiree contributions and investment income. As the plan year for the state employee health insurance is a calendar year, the revenues for the plans are a combination of contributions for two years.

Proprietary Program Revenues and Expenses

2027 Biennium Report on Internal Service and Enterprise Funds				
Fund	Fund Name	Agency #	Agency Name	Program Name
06575	Workers Comp Mgmt. Program	61010	Dept. of Administration	HCBD
			Actual	Estimated
			FY 24	FY 25
			Review ed	Review ed
			FY 26	FY 27
Operating Revenues				
Fees and Charges				
	Charges for Services		296,414	349,312
			443,485	443,485
Total Operating Revenues			296,414	349,312
			443,485	443,485
Expenses				
	Personal Services		233,589	301,646
	Other Operating Expense		51,929	52,570
			57,272	56,594
Total Operating Expense			285,518	354,216
			382,792	382,233
Operating Income (Loss)			15,260	(4,904)
			60,693	61,252
	Nonoperating Revenues			
	Nonoperating Expenses			
Total Nonoperating Revenues (Expenses)			-	-
			-	-
Income (Loss) Before Contributions and Transfers			15,260	(4,904)
			60,693	61,252
	Capital Contributions			
	Transfers In			
	Transfers Out			
	Loans and Lease Payments			
Change in Net Position			15,260	(4,904)
			60,693	61,252
Beginning Net Position - July 1			(24,643)	(9,383)
			(14,287)	46,406
	Prior Period Adjustments			
	Change in Net Position		15,260	(4,904)
			60,693	61,252
Ending Net Position - June 30			(9,383)	(14,287)
			46,406	107,658

Expenses

The majority of the expenditure increase is due to statewide present law adjustments for personal services due to pay and benefit increases as well as filling a position that has historically been held open. Statewide present law adjustments for fixed costs and indirect administrative costs adjustments for support services also increased.

Revenues

The Workers' Compensation Management Program fees are composed of a fixed cost rate allocated to each state agency based on the average number of payroll warrants issued each pay period.

Proprietary Rates

The figure below shows the rates approved by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Approved FY 24	Approved FY 25	Approved FY 26	Approved FY 27
Fee Description:	\$ 0.9700	\$ 0.9700	\$ 1.24	\$ 1.23

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Flexible Spending Account Program – Fund 06027

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds

Fund	Fund Name	Agency #	Agency Name	Program Name
06027	Flexible Spending	61010	Dept. of Administration	HCBD

	Actual FY 24	Estimated FY 25	Review ed FY 26	Review ed FY 27
Operating Revenues				
Fees and Charges				
Charges for Services	7,869,631	7,741,250	7,800,000	7,800,000
BOI Investment Earnings	168,495	100,000	100,000	100,000
Total Operating Revenues	8,038,126	7,841,250	7,900,000	7,900,000
Expenses				
Personal Services	-	-	-	-
Other Operating Expense	149,002	183,996	183,996	183,996
Expense A	7,569,586	7,707,230	7,707,230	7,707,230
Total Operating Expense	7,718,588	7,891,226	7,891,226	7,891,226
Operating Income (Loss)	319,538	(49,976)	8,774	8,774
Nonoperating Revenues				
Nonoperating Expenses				
Total Nonoperating Revenues (Expenses)	-	-	-	-
Income (Loss) Before Contributions and Transfer	319,538	(49,976)	8,774	8,774
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments				
Change in Net Position	319,538	(49,976)	8,774	8,774
Beginning Net Position - July 1	3,587,838	3,893,523	3,843,547	3,852,321
Prior Period Adjustments	(13,853)			
Change in Net Position	319,538	(49,976)	8,774	8,774
Ending Net Position - June 30	3,893,523	3,843,547	3,852,321	3,861,095

Expenses

Expenses are not projected to increase in the Flexible Spending Program for the 2027 biennium as compared to the FY 2025 base budget.

Revenues

The flexible spending account program is funded from an administrative fee of \$2.16 per month on each account participating in the program. This fee is charged per participant whether the participant has a medical account, a dependent care account, or both.

Proprietary Rates

The figure below shows the rates reviewed by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds Fee/Rate Information				
	Reviewed FY 24	Reviewed FY 25	Reviewed FY 26	Reviewed FY 27
Fee Description: \$	2.16	\$ 2.16	\$ 2.16	\$ 2.16

This program is funded with an enterprise fund, which is a type of proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
PB	24.75	24.75	24.75	0.00	0.0%
Proprietary Funds	4,807,779	5,358,250	5,518,553	1,261,245	13.1%
Total Funds	4,807,779	5,358,250	5,518,553	1,261,245	13.1%
Personal Services	2,609,746	2,622,321	2,632,807	35,636	0.7%
Operating Expenses	1,975,553	2,513,449	2,663,266	1,225,609	31.0%
Benefits & Claims	222,480	222,480	222,480		0.0%
Total Expenditures	4,807,779	5,358,250	5,518,553	1,261,245	13.1%
Total Ongoing	4,807,779	5,358,250	5,518,553	1,261,245	13.1%
Total One-Time-Only					0.0%

Program Description

The State Human Resources Division provides statewide human resource services and programs under the authority of Title 2, Chapter 18, and 39-31-301, MCA. The division houses:

- The Human Resources Policy and Programs Bureau, which establishes the human resource rules, policies, and standards for Montana's Executive Branch
- The Human Resources Information Systems Bureau, which processes the biweekly payroll, and administers other human resources information systems, for all branches of state government
- Enterprise Learning and Development Bureau, which coordinates professional development and leadership training for the enterprise

Program Highlights

State Human Resources Division Major Budget Highlights	
<ul style="list-style-type: none"> • The State Human Resources Division's 2027 biennium non-budgeted proprietary appropriations are approximately \$1.3 million or 13.1% higher than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> ◦ An increase of approximately \$1.1 million due to increased contract costs for human resources systems and enterprise learning and development programs ◦ Increased authority due to statewide present law adjustments for fixed costs and personal services ◦ An increase of 17.0% in FY 2026 and 22.7% in FY 2027 for the HRIS fees ◦ An increase of 45.7% in each fiscal year of the 2027 biennium for the Enterprise Learning and Development Program along with an additional rate for LinkedIn Learning 	

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	2,417,526	2,498,920	2,609,746	2,622,321	2,632,807
Operating Expenses	1,696,545	2,030,981	1,975,553	2,513,449	2,663,266
Benefits & Claims	0	222,480	222,480	222,480	222,480
Total Expenditures	\$4,114,071	\$4,752,381	\$4,807,779	\$5,358,250	\$5,518,553
Proprietary Funds	4,114,071	4,752,381	4,807,779	5,358,250	5,518,553
Total Funds	\$4,114,071	\$4,752,381	\$4,807,779	\$5,358,250	\$5,518,553
Total Ongoing	\$4,114,071	\$4,752,381	\$4,807,779	\$5,358,250	\$5,518,553
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Administration, 23-State Human Resources Division Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	4,807,858	0	0	4,807,858	30.65 %
State Special Total	\$0	\$0	\$0	\$0	0.00 %
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %
06525 Enterprise Learning and Develo	0	1,211,745	0	1,211,745	11.14 %
06559 Group Benefits Claims A/C	0	695,978	0	695,978	6.40 %
06563 HR Info Services	0	8,969,080	0	8,969,080	82.46 %
Proprietary Total	\$0	\$10,876,803	\$0	\$10,876,803	69.35 %
Total All Funds	\$4,807,858	\$10,876,803	\$0	\$15,684,661	

Non-Budgeted Proprietary Appropriations

The majority of the State Human Resources Division's operations are supported by proprietary funds. This includes:

- Enterprise Learning and Development
- Human Resource Information Services (HRIS) Bureau

The Enterprise Learning and Development generates revenue by charging a fee for services to each agency that utilizes its services. The Human Resource Information Services Bureau (HRIS) is funded through a fee charged to state agencies for each employee payroll processed in a pay period. Both funds are considered and approved as rates charged to other state agencies and are discussed in greater detail in the Proprietary Rates section of this report.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

State Human Resources Division 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	4,807,779	89.7%	0	0	0	4,807,779	87.1%
Statewide PL										
Personal Services	0	0	0	12,575	0.2%	0	0	0	23,061	0.4%
Fixed Costs	0	0	0	125,171	2.3%	0	0	0	24,997	0.5%
Inflation Deflation	0	0	0	(9)	(0.0%)	0	0	0	(6)	(0.0%)
Total Statewide PL	0	0	0	137,737	2.6%	0	0	0	48,052	0.9%
Present Law (PL)	0	0	0	412,734	7.7%	0	0	0	662,722	12.0%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	550,471	10.3%	0	0	0	710,774	12.9%
Total Budget	0	0	0	5,358,250		0	0	0	5,518,553	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	12,575	0.00	0	0	0	23,061
DP 2 - Fixed Costs	0.00	0	0	0	125,171	0.00	0	0	0	24,997
DP 3 - Inflation Deflation	0.00	0	0	0	(9)	0.00	0	0	0	(6)
DP 4 - Allocate Department Indirect/Administrative Costs	0.00	0	0	0	14,954	0.00	0	0	0	15,338
DP 5 - Management Services HR Rate Adjustment	0.00	0	0	0	(322)	0.00	0	0	0	(718)
DP 22 - Fixed Cost Adjustment for Robert's Rules	0.00	0	0	0	(312)	0.00	0	0	0	(312)
DP 2301 - HRIS - Contracted Services Increase	0.00	0	0	0	232,006	0.00	0	0	0	482,006
DP 2302 - ELD - Contracted Services Increase	0.00	0	0	0	166,408	0.00	0	0	0	166,408
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	\$550,471	0.00	\$0	\$0	\$0	\$710,774

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

DP 4 - Allocate Department Indirect/Administrative Costs -

The legislature reviewed adjustments to provide the funding to pay the Department of Administration's indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

DP 5 - Management Services HR Rate Adjustment -

The legislature reviewed an adjustment to the human resources rate charged to the department's programs for centralized services.

DP 22 - Fixed Cost Adjustment for Robert's Rules -

The legislature reviewed an adjustment to fixed costs that removed new appropriations for Robert's Rules of Order training included in DP 2.

DP 2301 - HRIS - Contracted Services Increase -

The legislature reviewed increased non-budgeted proprietary funding for increased contract costs related to current human resource systems. The State Human Resources Division currently contracts with Oracle for five human resource systems: Service Cloud, Taleo, Fusion, People Soft, and Oracle Analytics Cloud. These contracts are renewed annually, except Fusion, which is currently on a two-year contract. The division's current budget allows for up to a 5.0% annual increase per system. However, the renewal rates for the system have increased, and the division is anticipating the renewal rate to increase by another 3.0%, which will bring the increase up to 8.0% annually.

Additionally, the legislature reviewed additional authority for an estimated contract increase due to the transition to a new enterprise recruiting system as the old recruiting system will no longer be supported. This annual increase is due to the new enterprise recruiting software application approved in HB 10.

DP 2302 - ELD - Contracted Services Increase -

The legislature reviewed increased non-budgeted proprietary funding for the Enterprise Learning and Development Program (ELD). State Human Resources Division (SHRD) currently has a three-year contract with LinkedIn Learning for 12,500 seats for enterprise training. The current contract ends June 30, 2026. The State Human Resources Division will need to renew the contract to retain LinkedIn Learning for enterprise training. The renewal contract would span FY 2027 through FY 2029 and is expected to increase in cost.

Human Resources Information System Bureau (HRIS) – Fund 06563

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds							
Fund	Fund Name	Agency #	Agency Name	Program Name			
06563	HR Info Services	61010	Department of Administration	State Human Resources Division			
				Actual	Estimated	Review ed	Review ed
				FY 24	FY 25	FY 26	FY 27
Operating Revenues							
Fees and Charges							
Charges for Services				3,849,451	3,849,451	4,344,873	4,561,663
Other Operating Revenues							
Misc. Revenue				341	100	100	100
Total Operating Revenues				3,849,792	3,849,551	4,344,973	4,561,763
Expenses							
Personal Services				2,215,707	2,290,295	2,336,441	2,346,581
Other Operating Expense				1,410,732	1,736,727	2,067,777	2,218,281
Total Operating Expense				3,626,439	4,027,022	4,404,218	4,564,862
Operating Income (Loss)				223,353	(177,471)	(59,245)	(3,099)
Nonoperating Revenues							
Nonoperating Expenses							
Total Nonoperating Revenues (Expenses)				-	-	-	-
Income (Loss) Before Contributions and Transfers				223,353	(177,471)	(59,245)	(3,099)
Capital Contributions							
Transfers In							
Transfers Out							
Loans and Lease Payments							
Change in Net Position				223,353	(177,471)	(59,245)	(3,099)
Beginning Net Position - July 1				549,718	773,071	595,600	536,355
Prior Period Adjustments							
Change in Net Position				223,353	(177,471)	(59,245)	(3,099)
Ending Net Position - June 30				773,071	595,600	536,355	533,256

Expenses

The majority of the increase is attributed to increased contract costs for current human resource systems, which are estimated to increase by 8.0%. Statewide present law adjustments for fixed costs and personal services are also expected to increase. Greater fixed costs in FY 2026 are due to audit fees.

Revenues

HRIS fees charged to state agencies are determined by projecting the cost of operating the HRIS program through the next biennium. HRIS rates are set as a fixed cost and allocated out to each agency based on the number of paychecks processed during the two prior fiscal years.

Proprietary Rates

The figure below shows the rates approved by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Approved FY 24	Approved FY 25	Approved FY 26	Approved FY 27
Fee Description:	\$ 10.12	\$ 10.10	\$ 11.82	\$ 12.39

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Proprietary Program Revenues and Expenses

2027 Biennium Report on Internal Service and Enterprise Funds

	Actual	Estimated	Reviewed	Reviewed
	FY 24	FY 25	FY 26	FY 27
Operating Revenues				
Fees and Charges				
ELD Program Fees	409,131	406,856	492,684	492,684
LinkedIn Learning			146,285	146,285
Robert's Rules				
Other Operating Revenues				
Misc. Revenue	373			
Total Operating Revenues	409,504	406,856	638,969	638,969
Expenses				
Personal Services	99,777	194,658	180,748	180,748
Other Operating Expense	264,148	219,770	425,346	424,903
Total Operating Expense	363,925	414,428	606,094	605,651
Operating Income (Loss)	45,579	(7,572)	32,875	33,318
Nonoperating Revenues				
Nonoperating Expenses				
Total Nonoperating Revenues (Expenses)	-	-	-	-
Income (Loss) Before Contributions and Transfers	45,579	(7,572)	32,875	33,318
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments				
Change in Net Position	45,579	(7,572)	32,875	33,318
Beginning Net Position - July 1	163,878	209,457	201,885	234,760
Prior Period Adjustments				
Change in Net Position	45,579	(7,572)	32,875	33,318
Ending Net Position - June 30	209,457	201,885	234,760	268,078

Expenses

The majority of the expenditure increase is due to Enterprise Learning and Development contract cost increases, including the contract with LinkedIn Learning.

Revenues

The Enterprise Learning and Development Program (ELD) generates revenue through charging fees for the services provided based on the average PB that utilize the service within each agency.

Proprietary Rates

The figure below shows the rates approved by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Approved FY 24	Approved FY 25	Approved FY 26	Approved FY 27
Fee Description:				
ELD Program Fees	\$ 33.2965	\$ 33.2965	\$ 40.3206	\$ 40.3206
LinkedIn Learning			\$ 9.9830	\$ 9.9830
Robert's Rules				

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison						
Budget Item	Base Budget FY 2025	Adopted Budget		Biennium Change from Base		
		FY 2026	FY 2027	Amount	Percent	
PB	17.00	17.00	17.00	0.00	0.0%	
Proprietary Funds	38,036,177	38,216,900	38,216,366	360,912	0.5%	
Total Funds	38,036,177	38,216,900	38,216,366	360,912	0.5%	
Personal Services	1,859,571	1,853,475	1,857,288	(8,379)	(0.2%)	
Operating Expenses	20,343,834	20,530,653	20,526,306	369,291	0.9%	
Grants	520,113	520,113	520,113		0.0%	
Benefits & Claims	15,235,087	15,235,087	15,235,087		0.0%	
Debt Service	77,572	77,572	77,572		0.0%	
Total Expenditures	38,036,177	38,216,900	38,216,366	360,912	0.5%	
Total Ongoing	38,036,177	38,216,900	38,216,366	360,912	0.5%	
Total One-Time-Only					0.0%	

Program Description

The Risk Management and Tort Defense Division oversees the state's property and casualty insurance. The division purchases commercial coverage for catastrophic losses while self-insuring most risks below \$2.0 million. Insured areas include aircraft, cybersecurity, medical malpractice, and liability, among others. The division also provides training, inspections, and legal support to mitigate loss risks and handles the investigation and resolution of tort and property damage claims. It operates under MCA 2-9-101 through 2-9-305, MCA.

Program Highlights

Risk Management & Tort Defense Division Major Budget Highlights	
<ul style="list-style-type: none"> The Risk Management & Tort Defense Division's 2027 biennium non-budgeted proprietary appropriations are approximately \$361,000 or 0.5% higher than the FY 2025 base budget This increase is almost entirely due to statewide present law adjustments for fixed costs 	

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	1,736,491	1,778,120	1,859,571	1,853,475	1,857,288
Operating Expenses	17,468,472	20,571,932	20,343,834	20,530,653	20,526,306
Grants	467,888	520,113	520,113	520,113	520,113
Benefits & Claims	6,025,523	15,235,087	15,235,087	15,235,087	15,235,087
Debt Service	77,572	77,572	77,572	77,572	77,572
Total Expenditures	\$25,775,946	\$38,182,824	\$38,036,177	\$38,216,900	\$38,216,366
Proprietary Funds	25,775,946	38,182,824	38,036,177	38,216,900	38,216,366
Total Funds	\$25,775,946	\$38,182,824	\$38,036,177	\$38,216,900	\$38,216,366
Total Ongoing	\$25,775,946	\$38,182,824	\$38,036,177	\$38,216,900	\$38,216,366
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Administration, 24-Risk Mgmt & Tort Defense Div Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
General Fund	0	0	0	0	0.00 %
02098 Insurance Proceeds - State Bld	0	0	91,000	91,000	100.00 %
State Special Total	\$0	\$0	\$91,000	\$91,000	0.12 %
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %
06532 Agency Insurance Int. Svc.	0	76,433,266	0	76,433,266	100.00 %
Proprietary Total	\$0	\$76,433,266	\$0	\$76,433,266	99.88 %
Total All Funds	\$0	\$76,433,266	\$91,000	\$76,524,266	

Non-Budgeted Proprietary Appropriations

The majority of the Risk Management and Tort Defense Division's (RMTD) budget is comprised of proprietary funds that are derived from premium assessments on insurance risks paid by state agencies and the Montana University System. These funds are considered and approved as rates charged to the other state agencies are discussed in the Proprietary Rates budget analysis.

Statutory Appropriations

Statutory appropriations comprise less than 1.0% of the total appropriations for RMTD. The statutory appropriation is for the receipt of insurance proceeds for claims that fall above the amount that the state self-insures.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Risk Mgmt & Tort Defense Div 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	38,036,177	99.5%	0	0	0	38,036,177	99.5%
Statewide PL										
Personal Services	0	0	0	(6,096)	(0.0%)	0	0	0	(2,283)	(0.0%)
Fixed Costs	0	0	0	186,798	0.5%	0	0	0	182,216	0.5%
Inflation Deflation	0	0	0	(791)	(0.0%)	0	0	0	(534)	(0.0%)
Total Statewide PL	0	0	0	179,911	0.5%	0	0	0	179,399	0.5%
Present Law (PL)	0	0	0	812	0.0%	0	0	0	790	0.0%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	180,723	0.5%	0	0	0	180,189	0.5%
Total Budget	0	0	0	38,216,900		0	0	0	38,216,366	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	(6,096)	0.00	0	0	0	(2,283)
DP 2 - Fixed Costs	0.00	0	0	0	186,798	0.00	0	0	0	182,216
DP 3 - Inflation Deflation	0.00	0	0	0	(791)	0.00	0	0	0	(534)
DP 4 - Allocate Department Indirect/Administrative Costs	0.00	0	0	0	1,283	0.00	0	0	0	1,577
DP 5 - Management Services HR Rate Adjustment	0.00	0	0	0	(257)	0.00	0	0	0	(573)
DP 22 - Fixed Cost Adjustment for Robert's Rules	0.00	0	0	0	(214)	0.00	0	0	0	(214)
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	\$180,723	0.00	\$0	\$0	\$0	\$180,189

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

DP 4 - Allocate Department Indirect/Administrative Costs -

The legislature reviewed an adjustment to provide the funding to pay the Department of Administration's indirect costs. These costs are charged to the department's programs for services provided by DOA employees, including accounting, human resources, and legal issues.

DP 5 - Management Services HR Rate Adjustment -

The legislature reviewed an adjustment to the human resources rate charged to the department's programs for centralized services.

DP 22 - Fixed Cost Adjustment for Robert's Rules -

The legislature reviewed an adjustment to fixed costs that removed new appropriations for Robert's Rules of Order training included in DP 2.

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds							
Fund	Fund Name	Agency #	Agency Name	Program Name			
06532	Agency Insurance	61010	Dept. of Administration	Risk Management & Tort Defense Division			
				Actual	Estimated	Review ed	Review ed
				FY 24	FY 25	FY 26	FY 27
Operating Revenues							
Fees and Charges							
Premium				-	-	12,075,506	12,075,506
Other Operating Revenue - Motorcycle Training				5,974	-	-	-
Investment Earnings				6,674,126	4,680,337	3,744,269	2,995,415
Total Operating Revenues				6,680,099	4,680,337	15,819,775	15,070,921
Expenses							
Personal Services				1,736,491	1,859,571	1,853,475	1,857,288
Other Operating Expense				2,975,908	5,990,545	6,177,364	6,173,017
Insurance Premiums				14,960,452	14,873,402	14,873,402	14,873,402
Claims				6,025,523	15,235,087	15,235,087	15,235,087
Total Operating Expense				25,698,374	37,958,605	38,139,328	38,138,794
Operating Income (Loss)				(19,018,275)	(33,278,268)	(22,319,553)	(23,067,873)
Nonoperating Revenues							
Other Revenue A - Subrogation Proceeds				347,022	178,145	178,159	178,159
Nonoperating Expenses							
Other Expense A - A&E expenses				(838,394)	-	-	-
Total Nonoperating Revenues (Expenses)				(491,372)	178,145	178,159	178,159
Income (Loss) Before Contributions and Transfers				(19,509,646)	(33,100,123)	(22,141,394)	(22,889,714)
Capital Contributions							
Transfers In - Insurance Proceeds Transfer				507,607	98,950	98,950	98,950
Transfers Out				-	-	-	-
Loans and Lease Payments				(77,572)	(77,572)	(77,572)	(77,572)
Change in Net Position				(19,079,611)	(33,078,745)	(22,120,016)	(22,868,336)
Beginning Net Position - July 1				117,396,487	98,316,876	68,058,980	45,938,964
Prior Period Adjustments							
Change in Net Position				(19,079,611)	(33,078,745)	(22,120,016)	(22,868,336)
Ending Net Position - June 30				98,316,876	68,058,980	45,938,964	23,070,628

Expenses

The majority of the expenditure increase is due to statewide present law adjustments for information technology fixed costs.

Revenue

Montana self-insures its insurance risks for automobile, aviation, general liability and property via the RMTD. All agencies pay insurance premiums to the division.

Premium amounts for state agencies are determined based on the predicted costs of losses the state may incur as a result of claims and the costs for operating the division. The division utilizes industry standards and practices employed by other municipalities and municipal risk pools in setting rates. Budgeted authority to pay insurance premiums is a fixed cost item in agency budgets.

Premiums for the 2027 biennium are apportioned based upon exposure and loss experience as follows:

- Automobile – comprised of two separate components:
 - Comprehensive and collision based upon total value of reported vehicles
 - Auto liability premium based on agency losses over the past four years and number of vehicles reported
- Aviation – allocated to those agencies that have aircraft based on charges on commercial insurance carriers for each aircraft, depending on the year, make, model, and value of the aircraft. Airport premium is apportioned to those agencies that have airports based upon the number of airports
- General Liability – comprised of commercial coverage negotiated with commercial insurance carriers and self-insurance for those risks that are not insurable through commercial coverage based on number of exposures
- Property – allocated to each agency based on its percentage of reported expenses (e.g., building replacement cost values, boilers, and machinery, etc.)

Payments for claims and the operational expenses incurred by the division are expended from the state property/casualty insurance fund. In addition, reserves for each insurance risk are maintained within the fund. Reserves are used for higher than anticipated claim costs, unexpected large losses, and increases in the costs of commercial excess insurance from catastrophic events, and incurred, but not yet reported, claims as determined by actuarial opinion and input from industry peer groups.

Proprietary Rates

The figure below shows the rates approved by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds Fee/Rate Information				
	Approved FY 24	Approved FY 25	Approved FY 26	Approved FY 27
Fee Description:				
Auto Comprehensive/Collision	1,820,313	1,820,313	1,820,313	1,820,313
Aviation	169,961	169,961	169,961	169,961
General Liability	13,151,738	13,151,738	13,151,738	13,151,738
Property/Miscellaneous	9,009,000	9,009,000	9,009,000	9,009,000
	\$ 24,151,012	\$ 24,151,012	\$ 24,151,012	\$ 24,151,012

This program is funded with an internal service fund, which is a type of a proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

In FY 2022, the amount of the reserves in the RMTD fund increased significantly. The Risk Management and Tort Defense Division won a judgement of approximately \$78.6 million against the state's former insurance carrier for recovery of expenses incurred in defense and settlement of Libby asbestos claims. Additionally, in the same fiscal year, the former insurance carrier agreed to pay the state \$62.5 million in another settlement involving Libby asbestos claims.

The 2023 Legislature approved a premium holiday for the 2025 biennium in order to reduce the level of reserves in the state insurance fund to fall within an acceptable range of target funding ratios that are commonly used by public entities and higher education. The results of the premium holiday are that the excess reserves are reduced over time and those agencies that are federally funded are beneficiaries of lower costs over time as opposed to transferring the excess to the general fund, which would necessitate a payment to the federal government. For the 2027 biennium, the legislature approved a partial premium holiday, reducing the premium by half, to continue to reduce the reserves. The legislature also approved the following language related to this rate:

"State agencies and universities will be billed half the insurance premium in the 2027 biennium by the Risk Management and Tort Defense Division (RMTD) due to an overage in the state insurance fund's reserves. Any insurance premium discounts that would have been realized in the 2027 biennium through participation in RMTD's risk management/loss mitigation programs must be applied from each state agency's or university's insurance premium holiday savings in a reasonable manner to avoid programmatic and funding shortfalls. RMTD has the authority to bill state agencies and universities an increased insurance premium if the agency or university does not participate in risk management/loss mitigation activities during the 2027 biennium."

"It is the intent of the Legislature that the Risk Management and Tort Defense Division's proprietary fund partial rate holiday be one-time-only and the full rate amount will be included in the 2029 biennium's base budget."

Agency Base Budget Comparison

The following table compares the base budget with the expenditures adopted by the legislature for the upcoming biennium by type of expenditure and source of funding.

Agency Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
PB	115.33	115.33	115.33	0.00	0.0%
Proprietary Funds	79,475,160	79,486,098	79,203,122	(261,100)	(0.2%)
Total Funds	79,475,160	79,486,098	79,203,122	(261,100)	(0.2%)
Personal Services	13,319,898	12,959,876	12,989,834	(690,086)	(2.6%)
Operating Expenses	10,246,780	10,626,881	10,295,478	428,799	2.1%
Equipment & Intangible Assets	312,000	312,000	312,000		0.0%
Grants	150,000	150,000	150,000		0.0%
Benefits & Claims	54,789,200	54,789,200	54,789,200		0.0%
Transfers	35,000			(70,000)	(100.0%)
Debt Service	622,282	648,141	666,610	70,187	5.6%
Total Expenditures	79,475,160	79,486,098	79,203,122	(261,100)	(0.2%)
Total Ongoing	79,475,160	79,486,098	79,203,122	(261,100)	(0.2%)
Total One-Time-Only					0.0%

Agency Description

The Montana Department of Commerce has several proprietary fund programs including the Board of Investments, the Board of Housing, the Facility Finance Authority, and operations within the Director's Office.

- Board of Investments (BOI) is responsible for managing the investment of state and local government funds through the Unified Investment Program. It also operates a variety of in-state loan programs such as the INTERCAP Loan Program and the Coal Severance Tax Loan Program, which support infrastructure and economic development across Montana
- Board of Housing addresses the housing needs of low- and moderate-income Montanans. It administers financing tools such as single-family homeownership loans, multifamily housing project bonds, and allocates federal Low Income Housing Tax Credits (LIHTC)
- Montana Facility Finance Authority (MFFA) provides tax-exempt financing solutions to nonprofit entities including hospitals, nursing homes, and schools. By issuing tax-exempt bonds and offering pooled loan programs, the Authority helps these organizations access lower-cost capital for facility development and improvements
- Director's Office proprietary operations support centralized services such as human resources, legal counsel, fiscal management, and IT infrastructure. These services are funded through internal service fees charged to the various proprietary and general fund-supported divisions

Agency Highlights

Department of Commerce Major Budget Highlights
<ul style="list-style-type: none"> • The Department of Commerce's 2027 biennium non-budgeted proprietary appropriations are approximately \$261,000 or 0.2% less than the FY 2025 base budget • The legislature adopted an increase to the centralized service rate from 13.47% to 19.89% in each fiscal year of the 2027 biennium • The legislature also adopted an increase to the Board of Investments proprietary rate from \$7.8 million each fiscal year to \$8.1 million in the 2027 biennium; due to the passage of HB 863, this internal service proprietary fund will become a restricted enterprise proprietary fund

Agency Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the expenditures adopted for FY 2026 and FY 2027 by type of expenditure and source of funding.

Agency Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	12,864,003	13,160,709	13,319,898	12,959,876	12,989,834
Operating Expenses	9,477,268	10,844,197	10,246,780	10,626,881	10,295,478
Equipment & Intangible Assets	0	0	312,000	312,000	312,000
Grants	50,000	100,000	150,000	150,000	150,000
Benefits & Claims	52,605,429	55,670,725	54,789,200	54,789,200	54,789,200
Transfers	0	35,000	35,000	0	0
Debt Service	374,809	625,282	622,282	648,141	666,610
Total Expenditures	\$75,371,509	\$80,435,913	\$79,475,160	\$79,486,098	\$79,203,122
Proprietary Funds	75,371,509	80,435,913	79,475,160	79,486,098	79,203,122
Total Funds	\$75,371,509	\$80,435,913	\$79,475,160	\$79,486,098	\$79,203,122
Total Ongoing	\$75,371,509	\$80,435,913	\$79,475,160	\$79,486,098	\$79,203,122
Total OTO	\$0	\$0	\$0	\$0	\$0

Summary of Legislative Action

The legislature adopted increases to the Department of Commerce's centralized service rate and the Board of Investments rate. The centralized service rate increased from 13.47% to 19.89% each fiscal year of the 2027 biennium. The Board of Investments rate increased from \$7,826,543 to \$8,079,321 each fiscal year of the 2027 biennium.

Funding

The following table shows the adopted agency funding for all sources of authority.

Total Department of Commerce Funding by Source of Authority 2027 Biennium Budget						
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	12,915,751			3,600,000	16,515,751	4.3%
02116 Accommodation Tax Account	1,566,238			32,566,553	34,132,791	9.0%
02254 Regional Accommodation Tax				31,079,986	31,079,986	8.2%
02771 Big Sky Economic Dev Program	961,809			17,656,591	18,618,400	4.9%
02279 Accom. Tax - Tourism Grants				17,328,778	17,328,778	4.6%
02277 Accom. Tax - Rural Tourism				16,950,821	16,950,821	4.5%
Other State Special Revenue	19,435,964			10,984,645	30,420,609	8.0%
State Special Revenue Total	21,964,011	-	-	126,567,374	148,531,385	39.1%
03059 Community Development Block	15,065,588				15,065,588	4.0%
03585 HTF	12,576,671				12,576,671	3.3%
03300 Home Grants	11,560,034				11,560,034	3.0%
03092 Distressed Woods Federal				2,001,215	2,001,215	0.5%
03207 Small Business Dev. Centers	1,776,703				1,776,703	0.5%
Other Federal Special Revenue	2,712,206				2,712,206	0.7%
Federal Special Revenue Total	43,691,202	-	-	2,001,215	45,692,417	12.0%
06074 SEC 8 Project Based			57,291,001		57,291,001	15.1%
06054 Section 8 HAP			48,101,012		48,101,012	12.7%
06527 Investment Division			15,394,102		15,394,102	4.1%
06014 BOI Municipal Finance Programs			1,085,144	10,600,000	11,685,144	3.1%
06075 Section 8 Vouchers			8,264,967		8,264,967	2.2%
Other Proprietary Fund			28,552,994		28,552,994	7.5%
Proprietary Fund Total	-	-	158,689,220	10,600,000	169,289,220	44.5%
Total of All Funds	78,570,964	-	158,689,220	142,768,589	380,028,773	
Percent of All Sources of Authority	20.7%	0.0%	41.8%	37.6%		

Non-Budgeted Proprietary Funds

Non-budgeted proprietary funds are primarily for the Housing MT Division, but also includes authority for the Board of Investments, Facility Finance Authority, and the Director's Office. These funds are discussed in further detail at the program level.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Department of Commerce 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	79,475,160	100.0%	0	0	0	79,475,160	100.3%
Statewide PL										
Personal Services	0	0	0	(362,522)	(0.5%)	0	0	0	(332,564)	(0.4%)
Fixed Costs	0	0	0	605,402	0.8%	0	0	0	269,071	0.3%
Inflation Deflation	0	0	0	(1,048)	(0.0%)	0	0	0	(708)	(0.0%)
Total Statewide PL	0	0	0	241,832	0.3%	0	0	0	(64,201)	(0.1%)
Present Law (PL)	0	0	0	(230,894)	(0.3%)	0	0	0	(207,837)	(0.3%)
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	10,938	0.0%	0	0	0	(272,038)	(0.3%)
Total Budget	0	0	0	79,486,098		0	0	0	79,203,122	

Executive Budget Comparison

The following table compares the legislative budget for the biennium to the budget requested by the Governor by type of expenditure and source of funding.

Executive Budget Comparison								
Budget Item	Approp. Fiscal 2025	Executive Budget Fiscal 2026	Legislative Budget Fiscal 2026	Leg — Exec. Difference Fiscal 2026	Executive Budget Fiscal 2027	Legislative Budget Fiscal 2027	Leg — Exec. Difference Fiscal 2027	Biennium Difference Fiscal 26-27
Personal Services	13,319,898	12,959,876	12,959,876	0	12,989,834	12,989,834	0	0
Operating Expenses	10,246,780	10,629,750	10,626,881	(2,869)	10,298,347	10,295,478	(2,869)	(5,738)
Equipment & Intangible Assets	312,000	312,000	312,000	0	312,000	312,000	0	0
Grants	150,000	150,000	150,000	0	150,000	150,000	0	0
Benefits & Claims	54,789,200	54,789,200	54,789,200	0	54,789,200	54,789,200	0	0
Transfers	35,000	0	0	0	0	0	0	0
Debt Service	622,282	648,141	648,141	0	666,610	666,610	0	0
Total Costs	\$79,475,160	\$79,488,967	\$79,486,098	(\$2,869)	\$79,205,991	\$79,203,122	(\$2,869)	(\$5,738)
General Fund	0	0	0	0	0	0	0	0
Federal Spec. Rev. Funds	0	0	0	0	0	0	0	0
Other	79,475,160	79,488,967	79,486,098	(2,869)	79,205,991	79,203,122	(2,869)	(5,738)
Total Funds	\$79,475,160	\$79,488,967	\$79,486,098	(\$2,869)	\$79,205,991	\$79,203,122	(\$2,869)	(\$5,738)
Total Ongoing	\$79,475,160	\$79,488,967	\$79,486,098	(\$2,869)	\$79,205,991	\$79,203,122	(\$2,869)	(\$5,738)
Total OTO	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

The legislature reviewed ongoing non-budgeted proprietary appropriations that are approximately \$6,000 less than the proposed appropriations for the 2027 biennium. This decrease is due to the legislature not adopting rates for Robert's Rules of Order training.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison						
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent		
PB	3.00	3.00	3.00	0.00	0.0%	
Proprietary Funds	985,339	948,452	898,344	(123,882)	(6.3%)	
Total Funds	985,339	948,452	898,344	(123,882)	(6.3%)	
Personal Services	495,094	386,388	388,092	(215,708)	(21.8%)	
Operating Expenses	276,189	383,008	331,196	161,826	29.3%	
Grants	150,000	150,000	150,000		0.0%	
Transfers	35,000			(70,000)	(100.0%)	
Debt Service	29,056	29,056	29,056		0.0%	
Total Expenditures	985,339	948,452	898,344	(123,882)	(6.3%)	
Total Ongoing	985,339	948,452	898,344	(123,882)	(6.3%)	
Total One-Time-Only					0.0%	

Program Description

The Facility Finance Authority (FFA) supports healthcare and community development in Montana by providing access to cost-effective capital financing and development services. Created by the 1983 Legislature, the FFA offers low-cost, tax-exempt debt financing for healthcare facilities, community pre-release centers, and for-profit manufacturing projects to help manage costs and reduce fees.

In 2021, the FFA was designated as the statewide administrator of the Commercial Property Assessed Capital Enhancement (C-PACE) Program, which facilitates private financing for energy efficiency, water conservation, and renewable energy projects. The FFA operates entirely on proprietary funds generated from interest, fees, and charges, with no direct appropriations from HB 2. Its responsibilities are outlined in Title 90, Chapter 7, and Title 2, Chapter 15, MCA.

Program Highlights

Montana Facility Finance Authority Major Budget Highlights
<ul style="list-style-type: none"> The Montana Facility Finance Authority's 2027 biennium non-budgeted proprietary appropriations are approximately \$124,000 or 6.3% less than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> A decrease in personal services appropriations due to statewide present law adjustments This decrease is partially offset by statewide present law adjustments for fixed cost and administrative cost adjustments

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	489,055	550,158	495,094	386,388	388,092
Operating Expenses	223,481	270,162	276,189	383,008	331,196
Grants	50,000	100,000	150,000	150,000	150,000
Transfers	0	35,000	35,000	0	0
Debt Service	25,588	29,056	29,056	29,056	29,056
Total Expenditures	\$788,124	\$984,376	\$985,339	\$948,452	\$898,344
Proprietary Funds	788,124	984,376	985,339	948,452	898,344
Total Funds	\$788,124	\$984,376	\$985,339	\$948,452	\$898,344
Total Ongoing	\$788,124	\$984,376	\$985,339	\$948,452	\$898,344
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Commerce, 71-Montana Facility Finance Authority Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
General Fund	0	0	0	0	0.00 %
State Special Total	\$0	\$0	\$0	\$0	0.00 %
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %
06015 Facilities Finance Authority	0	1,718,208	0	1,718,208	93.04 %
06017 C-PACE Commercial Property Ass	0	128,588	0	128,588	6.96 %
Proprietary Total	\$0	\$1,846,796	\$0	\$1,846,796	100.00 %
Total All Funds	\$0	\$1,846,796	\$0	\$1,846,796	

Non-Budgeted Proprietary Appropriations

The Montana Facility Finance Authority is entirely supported through non-budgeted proprietary funds. These funds are discussed in more detail in the program discussion.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Montana Facility Finance Authority 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	985,339	103.9%	0	0	0	985,339	109.7%
Statewide PL										
Personal Services	0	0	0	(111,206)	(11.7%)	0	0	0	(109,502)	(12.2%)
Fixed Costs	0	0	0	55,505	5.9%	0	0	0	1,826	0.2%
Inflation Deflation	0	0	0	(33)	(0.0%)	0	0	0	(22)	(0.0%)
Total Statewide PL	0	0	0	(55,734)	(5.9%)	0	0	0	(107,698)	(12.0%)
Present Law (PL)	0	0	0	18,847	2.0%	0	0	0	20,703	2.3%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	(36,887)	(3.9%)	0	0	0	(86,995)	(9.7%)
Total Budget	0	0	0	948,452		0	0	0	898,344	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	(111,206)	0.00	0	0	0	(109,502)
DP 2 - Fixed Costs	0.00	0	0	0	55,505	0.00	0	0	0	1,826
DP 3 - Inflation Deflation	0.00	0	0	0	(33)	0.00	0	0	0	(22)
DP 22 - Fixed Cost Adjustment for Robert's Rules	0.00	0	0	0	(70)	0.00	0	0	0	(70)
DP 7105 - FFA ADMINISTRATIVE COSTS ADJUSTMENTS	0.00	0	0	0	18,917	0.00	0	0	0	20,773
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	(\$36,887)	0.00	\$0	\$0	\$0	(\$86,995)

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

DP 22 - Fixed Cost Adjustment for Robert's Rules -

The legislature reviewed an adjustment to fixed costs that removed new appropriations for Robert's Rules of Order training included in DP 2.

DP 7105 - FFA ADMINISTRATIVE COSTS ADJUSTMENTS -

The legislature reviewed adjustments for additional board member per diem, and increased costs for travel, as well as indirect costs paid to the Director's Office for support services provided to supported divisions, bureaus, and programs. There are reductions for support services previously paid to the Board of Investments that are no longer required.

Montana Facility Finance Authority – Fund's 06012, 06015, 06017

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds				
Fund	Fund Name	Agency #	Agency Name	Program Name
06012	FFA Loan Program	65010	Dept of Commerce	MT Facility Finance Authority
06015	Facilities Finance Authority	65010	Dept of Commerce	MT Facility Finance Authority
06017	C-PACE Commercial Property	65010	Dept of Commerce	MT Facility Finance Authority

	Actual FY 24	Estimated FY 25	Reviewed FY 26	Reviewed FY 27
Operating Revenues				
Fees and Charges				
Charges For Services	669,345	800,000	827,000	835,000
Grants	9,544	-	-	-
Total Operating Revenues	678,889	800,000	827,000	835,000
Expenses				
Personal Services	489,055	495,094	386,388	388,092
Operating Expense	223,581	276,189	383,008	331,196
Total Operating Expense	712,636	771,283	769,396	719,288
Operating Income (Loss)	(33,747)	28,717	57,604	115,712
Nonoperating Revenues				
BOI Investment Earnings	435,985	87,500	285,000	265,000
Nonoperating Expenses				
Grants	(50,000)	(150,000)	(150,000)	(150,000)
Total Nonoperating Revenues (Expenses)	385,985	(62,500)	135,000	115,000
Income (Loss) Before Contributions and Transfers	352,238	(33,783)	192,604	230,712
Capital Contributions				
Transfers In				
Transfers Out		(35,000)		
Loans and Lease Payments	(25,588)	(29,056)	(29,056)	(29,056)
Change in Net Position	326,650	(97,839)	163,548	201,656
Beginning Net Position - July 1	9,845,229	10,171,904	10,074,065	10,237,613
Prior Period Adjustments	25			
Change in Net Position	326,650	(97,839)	163,548	201,656
Ending Net Position - June 30	10,171,904	10,074,065	10,237,613	10,439,269
Net Position (Fund Balance) Analysis				
Restricted Net Position (Enterprise Funds Only)				
Unrestricted Net Position	10,171,904	10,074,065	10,237,613	10,439,269

Expenses

Personal services are decreasing due to statewide present law adjustments for personal services. Operating expenses are increasing in the 2027 biennium due statewide present law adjustments and administrative cost adjustments.

Revenues

Revenues are projected to increase in the Facility Finance Authority in the 2027 biennium. These projections were made due to the higher market rates and greater activity in the revolving loan program.

Proprietary Rates

The figure below shows the rates reviewed by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds	
Fee/Rate Information	
Application Fee:	
Conduit Bonds	
Loan Amount	Fee
Up to \$5,000,000	30 basis points (bp) (.0030)
Up to \$10,000,000	the > of 25 bp or \$ 15,000
Up to \$25,000,000	the > of 15 bp or \$ 25,000
Up to \$50,000,000	the > of 12.5 bp or \$ 37,500
Up to \$100,000,000	the > of 7.5 bp or \$ 62,500
Over \$100,000,000	the > of 6.5 bp or \$ 75,000
C-PACE Financings	
1.25% of the par amount of the financing.	
Annual Fee:	
Stand Alone Bond Issues	5 bp X the outstanding principal amount
Private Placement bond issues	5 bp X the outstanding principal amount
Master Loan Program	10 bp X the outstanding principal amount
C-PACE	Lesser of 100 bp X the amount of the annual payment or \$3,000
Monthly fee:	
Trust Fund Loan Program	50 bp X the outstanding principal amount
Authority:	
Fee revenues: 90-7-202 and 90-7-211, MCA; Investment Earnings: 90-7-202, MCA	

This program is funded with an enterprise fund, which is a type of a proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
PB	58.33	58.33	58.33	0.00	0.0%
Proprietary Funds	66,875,288	67,340,714	67,216,351	806,489	0.6%
Total Funds	66,875,288	67,340,714	67,216,351	806,489	0.6%
Personal Services	5,111,734	4,956,241	4,969,810	(297,417)	(2.9%)
Operating Expenses	6,209,412	6,812,487	6,661,810	1,055,473	8.5%
Equipment & Intangible Assets	312,000	312,000	312,000		0.0%
Benefits & Claims	54,789,200	54,789,200	54,789,200		0.0%
Debt Service	452,942	470,786	483,531	48,433	5.3%
Total Expenditures	66,875,288	67,340,714	67,216,351	806,489	0.6%
Total Ongoing	66,875,288	67,340,714	67,216,351	806,489	0.6%
Total One-Time-Only					0.0%

Program Description

The Housing MT Division supports Montana communities by facilitating access to safe, affordable, and sustainable housing for residents whose needs are unmet by the private market. There are three main proprietary programs within the Housing MT Division:

- **Montana Board of Housing:** Governed by a seven-member board appointed by the Governor, the board manages programs aimed at promoting affordable housing, including the Homeownership Program, Multifamily Loan Program, Low Income Housing Tax Credit Program, Housing Montana Fund, and the Reverse Annuity Mortgage Program
- **Project-Based Section 8 Program:** Administered by the U.S. Department of Housing and Urban Development (HUD), this program provides rental assistance to fixed-location properties for low-income tenants. Responsibilities include overseeing property management, making rent subsidy payments, performing property reviews, and ensuring compliance with fair housing laws. The program earns performance-based fees and renews rent contracts as they expire
- **Tenant-Based Section 8 Program and Housing Choice Vouchers:** This program helps very low-income families, elderly, and disabled individuals secure safe, sanitary housing through HUD's Housing Choice Vouchers and Moderate Rehabilitation Programs. Operated statewide via contracted field agencies, tenants pay 30.0% of their income toward rent and utilities, with subsidies covering the rest. Leases are established on the open market between tenants and private landlords

Program Highlights

Housing MT Division Major Budget Highlights
<ul style="list-style-type: none"> • The Housing MT Division's 2027 biennium non-budgeted proprietary appropriations are approximately \$806,000 or 0.6% higher than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> ◦ Increased indirect administrative costs for support services provided by the Director's Office ◦ Increased statewide present law adjustments fixed costs

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	4,746,246	4,916,180	5,111,734	4,956,241	4,969,810
Operating Expenses	5,279,083	6,391,360	6,209,412	6,812,487	6,661,810
Equipment & Intangible Assets	0	0	312,000	312,000	312,000
Benefits & Claims	52,605,429	55,670,725	54,789,200	54,789,200	54,789,200
Debt Service	240,980	452,942	452,942	470,786	483,531
Total Expenditures	\$62,871,738	\$67,431,207	\$66,875,288	\$67,340,714	\$67,216,351
Proprietary Funds	62,871,738	67,431,207	66,875,288	67,340,714	67,216,351
Total Funds	\$62,871,738	\$67,431,207	\$66,875,288	\$67,340,714	\$67,216,351
Total Ongoing	\$62,871,738	\$67,431,207	\$66,875,288	\$67,340,714	\$67,216,351
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Commerce, 74-Housing M T Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
General Fund	0	0	0	0	0.00 %
State Special Total	\$0	\$0	\$0	\$0	0.00 %
03300 Home Grants	11,560,034	0	0	11,560,034	47.89 %
03585 HTF	12,576,671	0	0	12,576,671	52.11 %
Federal Special Total	\$24,136,705	\$0	\$0	\$24,136,705	15.21 %
06028 Emergency Housing Vouchers-Adm	0	318,668	0	318,668	0.24 %
06029 Emergency Housing Vouchers-HAP	0	1,440,000	0	1,440,000	1.07 %
06030 BOH Financial Program Fund	0	7,756,611	0	7,756,611	5.76 %
06031 Housing Trust Fund	0	20,000	0	20,000	0.01 %
06032 Mortgage Loan Servicing	0	4,749,922	0	4,749,922	3.53 %
06037 Sect 8 Mod Rehab HAP	0	4,934,016	0	4,934,016	3.67 %
06044 Mainstream HCVP-Admin	0	150,000	0	150,000	0.11 %
06045 Mainstream HCVP-HAP	0	800,000	0	800,000	0.59 %
06054 Section 8 HAP	0	48,101,012	0	48,101,012	35.75 %
06074 SEC 8 Project Based	0	57,291,001	0	57,291,001	42.58 %
06075 Section 8 Vouchers	0	8,264,967	0	8,264,967	6.14 %
06078 Housing Montana Fund	0	20,000	0	20,000	0.01 %
06079 Revolving Loan Fund - TANF	0	20,000	0	20,000	0.01 %
06085 Section 8 Mod Rehab	0	690,868	0	690,868	0.51 %
Proprietary Total	\$0	\$134,557,065	\$0	\$134,557,065	84.79 %
Total All Funds	\$24,136,705	\$134,557,065	\$0	\$158,693,770	

Non-Budgeted Proprietary

The majority of the Housing MT Division's funding is from proprietary funds. These funds are discussed in further detail later in this report.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Housing M T 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	66,875,288	99.3%	0	0	0	66,875,288	99.5%
Statewide PL										
Personal Services	0	0	0	(155,493)	(0.2%)	0	0	0	(141,924)	(0.2%)
Fixed Costs	0	0	0	214,720	0.3%	0	0	0	61,017	0.1%
Inflation Deflation	0	0	0	(907)	(0.0%)	0	0	0	(613)	(0.0%)
Total Statewide PL	0	0	0	58,320	0.1%	0	0	0	(81,520)	(0.1%)
Present Law (PL)	0	0	0	407,106	0.6%	0	0	0	422,583	0.6%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	465,426	0.7%	0	0	0	341,063	0.5%
Total Budget	0	0	0	67,340,714		0	0	0	67,216,351	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	(155,493)	0.00	0	0	0	(141,924)
DP 2 - Fixed Costs	0.00	0	0	0	214,720	0.00	0	0	0	61,017
DP 3 - Inflation Deflation	0.00	0	0	0	(907)	0.00	0	0	0	(613)
DP 22 - Fixed Cost Adjustment for Robert's Rules	0.00	0	0	0	(1,375)	0.00	0	0	0	(1,375)
DP 7405 - HMT ADMINISTRATIVE COSTS ADJUSTMENTS	0.00	0	0	0	408,481	0.00	0	0	0	423,958
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	\$465,426	0.00	\$0	\$0	\$0	\$341,063

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

DP 22 - Fixed Cost Adjustment for Robert's Rules -

The legislature reviewed an adjustment to fixed costs that removed new appropriations for Robert's Rules of Order training included in DP 2.

DP 7405 - HMT ADMINISTRATIVE COSTS ADJUSTMENTS -

The legislature reviewed adjustments for non-state rent increases per the terms of the negotiated lease, and indirect costs paid to the Director's Office for support services provided to supported divisions, bureaus, and programs.

Montana Board of Housing – Funds 06030, 06031, 06032, 06078, 06079

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds				
Fund	Fund Name	Agency #	Agency Name	Program Name
06030	BOH Financial Program	65010	Dept. of Commerce	Housing Division - Board of Housing
06031	Housing Trust Fund			
06032	BOH Loan Servicing			
06078	Affordable Housing Revolving			
06079	Revolving Loan - TANF			

	Actual FY 24	Estimated FY 25	Reviewed FY 26	Reviewed FY 27
Operating Revenues				
Fees and Charges				
Charges For Services	4,932,435	5,104,928	5,283,601	5,468,527
Total Operating Revenues	4,932,435	5,104,928	5,283,601	5,468,527
Expenses				
Personal Services	1,684,138	1,848,414	1,723,803	1,729,133
Other Operating Expense	1,682,007	1,985,560	2,196,935	2,166,740
Total Operating Expense	3,366,145	3,833,974	3,920,738	3,895,873
Operating Income (Loss)	1,566,290	1,270,954	1,362,863	1,572,654
Nonoperating Revenues				
BOI Investment Earnings Class	29,099,433	30,117,913	31,172,040	32,263,062
Nonoperating Expenses				
Grants				
Total Nonoperating Revenues (Expenses)	29,099,433	30,117,913	31,172,040	32,263,062
Income (Loss) Before Contributions and Transfers	30,665,723	31,388,867	32,534,903	33,835,716
Capital Contributions				
Transfers In	350,000	387,070	400,618	414,639
Transfers Out	(350,000)	(387,070)	(400,618)	(414,639)
Loans and Lease Payments	(19,673,223)	(20,846,345)	(21,889,895)	(22,982,029)
Change in Net Position	10,992,500	10,542,522	10,645,008	10,853,687
Beginning Net Position - July 1	165,754,763	176,747,263	187,289,785	197,934,793
Prior Period Adjustments				
Change in Net Position	10,992,500	10,542,522	10,645,008	10,853,687
Ending Net Position - June 30	176,747,263	187,289,785	197,934,793	208,788,480

Expenses

The expenditures for personal services are projected to decrease in the 2027 biennium due to statewide present law adjustments. Operating expenses are projected to increase due to statewide present law adjustments for fixed costs as well as administrative cost increases for indirect support service costs.

Revenues

The Board of Housing's income is derived primarily from mortgage investment income. Mortgage income is the interest paid on Board of Housing loans and is limited by the Internal Revenue Service as a condition of using tax-free bonds as a financing source. Mortgage income is also controlled by the national markets, which set both mortgage rates and bond financing rates. Investment income comes from interest earned in investing reserves that the Board of Housing is required to hold as well as bond and program moneys not yet used to buy mortgages and pay bondholders. Both future mortgage and investment income depend on the interest rate environment, which is determined by the national financial markets.

Proprietary Rates

The Board of Housing recovers costs from charging application and compliance fees for the Low-Income Tax Credit Program and from charging a spread on loan programs. The figure below shows the rates reviewed by the legislature for the 2027 biennium. Several fees have been added in the 2025 biennium including the 42M letter fee, additional credit request, board legal fees, underwriting fees 10.0% test, underwriting fees – average income, compliance fees – average income. These new fee options are specific to the Low-Income Housing Tax Credit. This reviewed rate is not an increase in fee charges, but an expansion of fee options.

Requested Rates for Internal Service or Enterprise Funds Fee/Rate Information					
		Reviewed FY 24	Reviewed FY 25	Reviewed FY 26	Reviewed FY 27
Fee Description:					
Pre 1980 Single Family Programs	% spread between mortgage interest rate and bond yield. No limit on investment earnings	1.50%	1.50%	1.50%	1.50%
Post Single Family Programs	% spread between mortgage interest rate and bond yield. Investment earnings limited to the bond yield	1.125%	1.125%	1.125%	1.125%
Pre 1986 Multifamily Program	% spread between the mortgage interest rate and the bond yield. No limit on investment earnings	1.50%	1.50%	1.50%	1.50%
Post 1986 Multifamily Program	% spread between the mortgage interest rate and the bond yield. Investment earnings limited to the bond yield	1.50%	1.50%	1.50%	1.50%
Multifamily Reservation Fee	up to a % of the loan amount reserved	1.00%	1.00%	1.00%	1.00%
Letter of Intent - Housing Credits	per submission	\$3,000	\$3,000	\$3,000	\$3,000
Application - Housing Credits	% of the tax credit amount requested (4% and 9%)	1.00%	1.00%	1.00%	1.00%
42M letter fee	4% of the tax credit amount requested	4.00%	4.00%	4.00%	4.00%
Additional credit request	sum of application (\$3,000) and 10% reservation fee (9%)	\$3,000 + 10%	\$3,000 + 10%	\$3,000 + 10%	\$3,000 + 10%
Board legal fees	invoiced amount based on actual hours	invoiced amount	invoiced amount	invoiced amount	invoiced amount
Reservation fees-Housing Credits	% of the tax credit amount reserved	10.00%	10.00%	10.00%	10.00%
Underwriting Fees - Housing Credits (8609)	per application	\$3,000	\$3,000	\$3,000	\$3,000
Underwriting Fees - 10% Test	per application	\$1,500	\$1,500	\$1,500	\$1,500
Underwriting Fees - Average Income	applicable only to Average Income LIHTC projects	\$2,000	\$2,000	\$2,000	\$2,000
Compliance fees-Housing Credit Program	per unit	\$45	\$45	\$45	\$45
Compliance fees - Average Income	additional \$20/each non-market unit	\$20	\$20	\$20	\$20
Interest income on reverse annuity mortgage loans	4-5% (new) 5% (old) loans	3-5%	3-5%	3-5%	3-5%
Housing Revolving Loan Fund (HRLA)	variable rates ranging from 2% to 6%	2-6%	2-6%	2-6%	2-6%
Interest on Investments	STIP investment rate	varies	varies	varies	varies
*-There are various extension, late and cancelation fees for both multifamily and homeownership programs not listed but applied a case by case basis					

This program is funded with an enterprise fund, which is a type of a proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

Proprietary Program Revenues and Expenses

Fund	Fund Name	Agency #	Agency Name	Program Name
06074	SEC 8 Project Based	65010	Dept. of Commerce	Housing MT - PB Section 8

	Actual FY 24	Estimated FY 25	Reviewed FY 26	Reviewed FY 27
Operating Revenues				
Fees and Charges				
Fines/Forfeits	61			
Federal	30,011,661	31,512,244	33,087,856	34,742,249
Total Operating Revenues	30,011,722	31,512,244	33,087,856	34,742,249
Expenses				
Personal Services	907,130	960,426	871,307	873,672
Other Operating Expense	377,998	384,499	494,073	453,128
Equipment & Intangible Assets	-	156,000	156,000	156,000
Total Operating Expense	1,285,128	1,500,925	1,521,380	1,482,800
Operating Income (Loss)	28,726,594	30,011,319	31,566,476	33,259,449
Nonoperating Revenues				
BOI Investment Earnings Class	207,653	218,036	228,938	240,385
Nonoperating Expenses				
Benefits & Claims	(28,887,062)	(27,076,686)	(27,076,686)	(27,076,686)
Total Nonoperating Revenues (Expenses)	(28,679,409)	(26,858,650)	(26,847,748)	(26,836,301)
Income (Loss) Before Contributions and Transfers	47,185	3,152,669	4,718,728	6,423,148
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments	(48,196)	(61,881)	(65,450)	(67,999)
Change in Net Position	(1,011)	3,090,788	4,653,278	6,355,149
Beginning Net Position - July 1	4,417,432	4,416,421	7,507,209	12,160,487
Prior Period Adjustments				
Change in Net Position	(1,011)	3,090,788	4,653,278	6,355,149
Ending Net Position - June 30	4,416,421	7,507,209	12,160,487	18,515,636

Expenses

The legislature reviewed a decrease in personal services due to statewide present law adjustments. Operating expenses are projected to increase due to statewide present law adjustments for fixed costs as well as administrative cost increases for indirect support service costs.

Revenue

Revenues are generated in the Project Based Section 8 Contract Administration under a HUD performance-based contract using 17 incentive-based performance standards, which are calculated by HUD monthly, quarterly, and annually. Revenues generated are required to be used for contract administration. Rental assistance payments are made based on contracts negotiated by program staff and tenant income data. Payments are paid and reimbursed monthly by HUD, based on actual program benefits paid to owners.

Proprietary Rates

The Project Based Section 8 Contract Administration is funded through a performance-based contract with HUD, based on a five-year renewable request for proposals. Retained earnings are to be used for operations of this program. Funding for rents is paid by HUD, based on actual contracts negotiated between the department and the individual owners of the projects, set up on the procedure dictated by HUD. The figure below shows the rates reviewed by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Reviewed FY 24	Reviewed FY 25	Reviewed FY 26	Reviewed FY 27
Fee Description:				
Administration Contract				
	2.5%	2.5%	2.5%	2.5%
Base fee rate paid by HUD = 2.5% times the two bedroom Fair Market Rent for all projects under ACC contract for standard performance, as judged by HUD monthly, quarterly, and annually.				
Administration Contract				
	1.0%	1.0%	1.0%	1.0%
Performance fee incentive rate based on 17 Incentive Based Performance Standards (IBPS), graded monthly, quarterly, and annually by HUD. Can be either positive or negative, based on whether time standards and performance requirements are met on each of the 17 IBPS standards. Rate 3 (per unit).				
Rents Contract				
	100.0%	100.0%	100.0%	100.0%
Amounts for rentals are based on 100.0% of contracted amounts per unit each month, less tenant share of rents.				

This program is funded with an enterprise fund, which is a type of a proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

HUD Section 8 – Fund 06037 (Mod Rehab HAP), 06054 (Section 8 HAP), 06075 (Tenant Based), 06085 (Mod Rehab)

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds				
Fund	Fund Name	Agency #	Agency Name	Program Name
06037	Sect 8 Mod Rehab HAP	65010	Dept. of Commerce	Housing MT - TB Section 8
06054	Section 8 HAP			
06075	Section 8 Vouchers			
06085	Section 8 Mod Rehab			

	Actual FY 24	Estimated FY 25	Reviewed FY 26	Reviewed FY 27
Operating Revenues				
Fees and Charges				
Charges For Services	114			
Federal	26,262,401	28,701,447	30,014,359	31,392,916
Total Operating Revenues	26,262,515	28,701,447	30,014,359	31,392,916
Expenses				
Personal Services	884,729	965,675	1,092,117	1,093,185
Other Operating Expense	2,681,182	3,064,904	3,202,537	3,161,777
Equipment & Intangible Assets		156,000	156,000	156,000
Total Operating Expense	3,565,911	4,186,579	4,450,654	4,410,962
Operating Income (Loss)	22,696,604	24,514,868	25,563,705	26,981,954
Nonoperating Revenues				
BOI Investment Earnings Class	354,694	363,942	382,135	401,238
Nonoperating Expenses				
Benefits & Claims	(23,718,367)	(27,712,514)	(27,712,514)	(27,712,514)
Total Nonoperating Revenues (Expenses)	(23,363,673)	(27,348,572)	(27,330,379)	(27,311,276)
Income (Loss) Before Contributions and Transfers	(667,069)	(2,833,704)	(1,766,674)	(329,322)
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments	(48,196)	(201,600)	(205,169)	(207,718)
Change in Net Position	(715,265)	(3,035,304)	(1,971,843)	(537,040)
Beginning Net Position - July 1	6,606,139	5,890,874	2,855,570	883,727
Prior Period Adjustments				
Change in Net Position	(715,265)	(3,035,304)	(1,971,843)	(537,040)
Ending Net Position - June 30	5,890,874	2,855,570	883,727	346,687

Expenses

The legislature reviewed an increase in personal services and operating costs due to statewide present law adjustments and administrative cost adjustments for indirect support service costs paid to the Director's Office.

Revenue

The Tenant Based Section 8 Program is supported by an enterprise fund with revenues derived from performance-based Annual Contribution Contracts with HUD. Revenues for the Tenant Based Section 8 Program are generated per unit for each rental unit under lease each month.

Proprietary Rates

Fund revenues are derived from competitively awarded, performance-based annual contribution contracts with HUD. The program is completely self-supporting. The department is the only statewide housing authority in Montana and specifically budgeted for in HUD's ongoing appropriation for Tenant Based Section 8. The figure below shows the rates reviewed by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Reviewed FY 24	Reviewed FY 25	Reviewed FY 26	Reviewed FY 27
Fee Description:				
Administration Contract	\$91.90	\$95.12	\$98.45	\$101.90
Base fee rate paid by HUD = \$91.90 (before proration) per unit per month under lease, which is HUD's column B rate for units beyond the first 600 Housing Choice Vouchers (or 7,200 unit months per year) for the majority of leases. Mod Rehab earned fee rate is \$98.46 per lease per month (HUD's column A rate, no proration). Estimate increases of 3.5% per year for FY 2023, FY 2024 and FY 2025.				
Rents Contract	100.00%	100.00%	100.00%	100.00%
Amounts for rentals are based on 100% of contracted amounts per unit each month, less tenant share of rents.				

This program is funded with an enterprise fund, which is a type of a proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

HUD Emergency Housing Vouchers and Mainstream Housing Choice Vouchers – Fund 06028 (Emergency Housing Vouchers – Administration), 06029 (Emergency Housing Vouchers – Housing Assistance Payments), 06044 (Mainstream Housing Choice Voucher Program – Administration), 06045 (Mainstream Housing Choice Voucher Program – Housing Assistance Payments)

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds				
Fund	Fund Name	Agency #	Agency Name	Program Name
06028	Emergency Housing Vouchers-Adm	65010	Dept. of Commerce	Housing MT - TB Section 8
06029	Emergency Housing Vouchers-HAP			
06044	Mainstream HCVP-Admin			
06045	Mainstream HCVP-HAP			

	Actuals FY 24	Estimated FY 25	Reviewed FY 26	Reviewed FY 27
Operating Revenues				
Fees and Charges				
Federal	1,117,534	1,173,411	1,232,081	1,293,686
Total Operating Revenues	1,117,534	1,173,411	1,232,081	1,293,686
Expenses				
Personal Services	1,270,249	1,337,219	1,269,014	1,273,820
Other Operating Expense	682,484	963,910	1,119,109	1,087,979
Total Operating Expense	1,952,733	2,301,129	2,388,123	2,361,799
Operating Income (Loss)	(835,199)	(1,127,718)	(1,156,042)	(1,068,113)
Nonoperating Revenues				
BOI Investment Earnings Class	26,115	27,422	28,793	30,233
Nonoperating Expenses				
Benefits & Claims	(918,147)	(1,195,000)	(1,254,750)	(1,317,488)
Total Nonoperating Revenues (Expenses)	(892,032)	(1,167,578)	(1,225,957)	(1,287,255)
Income (Loss) Before Contributions and Transfers	(1,727,231)	(2,295,296)	(2,381,999)	(2,355,368)
Capital Contributions				
Transfers In	486,885	546,626	573,957	602,655
Transfers Out				
Loans and Lease Payments				
Change in Net Position	(1,240,346)	(1,748,670)	(1,808,042)	(1,752,713)
Beginning Net Position - July 1	-	(1,240,346)	(2,989,016)	(4,797,058)
Prior Period Adjustments				
Change in Net Position	(1,240,346)	(1,748,670)	(1,808,042)	(1,752,713)
Ending Net Position - June 30	(1,240,346)	(2,989,016)	(4,797,058)	(6,549,771)

Expenses

Expenses are projected to increase in the 2027 biennium for personal services and operating expenses due to statewide present law adjustments.

Revenues

The Mainstream Housing Choice Voucher Program is supported by an enterprise fund with revenues derived from performance-based Annual Contribution Contracts with HUD. Revenues for the Mainstream Housing Choice Voucher Program are generated per unit for each rental unit under lease each month.

Proprietary Rates

Fund revenues are derived from competitively awarded, performance-based annual contribution contracts with HUD. The program is completely self-supporting. The department is the only statewide housing authority in Montana and specifically budgeted for in HUD’s ongoing appropriation for Tenant Based Section 8. The figure below shows the rates reviewed by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Reviewed FY 24	Reviewed FY 25	Reviewed FY 26	Reviewed FY 27
Fee Description:				
Administration Contract	\$91.90	\$95.12	\$98.45	\$101.90
Base fee rate paid by HUD = \$91.90 (before proration) per unit per month under lease, which is HUD's column B rate for units beyond the first 600 Housing Choice Vouchers (or 7,200 unit months per year) for the majority of leases. Mod Rehab earned fee rate is \$98.46 per lease per month (HUD's column A rate, no proration). Estimate increases of 3.5% per year for FY 2023, FY 2024 and FY 2025.				
Rents Contract	100.00%	100.00%	100.00%	100.00%
Amounts for rentals are based on 100% of contracted amounts per unit each month, less tenant share of rents.				

This program is funded with an enterprise fund, which is a type of a proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison						
Budget Item	Base Budget FY 2025	Adopted Budget		Biennium Change from Base		
		FY 2026	FY 2027	Amount	Percent	
PB	33.00	33.00	33.00	0.00	0.0%	
Proprietary Funds	8,628,255	8,303,802	8,175,444	(777,264)	(4.5%)	
Total Funds	8,628,255	8,303,802	8,175,444	(777,264)	(4.5%)	
Personal Services	5,166,689	5,295,753	5,300,465	262,840	2.5%	
Operating Expenses	3,461,010	3,007,493	2,874,423	(1,040,104)	(15.0%)	
Debt Service	556	556	556		0.0%	
Total Expenditures	8,628,255	8,303,802	8,175,444	(777,264)	(4.5%)	
Total Ongoing	8,628,255	8,303,802	8,175,444	(777,264)	(4.5%)	
Total One-Time-Only					0.0%	

Program Description

The Montana Board of Investments, established under Article VIII, Section 13 of the Montana Constitution, manages the Unified Investment Program, which includes approximately \$28.4 billion in state and local government funds. Investments are managed through pools and separate accounts, with un-pooled funds categorized as "All Other Funds–Direct Holdings."

Investment Pools:

- Consolidated Asset Pension Pool – Retirement system funds
- Trust Funds Investment Pool – State trust funds
- Short Term Investment Pool – Local and state agencies
- All Other Funds–Direct Holdings – Non-pool investments

The Board also supports economic development through tailored loan programs, including commercial loans, low-interest home loans for Montana veterans, and housing development loans for low- and moderate-income applicants. Additionally, the Board issues bonds for state and local government projects.

Funded by proprietary revenues without direct appropriations, the Board's responsibilities are defined by the Montana Constitution and state law (MCA Titles 2 and 17).

Program Highlights

Board of Investments Major Budget Highlights
<ul style="list-style-type: none"> • The Board of Investment's 2027 biennium non-budgeted proprietary appropriations are approximately \$777,000 or 4.5% less than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> ◦ An increased statewide present law adjustment for personal services and fixed costs ◦ This increase is more than offset by an administrative cost adjustment

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	5,203,495	5,241,267	5,166,689	5,295,753	5,300,465
Operating Expenses	3,213,297	3,480,143	3,461,010	3,007,493	2,874,423
Debt Service	0	556	556	556	556
Total Expenditures	\$8,416,792	\$8,721,966	\$8,628,255	\$8,303,802	\$8,175,444
Proprietary Funds	8,416,792	8,721,966	8,628,255	8,303,802	8,175,444
Total Funds	\$8,416,792	\$8,721,966	\$8,628,255	\$8,303,802	\$8,175,444
Total Ongoing	\$8,416,792	\$8,721,966	\$8,628,255	\$8,303,802	\$8,175,444
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Commerce, 75-Board of Investments Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
General Fund	0	0	0	0	0.00 %
State Special Total	\$0	\$0	\$0	\$0	0.00 %
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %
06014 BOI Municipal Finance Programs	0	1,085,144	10,600,000	11,685,144	43.15 %
06527 Investment Division	0	15,394,102	0	15,394,102	56.85 %
Proprietary Total	\$0	\$16,479,246	\$10,600,000	\$27,079,246	100.00 %
Total All Funds	\$0	\$16,479,246	\$10,600,000	\$27,079,246	

Statutory Authority

Section 17-7-502, MCA provides funding to the Board of Investments related to the debt services for the Intermediate Term Capital (INTERCAP) Program. Statutory authority provides funding for legal, and marketing fees related to these debt services.

Non-Budgeted Proprietary Fund

The majority of the Board of Investments funding comes from non-budgeted proprietary funding. Due to the passage of HB 863, the Board of Investments 06527 fund will become 06050 in the 2027 biennium due to the fund switching from an internal service fund to a restricted enterprise fund. These funds are discussed in the Proprietary Rates section of this narrative.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Board of Investments 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	8,628,255	103.9%	0	0	0	8,628,255	105.5%
Statewide PL										
Personal Services	0	0	0	129,064	1.6%	0	0	0	133,776	1.6%
Fixed Costs	0	0	0	210,953	2.5%	0	0	0	77,849	1.0%
Inflation Deflation	0	0	0	(103)	(0.0%)	0	0	0	(69)	(0.0%)
Total Statewide PL	0	0	0	339,914	4.1%	0	0	0	211,556	2.6%
Present Law (PL)	0	0	0	(664,367)	(8.0%)	0	0	0	(664,367)	(8.1%)
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	(324,453)	(3.9%)	0	0	0	(452,811)	(5.5%)
Total Budget	0	0	0	8,303,802		0	0	0	8,175,444	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	129,064	0.00	0	0	0	133,776
DP 2 - Fixed Costs	0.00	0	0	0	210,953	0.00	0	0	0	77,849
DP 3 - Inflation Deflation	0.00	0	0	0	(103)	0.00	0	0	0	(69)
DP 22 - Fixed Cost Adjustment for Robert's Rules	0.00	0	0	0	(929)	0.00	0	0	0	(929)
DP 7505 - BOI ADMINISTRATIVE COSTS ADJUSTMENTS	0.00	0	0	0	(663,438)	0.00	0	0	0	(663,438)
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	(\$324,453)	0.00	\$0	\$0	\$0	(\$452,811)

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

DP 22 - Fixed Cost Adjustment for Robert's Rules -

The legislature reviewed an adjustment to fixed costs that removed new appropriations for Robert's Rules of Order training included in DP 2.

DP 7505 - BOI ADMINISTRATIVE COSTS ADJUSTMENTS -

The legislature reviewed an adjustment to ongoing appropriations for a decrease in the indirect costs paid to the Director's Office for support services provided to supported divisions, bureaus, and programs.

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds

Fund	Fund Name	Agency #	Agency Name	Program Name
06014	BOI Municipal Finance Programs	65010	Dept. of Commerce	Board of Investments

	Actual FY 24	Estimated FY 25	Reviewed FY 26	Reviewed FY 27
Operating Revenues				
Fees and Charges				
Charges For Service	-	-		
Total Operating Revenues	-	-	-	-
Expenses				
Personal Services	485,092	469,317	400,155	401,006
Other Operating Expense	146,626	206,139	145,312	138,671
Total Operating Expense	631,718	675,456	545,467	539,677
Operating Income (Loss)	(631,718)	(675,456)	(545,467)	(539,677)
Nonoperating Revenues				
BOI Investment Earnings Class	4,347,027	1,211,901	5,914,586	5,914,586
Nonoperating Expenses				
Total Nonoperating Revenues (Expenses)	4,347,027	1,211,901	5,914,586	5,914,586
Income (Loss) Before Contributions and Transfers	3,715,309	536,445	5,369,119	5,374,909
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments	(3,571,186)	(5,185,244)	(5,300,000)	(5,300,000)
Change in Net Position	144,123	(4,648,799)	69,119	74,909
Beginning Net Position - July 1	5,765,478	5,909,601	1,260,802	1,329,921
Prior Period Adjustments				
Change in Net Position	144,123	(4,648,799)	69,119	74,909
Ending Net Position - June 30	5,909,601	1,260,802	1,329,921	1,404,830

Expenses

The legislature reviewed a decrease in personal services due to employee turnover and hiring new employees at lower wages. Decreases in operating expenses are primarily due to a decrease in indirect administrative costs.

Revenues

Nearly all bond program revenues are generated by the difference between interest rates on bonds sold and the interest rate charged on loans to borrowers. Since these revenues are only received from the trustee on an annual basis, a 270-day fund balance is required to provide adequate funding for the bond program between draws. Remaining revenues are received monthly from the board’s contract with the Montana Facility Finance Authority.

Proprietary Rates

The Board of Investments recovers its costs from the entities that use its services. Typically, this has been done by requesting a maximum level of expenditures and setting a fee at that level. The legislature reviewed an increased rate for the 2027 biennium due to increased loan activity and increased interest rates charged to borrowers. Fees reviewed for the INTERCAP Program are shown below.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Reviewed	Reviewed	Reviewed	Reviewed
	FY 24	FY 25	FY 26	FY 27
Fee Description:				
Fees & Investment Revenues	\$ 1,211,901	\$ 1,211,901	\$ 5,914,586	\$ 5,914,586

This program is funded with an enterprise fund, which is a type of proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

Investment Division – 06527

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds							
Fund	Fund Name	Agency #	Agency Name	Program Name			
06527	Investment Division	65010	Dept. of Commerce	Board of Investments			
				Actual	Estimated	Reviewed	Reviewed
				FY 24	FY 25	FY 26	FY 27
Operating Revenues							
Fees and Charges							
Charges For Services				7,826,576	7,826,543	8,079,321	8,079,321
Total Operating Revenues				7,826,576	7,826,543	8,079,321	8,079,321
Expenses							
Personal Services				4,718,403	4,697,372	4,895,598	4,899,459
Other Operating Expense				3,066,671	3,255,427	2,862,737	2,736,308
Total Operating Expense				7,785,074	7,952,799	7,758,335	7,635,767
Operating Income (Loss)				41,502	(126,256)	320,986	443,554
Nonoperating Revenues							
Nonoperating Expenses							
Total Nonoperating Revenues (Expenses)				-	-	-	-
Income (Loss) Before Contributions and Transfers				41,502	(126,256)	320,986	443,554
Capital Contributions							
Transfers In				3,500			
Transfers Out							
Loans and Lease Payments				(298,997)	-	-	-
Change in Net Position				(253,995)	(126,256)	320,986	443,554
Beginning Net Position - July 1				90,817	(163,178)	(289,434)	31,552
Prior Period Adjustments							
Change in Net Position				(253,995)	(126,256)	320,986	443,554
Ending Net Position - June 30				(163,178)	(289,434)	31,552	475,106

Expenses

The legislature reviewed an increase in statewide present law adjustments for personal services. Decreases in operating expenses are due to a reduction in indirect costs for support services.

Revenues

Nearly all investment program revenues are generated from charges to each account that the board invests. The revenue objective of the investment program is to fairly assess the costs of operations while maintaining a 60-day working capital reserve.

Proprietary Rates

The Board of Investments recovers its costs from the entities that use its services. Typically, this has been done by requesting a maximum level of expenditures and setting the fee at that level. The legislature adopted the Board of Investment’s proposed increase in the rate. The legislature did adopt the following language relating to the Board of Investments administrative fee: “If [an act] is passed and approved to require the Board of Investments to operate as a fiduciary, then the Board of Investments internal service rate is void.”

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Approved FY 24	Approved FY 25	Approved FY 26	Approved FY 27
BOI Administrative Fee				
Rate	\$ 7,826,543	\$ 7,826,543	\$ 8,079,321	\$ 8,079,321

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Due to the passage and approval of HB 863, the Board of Investments administrative fee will become an enterprise fund beginning in the 2027 biennium.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison						
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent		
PB	21.00	21.00	21.00	0.00	0.0%	
Proprietary Funds	2,986,278	2,893,130	2,912,983	(166,443)	(2.8%)	
Total Funds	2,986,278	2,893,130	2,912,983	(166,443)	(2.8%)	
Personal Services	2,546,381	2,321,494	2,331,467	(439,801)	(8.6%)	
Operating Expenses	300,169	423,893	428,049	251,604	41.9%	
Debt Service	139,728	147,743	153,467	21,754	7.8%	
Total Expenditures	2,986,278	2,893,130	2,912,983	(166,443)	(2.8%)	
Total Ongoing	2,986,278	2,893,130	2,912,983	(166,443)	(2.8%)	
Total One-Time-Only					0.0%	

Program Description

The Director's Office oversees the Department of Commerce, providing leadership, administrative support, and policy guidance to its staff, programs, and attached boards. It coordinates services in accounting, legal affairs, human resources, information technology, and public information, while serving as a liaison with businesses, governments, communities, and other stakeholders to support economic development and public engagement.

Program Highlights

Director's Office Major Budget Highlights
<ul style="list-style-type: none"> The Director's Office's 2027 biennium non-budgeted proprietary appropriations are approximately \$166,000 or 2.8% less than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> A decreased statewide present law adjustment for personal services This decrease is partially offset by a statewide present law adjustment for fixed cost and an administrative cost adjustment

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	2,425,207	2,453,104	2,546,381	2,321,494	2,331,467
Operating Expenses	761,407	702,532	300,169	423,893	428,049
Debt Service	108,241	142,728	139,728	147,743	153,467
Total Expenditures	\$3,294,855	\$3,298,364	\$2,986,278	\$2,893,130	\$2,912,983
Proprietary Funds	3,294,855	3,298,364	2,986,278	2,893,130	2,912,983
Total Funds	\$3,294,855	\$3,298,364	\$2,986,278	\$2,893,130	\$2,912,983
Total Ongoing	\$3,294,855	\$3,298,364	\$2,986,278	\$2,893,130	\$2,912,983
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Commerce, 81-Director's Office Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	2,154,673	0	0	2,154,673	23.47 %
02324 Community Reinvestment	17,950	0	0	17,950	100.00 %
State Special Total	\$17,950	\$0	\$0	\$17,950	0.20 %
03441 MCDD	1,200,000	0	0	1,200,000	100.00 %
Federal Special Total	\$1,200,000	\$0	\$0	\$1,200,000	13.07 %
06542 Commerce Centralized Services	0	5,806,113	0	5,806,113	100.00 %
Proprietary Total	\$0	\$5,806,113	\$0	\$5,806,113	63.26 %
Total All Funds	\$3,372,623	\$5,806,113	\$0	\$9,178,736	

Non-Budgeted Proprietary Funding

The Director's Office is partially funded by an internal service type non-budgeted proprietary fund from indirect costs charged to programs in the Department of Commerce. This fund will be discussed in further detail in the Proprietary Rates section of this report.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Director's Office 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	2,986,278	103.2%	0	0	0	2,986,278	102.5%
Statewide PL										
Personal Services	0	0	0	(224,887)	(7.8%)	0	0	0	(214,914)	(7.4%)
Fixed Costs	0	0	0	124,224	4.3%	0	0	0	128,379	4.4%
Inflation Deflation	0	0	0	(5)	(0.0%)	0	0	0	(4)	(0.0%)
Total Statewide PL	0	0	0	(100,668)	(3.5%)	0	0	0	(86,539)	(3.0%)
Present Law (PL)	0	0	0	7,520	0.3%	0	0	0	13,244	0.5%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	(93,148)	(3.2%)	0	0	0	(73,295)	(2.5%)
Total Budget	0	0	0	2,893,130		0	0	0	2,912,983	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	(224,887)	0.00	0	0	0	(214,914)
DP 2 - Fixed Costs	0.00	0	0	0	124,224	0.00	0	0	0	128,379
DP 3 - Inflation Deflation	0.00	0	0	0	(5)	0.00	0	0	0	(4)
DP 22 - Fixed Cost Adjustment for Robert's Rules	0.00	0	0	0	(495)	0.00	0	0	0	(495)
DP 8105 - DO ADMINISTRATIVE COSTS ADJUSTMENTS	0.00	0	0	0	8,015	0.00	0	0	0	13,739
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	(\$93,148)	0.00	\$0	\$0	\$0	(\$73,295)

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

DP 22 - Fixed Cost Adjustment for Robert's Rules -

The legislature reviewed an adjustment to fixed costs that removed new appropriations for Robert's Rules of Order training included in DP 2.

DP 8105 - DO ADMINISTRATIVE COSTS ADJUSTMENTS -

The legislature reviewed adjustments for increased non-state building rent per the terms of the lease agreement, and indirect costs paid to the Director's Office's Centralized Services for support services provided to supported divisions, bureaus, and programs.

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium

Expenses

Overall, the legislature reviewed a decrease in personal services due to statewide present law adjustments. Operating expenses and debt services are projected to increase due to statewide present law adjustments for fixed costs and administrative cost adjustments.

Revenues

The Director's Office is funded by revenues from charges allocated to all divisions, bureaus, and programs supported by the division's indirect cost plan. Indirect costs are allocated to supported programs based upon federally calculated, and legislatively approved, indirect cost rates applied to actual personal services expenditures.

Proprietary Rates

Indirect cost rates are charged to supported programs based upon actual personal services expenditures.

The Director's Office calculates a federal indirect cost rate on an annual basis. This rate is a fixed rate for federally funded programs, which is applied against actual federally funded personal services expenditures within the department. The federally calculated rate requires that a carry-forward amount be built into the rate. This carry-forward amount represents the amount the Director's Office under-recovered or over-recovered in a given fiscal year. This computation compares what was originally calculated to what actually occurred. The difference is then carried forward into the following year's rate.

Requested Rates for Internal Service or Enterprise Funds Fee/Rate Information				
	Approved FY 24	Approved FY 25	Approved FY 26	Approved FY 27
Fee Description:	13.47%	13.47%	19.89%	19.89%

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Due to the rate change, the following table shows the estimated change in cost to each division using the Department of Commerce's centralized services.

Director's Office Estimated Change in Cost for Commerce Centralized Services for All Funding Levels			
	FY 2026		FY 2027
51 Business MT	\$	127,595	\$ 128,819
52 Brand MT		196,067	195,827
60 Community MT		201,879	203,153
71 Facility Finance Authority		37,299	37,655
74 Housing MT		430,877	434,148
75 Board of Investments		(663,438)	(663,438)
78 Board of Horse Racing		17,801	17,801
80 Montana Heritage Commission		48,904	49,120
81 Director's Office Research Information Services		47,413	48,416
Total	\$	444,397	\$ 451,501

Agency Base Budget Comparison

The following table compares the base budget with the expenditures adopted by the legislature for the upcoming biennium by type of expenditure and source of funding.

Agency Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
PB	93.75	93.75	93.75	0.00	0.0%
Proprietary Funds	156,245,909	158,885,874	165,410,460	11,804,516	3.8%
Total Funds	156,245,909	158,885,874	165,410,460	11,804,516	3.8%
Personal Services	10,033,219	10,049,837	10,074,616	58,015	0.3%
Operating Expenses	9,738,762	9,372,441	9,231,657	(873,426)	(4.5%)
Benefits & Claims	135,503,328	138,492,996	145,133,587	12,619,927	4.7%
Transfers	25,048	25,048	25,048		0.0%
Debt Service	945,552	945,552	945,552		0.0%
Total Expenditures	156,245,909	158,885,874	165,410,460	11,804,516	3.8%
Total Ongoing	156,245,909	158,885,874	165,410,460	11,804,516	3.8%
Total One-Time-Only					0.0%

Agency Description

The Department of Labor and Industry serves a number of functions, specifically when considering non-budgeted proprietary funds. In part, the department:

- Administers the Montana Career Information System, which offers career, labor, and education information, while also providing optional licenses and assessments for various academic and workforce opportunities
- Oversees the unemployment insurance tax benefit fund, funding unemployment benefits through the collection of unemployment taxes
- Holds various internal funds which are funded through charges to divisions within the department for human resource, account, budgeting, legal services, and other functions executed within the Commissioner's Office and Centralized Services Division
- Oversees the subsequent injury trust fund (SIF) with this fund serving to assist disabled individuals find employment opportunities through a financial incentive to employers
- Utilizes separate internal service funds for technology services. One of the funds incorporating a pass-through element for charges to the State Information Technology Services Division (SITSD) with other aspects of the funds allocating charges to various divisions of the department

Organizationally, the department is divided into five divisions: 1) Workforce Services; 2) Unemployment Insurance; 3) Commissioner's Office/Centralized Services; 4) Employment Standards; and 5) Technology Services Division. The Office of Community Service, Workers' Compensation Court, Board of Personnel Appeals, and Board of Labor Appeals are administratively attached. Under statute the Human Rights Commission is allocated to the Department of Labor and Industry for administrative purposes.

Agency Highlights

Department of Labor and Industry Major Budget Highlights	
<ul style="list-style-type: none"> The Department of Labor and Industry's 2027 biennium non-budgeted proprietary appropriations are \$11.8 million, or 3.8% higher than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> An increase in the Unemployment Insurance Division of \$12.6 million to pay additional benefits and claims from the unemployment insurance benefit trust Additionally, there are adopted increases in two internal services funds, which include: <ul style="list-style-type: none"> The technical services fund within the Technology Services Division. This fund supports staff in development and testing department applications The technical services direct fund within the Technology Services Division. The increase is for funding that is transferred to the State Information Technology Services Division 	

Agency Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the expenditures adopted for FY 2026 and FY 2027 by type of expenditure and source of funding.

Agency Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	8,194,124	9,611,296	10,033,219	10,049,837	10,074,616
Operating Expenses	11,883,514	13,307,150	9,738,762	9,372,441	9,231,657
Benefits & Claims	140,261,554	143,499,728	135,503,328	138,492,996	145,133,587
Transfers	29,368	28,648	25,048	25,048	25,048
Debt Service	866,916	875,938	945,552	945,552	945,552
Total Expenditures	\$161,235,476	\$167,322,760	\$156,245,909	\$158,885,874	\$165,410,460
Proprietary Funds	161,235,476	167,322,760	156,245,909	158,885,874	165,410,460
Total Funds	\$161,235,476	\$167,322,760	\$156,245,909	\$158,885,874	\$165,410,460
Total Ongoing	\$161,235,476	\$167,322,760	\$156,245,909	\$158,885,874	\$165,410,460
Total OTO	\$0	\$0	\$0	\$0	\$0

Summary of Legislative Action

The legislature adopted rate increases for two internal services funds within the Department of Labor and Industry. The technical services fund and the technical services direct fund are both in the Technology Services Division of the agency. Along with this, the non-budgeted proprietary appropriations for the 2027 biennium are 3.8% or \$11.8 million higher than the FY 2025 base. The largest increase for the upcoming biennium is within benefits and claims of the unemployment insurance benefit trust fund.

Funding

The following table shows the adopted agency funding for all sources of authority.

Total Department of Labor and Industry Funding by Source of Authority 2027 Biennium Budget						
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	1,671,181				1,671,181	0.3%
02258 Employment Security Account	56,590,735	100,000			56,690,735	10.7%
02448 Building Codes State Spec Rev	13,105,382				13,105,382	2.5%
02455 Workers' Comp Regulation	12,790,327				12,790,327	2.4%
02347 Safety Administration Fund	5,019,319				5,019,319	0.9%
02805 Weights & Measures Bureau	4,421,971				4,421,971	0.8%
Other State Special Revenue	36,952,470			1,407,247	38,359,717	7.2%
State Special Revenue Total	128,880,204	100,000	-	1,407,247	130,387,451	24.5%
03954 UI Administrative Grants	21,889,398				21,889,398	4.1%
03124 Employment Trng Grants	18,851,159				18,851,159	3.5%
03682 Wagner Peyser	12,301,441				12,301,441	2.3%
03322 MT Community Service FSR	8,091,201				8,091,201	1.5%
03982 RESEA	2,133,719				2,133,719	0.4%
Other Federal Special Revenue	11,423,034				11,423,034	2.1%
Federal Special Revenue Total	74,689,952	-	-	-	74,689,952	14.0%
06069 UI Tax Benefit Fund			280,619,927		280,619,927	52.8%
06578 Technical Services Direct			14,633,532		14,633,532	2.8%
06546 Commissioner's Office/CSD			10,338,091		10,338,091	1.9%
06552 Legal Admin Services			7,882,590		7,882,590	1.5%
06568 Technical Services			7,761,942		7,761,942	1.5%
Other Proprietary Fund			3,060,252	614,578	3,674,830	0.7%
Proprietary Fund Total	-	-	324,296,334	614,578	324,910,912	61.1%
Total of All Funds	205,241,337	100,000	324,296,334	2,021,825	531,659,496	
Percent of All Sources of Authority	38.6%	0.0%	61.0%	0.4%		

Non-Budgeted Proprietary Funds

Within the Department of Labor and Industry are numerous non-budgeted proprietary funds, both enterprise and internal service funds. More detail on these funds will be provided at the program level of this report.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Department of Labor and Industry 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	156,245,909	98.3%	0	0	0	156,245,909	94.5%
Statewide PL										
Personal Services	0	0	0	16,618	0.0%	0	0	0	41,397	0.0%
Fixed Costs	0	0	0	(358,133)	(0.2%)	0	0	0	(499,225)	(0.3%)
Inflation Deflation	0	0	0	(950)	(0.0%)	0	0	0	(642)	(0.0%)
Total Statewide PL	0	0	0	(342,465)	(0.2%)	0	0	0	(458,470)	(0.3%)
Present Law (PL)	0	0	0	2,982,430	1.9%	0	0	0	9,623,021	5.8%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	2,639,965	1.7%	0	0	0	9,164,551	5.5%
Total Budget	0	0	0	158,885,874		0	0	0	165,410,460	

Executive Budget Comparison

The following table compares the legislative budget for the biennium to the budget requested by the Governor by type of expenditure and source of funding.

Executive Budget Comparison								
Budget Item	Approp. Fiscal 2025	Executive Budget Fiscal 2026	Legislative Budget Fiscal 2026	Leg — Exec. Difference Fiscal 2026	Executive Budget Fiscal 2027	Legislative Budget Fiscal 2027	Leg — Exec. Difference Fiscal 2027	Biennium Difference Fiscal 26-27
Personal Services	10,033,219	10,049,837	10,049,837	0	10,074,616	10,074,616	0	0
Operating Expenses	9,738,762	9,372,692	9,372,441	(251)	9,231,908	9,231,657	(251)	(502)
Benefits & Claims	135,503,328	138,492,996	138,492,996	0	145,133,587	145,133,587	0	0
Transfers	25,048	25,048	25,048	0	25,048	25,048	0	0
Debt Service	945,552	945,552	945,552	0	945,552	945,552	0	0
Total Costs	\$156,245,909	\$158,886,125	\$158,885,874	(\$251)	\$165,410,711	\$165,410,460	(\$251)	(\$502)
General Fund	0	0	0	0	0	0	0	0
State/other Special Rev. Funds	0	0	0	0	0	0	0	0
Federal Spec. Rev. Funds	0	0	0	0	0	0	0	0
Other	156,245,909	158,886,125	158,885,874	(251)	165,410,711	165,410,460	(251)	(502)
Total Funds	\$156,245,909	\$158,886,125	\$158,885,874	(\$251)	\$165,410,711	\$165,410,460	(\$251)	(\$502)
Total Ongoing	\$156,245,909	\$158,886,125	\$158,885,874	(\$251)	\$165,410,711	\$165,410,460	(\$251)	(\$502)
Total OTO	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

The legislature adopted changes to the proposed executive budget for the statewide present law adjustment for fixed costs related to the Robert's Rules of Order training.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
Proprietary Funds	8,737	1,750	1,750	(13,974)	(80.0%)
Total Funds	8,737	1,750	1,750	(13,974)	(80.0%)
Operating Expenses	8,737	1,750	1,750	(13,974)	(80.0%)
Total Expenditures	8,737	1,750	1,750	(13,974)	(80.0%)
Total Ongoing	8,737	1,750	1,750	(13,974)	(80.0%)
Total One-Time-Only					0.0%

Program Description

The Workforce Services Division (WSD) serves Montana workers and employers by fostering a highly skilled, trained, employment-ready workforce and connecting workers with employment and job training opportunities. The division engages with employers and industries to understand and address future workforce needs. WSD operates 18 Job Service Offices (JSOs) across Montana tasked with working with individual job seekers to identify and pursue good-paying, sustainable careers, and connect them with resources to change careers, upskill, or otherwise prepare them for the workforce. The division administers Montana's Registered Apprenticeship Program, which provides paid, on-the-job training in a wide range of fields, and provides economic and labor market information to Montana policymakers, employers, and other stakeholders. WSD is structured in three bureaus: Job Service, Data & Operations, and Business & Education Engagement.

Program Highlights

Workforce Services Division Major Budget Highlights
<ul style="list-style-type: none"> • The Workforce Services Division's 2027 biennium non-budgeted proprietary appropriations are approximately \$14,000 or 80.0% lower than the FY 2025 base budget. • The legislature reviewed an increase in the enterprise rates for the Montana Career Information System from \$1,625 to \$1,750

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Operating Expenses	875	8,594	8,737	1,750	1,750
Total Expenditures	\$875	\$8,594	\$8,737	\$1,750	\$1,750
Proprietary Funds	875	8,594	8,737	1,750	1,750
Total Funds	\$875	\$8,594	\$8,737	\$1,750	\$1,750
Total Ongoing	\$875	\$8,594	\$8,737	\$1,750	\$1,750
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Labor and Industry, 01-Workforce Services Division Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	556,072	0	0	556,072	0.76 %
02067 Montana HELP Act	1,350,000	0	0	1,350,000	4.13 %
02258 Employment Security Account	31,303,075	0	0	31,303,075	95.87 %
State Special Total	\$32,653,075	\$0	\$0	\$32,653,075	44.83 %
03124 Employment Trng Grants	18,851,159	0	0	18,851,159	47.58 %
03128 L & I Federal Funding	685,498	0	0	685,498	1.73 %
03194 Research & Analysis BLS	1,537,411	0	0	1,537,411	3.88 %
03297 Labor and Industry Veteran Gra	1,597,549	0	0	1,597,549	4.03 %
03660 SAA	246,555	0	0	246,555	0.62 %
03682 Wagner Peyser	12,301,441	0	0	12,301,441	31.05 %
03692 Alien Labor Certification(ALC)	981,071	0	0	981,071	2.48 %
03693 Wrk Opportunities Tx Crdt/WOTC	189,051	0	0	189,051	0.48 %
03694 Trade Adjustment Assist/NAFTA	1,049,473	0	0	1,049,473	2.65 %
03954 UI Administrative Grants	47,302	0	0	47,302	0.12 %
03982 RESEA	2,133,719	0	0	2,133,719	5.39 %
Federal Special Total	\$39,620,229	\$0	\$0	\$39,620,229	54.40 %
06051 Montana Career Info System	0	3,500	0	3,500	100.00 %
Proprietary Total	\$0	\$3,500	\$0	\$3,500	0.00 %
Total All Funds	\$72,829,376	\$3,500	\$0	\$72,832,876	

Non-Budgeted Proprietary Funds

Proprietary funding within this division stems from the Montana Career Information Systems. Funding for this will be discussed further in the report on non-budgeted proprietary funds within this agency.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Workforce Services Division 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	8,737	499.3%	0	0	0	8,737	499.3%
Statewide PL										
Personal Services	0	0	0	0	0.0%	0	0	0	0	0.0%
Fixed Costs	0	0	0	0	0.0%	0	0	0	0	0.0%
Inflation Deflation	0	0	0	0	0.0%	0	0	0	0	0.0%
Total Statewide PL	0	0	0	0	0.0%	0	0	0	0	0.0%
Present Law (PL)	0	0	0	(6,987)	(399.3%)	0	0	0	(6,987)	(399.3%)
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	(6,987)	(399.3%)	0	0	0	(6,987)	(399.3%)
Total Budget	0	0	0	1,750		0	0	0	1,750	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 3 - Inflation Deflation	0.00	0	0	0	0	0.00	0	0	0	0
DP 103 - MCIS Proprietary Authority Adjustment	0.00	0	0	0	(6,987)	0.00	0	0	0	(6,987)
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	(\$6,987)	0.00	\$0	\$0	\$0	(\$6,987)

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

DP 103 - MCIS Proprietary Authority Adjustment -

The legislature reviewed adjustments to the appropriation of this fund to align with the estimated revenues more closely.

Montana Career Information System – Fund 06051

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds

Fund	Fund Name	Agency #	Program Name
06051	Montana Career Information System	66020	Workforce Services Division

	Actual FY 204	Estimated FY 205	Reviewed FY 206	Reviewed FY 207
Operating Revenues				
Fees and Charges				
Fee Revenue A	875	1,750	1,750	1,750
MCIS License Renewal				
Total Operating Revenues	875	1,750	1,750	1,750
Expenses				
Personal Services				
Other Operating Expense				
Expense A	1,500	1,750	1,750	1,750
Total Operating Expense	1,500	1,750	1,750	1,750
Operating Income (Loss)	(625)	-	-	-
Income (Loss) Before Contributions and Transfers	(625)	-	-	-
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments				
Change in Net Position	(625)	-	-	-
Beginning Net Position - July 1	1,417	792	792	792
Prior Period Adjustments				
Change in Net Position	(625)	-	-	-
Ending Net Position - June 30	792	792	792	792
Net Position (Fund Balance) Analysis				
Restricted Net Position (Enterprise Funds Only)				
Unrestricted Net Position				

Expenses

The expenses for the MCIS fund are limited to operating expenses regarding the optional features. These are typically site-specific licensing fees.

Revenues

Revenue is generated through fees for the purchase of a one-year optional component license. Fees are collected from the sites purchasing the license or assessment. Collected fees are used to pay the service provider on a one-to-one ratio.

Proprietary Rates

The legislature reviewed an increase in the MCIS proprietary rate in FY 2026 and FY 2027 when compared to the FY 2025 base rates. The increase in the revenues for FY 2026 and FY 2027 is due to an increase the agency experienced in FY 2024.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Reviewed FY 2024	Reviewed FY 2025	Reviewed FY 2026	Reviewed FY 2027
Fee Description:				
Fees are collected from schools and transferred to MCIS contractor on a 1:1 ratio				
IDEAS Assessment @ \$125/test	125.00	500.00	500.00	500.00
Peterson's Academic Practice Tests - Pkg 1 @\$250/test	750.00	1,250.00	1,250.00	1,250.00
Peterson's Academic Practice Tests - Pkg 2 @\$200/test				
Peterson's Civil Service Practice Tests @ \$200/test				
Peterson's College Placement Skills @ \$225/test				
Total	\$875.00	\$1,750.00	\$1,750.00	\$1,750.00

This program is funded with an enterprise fund, which is a type of proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
Proprietary Funds	134,000,000	136,989,668	143,630,259	12,619,927	4.7%
Total Funds	134,000,000	136,989,668	143,630,259	12,619,927	4.7%
Benefits & Claims	134,000,000	136,989,668	143,630,259	12,619,927	4.7%
Total Expenditures	134,000,000	136,989,668	143,630,259	12,619,927	4.7%
Total Ongoing	134,000,000	136,989,668	143,630,259	12,619,927	4.7%
Total One-Time-Only					0.0%

Program Description

Montana's Unemployment Insurance Division (UID) administers the state's Unemployment Insurance Program, which provides temporary, partial wage replacement benefits for unemployed workers. The UID operates in three bureaus:

- The Claims Processing Bureau conducts the intake, adjudication, and payment of UI benefit claims. The bureau assists unemployed Montanans with claims filings and appeals and operates claims processing centers in Helena and Billings
- The Contributions Bureau facilitates the payment of employer UI payroll taxes, collects taxes and wage reports, and conducts employer audits to ensure compliance
- The Program Support Bureau is responsible for reporting, compliance, program integrity and operational support, including support for the Unemployment Insurance Appeals Board. The division also houses a fraud prevention team that seeks to identify and prevent fraudulent UI claims, and reclaim funds paid on fraudulent claims

Program Highlights

Unemployment Insurance Division Major Budget Highlights	
<ul style="list-style-type: none"> • The Unemployment Insurance Division's 2027 biennium non-budgeted proprietary appropriations are approximately \$12.6 million, or 4.7% higher than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> ◦ An increase in benefits and claims authority within the unemployment insurance tax benefit trust fund in the amount of \$12.6 million 	

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Benefits & Claims	139,248,071	142,000,000	134,000,000	136,989,668	143,630,259
Total Expenditures	\$139,248,071	\$142,000,000	\$134,000,000	\$136,989,668	\$143,630,259
Proprietary Funds	139,248,071	142,000,000	134,000,000	136,989,668	143,630,259
Total Funds	\$139,248,071	\$142,000,000	\$134,000,000	\$136,989,668	\$143,630,259
Total Ongoing	\$139,248,071	\$142,000,000	\$134,000,000	\$136,989,668	\$143,630,259
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Labor and Industry, 02-Unemployment Insurance Division Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
General Fund	0	0	0	0	0.00 %
02067 Montana HELP Act	652,763	0	0	652,763	4.12 %
02258 Employment Security Account	15,191,080	0	0	15,191,080	95.88 %
State Special Total	\$15,843,843	\$0	\$0	\$15,843,843	4.96 %
03278 UI Penalty & Interest	2,088,695	0	0	2,088,695	9.17 %
03954 UI Administrative Grants	20,699,324	0	0	20,699,324	90.83 %
Federal Special Total	\$22,788,019	\$0	\$0	\$22,788,019	7.14 %
06069 UI Tax Benefit Fund	0	280,619,927	0	280,619,927	100.00 %
Proprietary Total	\$0	\$280,619,927	\$0	\$280,619,927	87.90 %
Total All Funds	\$38,631,862	\$280,619,927	\$0	\$319,251,789	

Non-Budgeted Proprietary Funds

The unemployment insurance tax benefit fund (UI fund) is a proprietary account to fund unemployment benefits to claimants through state unemployment taxes. The tax amount depends on the ratio of the unemployment insurance trust fund balance to the total covered wages in Montana and the employer's experience. Montana uses 12 schedules with 10 contribution rates in each schedule to assess State Unemployment Tax Act (SUTA).

During the interim, the agency contracted an actuary to study the UI fund, the revenues to this fund, and the fund balance. The actuary concluded that the agency may be able to make changes to the revenue structure of the fund while maintaining a sufficient fund balance. HB 210 (2025 Session) passed, which changed the revenue structure of this fund and added a lower tax rate schedule for contributions to this fund.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Unemployment Insurance Division 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	134,000,000	97.8%	0	0	0	134,000,000	93.3%
Statewide PL										
Personal Services	0	0	0	0	0.0%	0	0	0	0	0.0%
Fixed Costs	0	0	0	0	0.0%	0	0	0	0	0.0%
Inflation Deflation	0	0	0	0	0.0%	0	0	0	0	0.0%
Total Statewide PL	0	0	0	0	0.0%	0	0	0	0	0.0%
Present Law (PL)	0	0	0	2,989,668	2.2%	0	0	0	9,630,259	6.7%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	2,989,668	2.2%	0	0	0	9,630,259	6.7%
Total Budget	0	0	0	136,989,668		0	0	0	143,630,259	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 202 - UI Proprietary Adjustment	0.00	0	0	0	2,989,668	0.00	0	0	0	9,630,259
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	\$2,989,668	0.00	\$0	\$0	\$0	\$9,630,259

**"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 202 - UI Proprietary Adjustment -

The legislature reviewed an adjustment in non-budgeted proprietary funding due to projected revenue and benefit levels for the upcoming biennium.

Unemployment Insurance Trust Fund – Fund 06069

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds

Fund	Fund Name	Agency #	Program Name
6069	UI Trust Fund	66020	Unemployment Insurance

	Actual FY 2024	Estimated FY 2025	Reviewed FY 2026	Reviewed FY 2027
Operating Revenues				
Fees and Charges				
Fee Revenue A Investment Earnings	15,195,166	14,569,552	13,231,399	11,040,703
Fee Revenue B Contributions/Premium	161,878,065	180,217,905	184,022,299	188,818,261
Fee Revenue C Other Revenues	3,487,915	8,238,853	7,840,715	7,246,324
Fee Revenue D Penalty	125,699	238,466	255,269	268,294
Other Operating Revenues				
Total Operating Revenues	180,686,845	203,264,776	205,349,682	207,373,582
Expenses				
Personal Services				
Other Operating Expense				
Expense A Benefits	138,871,162	128,614,224	136,989,668	143,630,259
Total Operating Expense	138,871,162	128,614,224	136,989,668	143,630,259
Operating Income (Loss)	41,815,683	74,650,552	68,360,014	63,743,323
Nonoperating Revenues				
Other Revenue A				
Nonoperating Expenses				
Other Expense A Bad Debt	11,271,237			
Total Nonoperating Revenues (Expenses)	11,271,237	-	-	-
Income (Loss) Before Contributions and Transfers	53,086,920	74,650,552	68,360,014	63,743,323
Capital Contributions				
Transfers In	37,046			
Transfers Out				
Loans and Lease Payments				
Change in Net Position	53,123,966	74,650,552	68,360,014	63,743,323
Beginning Net Position - July 1	543,624,850	600,091,665	674,742,217	743,102,231
Prior Period Adjustments	3,342,849			
Change in Net Position	53,123,966	74,650,552	68,360,014	63,743,323
Ending Net Position - June 30	600,091,665	674,742,217	743,102,231	806,845,554
Net Position (Fund Balance) Analysis				
Restricted Net Position (Enterprise Funds Only)				
Unrestricted Net Position				

Expenses

Significant costs for the program consist of unemployment insurance benefits paid to claimants while unemployed, including federal withholding tax and child support payments the claimants have elected to be taken out of their benefit check. The expenditures in this account are entirely dependent on the benefit payments that are to be made.

Revenues

The revenues received in the proprietary fund are from unemployment insurance tax collections, federal reimbursement for claims on federal employees, military personnel, claimants in other states, and interest earnings to the unemployment insurance trust fund.

Proprietary Rates

The Unemployment Insurance Division administers the state unemployment insurance law. There is no proprietary rate but rather a collection of contributions from employers that are used to pay the unemployment insurance benefits to claimants who have involuntarily become unemployed. The rate calculation is set in statute under 39-51-1217, MCA.

This program is funded with an enterprise fund, which is a type of proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
PB	64.75	64.75	64.75	0.00	0.0%
Proprietary Funds	9,550,104	9,170,963	9,049,718	(879,527)	(4.6%)
Total Funds	9,550,104	9,170,963	9,049,718	(879,527)	(4.6%)
Personal Services	6,878,508	6,856,118	6,875,747	(25,151)	(0.2%)
Operating Expenses	2,581,921	2,225,170	2,084,296	(854,376)	(16.5%)
Debt Service	89,675	89,675	89,675		0.0%
Total Expenditures	9,550,104	9,170,963	9,049,718	(879,527)	(4.6%)
Total Ongoing	9,550,104	9,170,963	9,049,718	(879,527)	(4.6%)
Total One-Time-Only					0.0%

Program Description

The Commissioner's Office and the Centralized Services Division (CSD) provide agency and program direction, legal, administration, and support services to the department's programs and administratively attached entities. Additionally, the Office of Administrative Hearings provides impartial administrative hearings and dispute resolution services.

Program Highlights

Commissioners Office and Centralized Services Division (CSD) Major Budget Highlights	
<ul style="list-style-type: none"> The Commissioners Office and CSD's 2027 biennium non-budgeted proprietary appropriations are approximately \$879,000 or 4.6% lower than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> A decrease in fixed costs of \$852,000 in the Commissioner's Office/CSD non-budgeted proprietary fund 	

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	5,683,783	6,212,841	6,878,508	6,856,118	6,875,747
Operating Expenses	2,192,407	2,525,656	2,581,921	2,225,170	2,084,296
Debt Service	68,737	77,425	89,675	89,675	89,675
Total Expenditures	\$7,944,927	\$8,815,922	\$9,550,104	\$9,170,963	\$9,049,718
Proprietary Funds	7,944,927	8,815,922	9,550,104	9,170,963	9,049,718
Total Funds	\$7,944,927	\$8,815,922	\$9,550,104	\$9,170,963	\$9,049,718
Total Ongoing	\$7,944,927	\$8,815,922	\$9,550,104	\$9,170,963	\$9,049,718
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Labor and Industry, 03-Commissioner's Office & C.s.d. Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	691,011	0	0	691,011	3.17 %
02233 BSD Hearings	151,223	0	0	151,223	9.07 %
02258 Employment Security Account	1,495,405	0	0	1,495,405	89.69 %
02315 DLI Info Exchange/Rental	2,142	0	0	2,142	0.13 %
02941 Uninsured Employer Fund	18,568	0	0	18,568	1.11 %
State Special Total	\$1,667,338	\$0	\$0	\$1,667,338	7.65 %
03122 EEOC	63,288	0	0	63,288	5.25 %
03954 UI Administrative Grants	1,142,772	0	0	1,142,772	94.75 %
Federal Special Total	\$1,206,060	\$0	\$0	\$1,206,060	5.54 %
06546 Commissioner's Office/CSD	0	10,338,091	0	10,338,091	56.74 %
06552 Legal Admin Services	0	7,882,590	0	7,882,590	43.26 %
Proprietary Total	\$0	\$18,220,681	\$0	\$18,220,681	83.64 %
Total All Funds	\$3,564,409	\$18,220,681	\$0	\$21,785,090	

Non-Budgeted Proprietary Funds

The Commissioner's Office and Centralized Services Division provides two functions funded with non-budgeted proprietary funds. These programs are described separately along with a discussion of the program expenses, revenues, and rates.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Commissioner's Office & C.s.d. 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	9,550,104	104.1%	0	0	0	9,550,104	105.5%
Statewide PL										
Personal Services	0	0	0	(22,390)	(0.2%)	0	0	0	(2,761)	(0.0%)
Fixed Costs	0	0	0	(355,550)	(3.9%)	0	0	0	(496,732)	(5.5%)
Inflation Deflation	0	0	0	(950)	(0.0%)	0	0	0	(642)	(0.0%)
Total Statewide PL	0	0	0	(378,890)	(4.1%)	0	0	0	(500,135)	(5.5%)
Present Law (PL)	0	0	0	(251)	(0.0%)	0	0	0	(251)	(0.0%)
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	(379,141)	(4.1%)	0	0	0	(500,386)	(5.5%)
Total Budget	0	0	0	9,170,963		0	0	0	9,049,718	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	(22,390)	0.00	0	0	0	(2,761)
DP 2 - Fixed Costs	0.00	0	0	0	(355,550)	0.00	0	0	0	(496,732)
DP 3 - Inflation Deflation	0.00	0	0	0	(950)	0.00	0	0	0	(642)
DP 22 - Fixed Cost Adjustment for Robert's Rules	0.00	0	0	0	(251)	0.00	0	0	0	(251)
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	(\$379,141)	0.00	\$0	\$0	\$0	(\$500,386)

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

DP 22 - Fixed Cost Adjustment for Robert's Rules -

The legislature reviewed an adjustment to fixed costs that removed new appropriations for Robert's Rules of Order training included in DP 2.

Commissioner's Office/CSD – Fund 06546

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds						
Fund	Fund Name	Agency #	Program Name			
06546	Commissioner's Office/CSD	66020	CSD - CAP - NAPROP			
			Actual FY 2024	Estimated FY 2025	Adopted FY 2026	Adopted FY 2027
Operating Revenues						
Fees and Charges						
Non Federal Ind Cost Recovery			4,170,573	4,124,440	4,124,440	4,124,440
CSD Draws - CAP			988,320	1,025,560	1,025,560	1,025,560
Other Operating Revenues						
Total Operating Revenues			5,158,893	5,150,000	5,150,000	5,150,000
Expenses						
Personal Services			3,096,237	3,625,840	3,705,001	3,714,870
Other Operating Expense			1,676,984	1,959,240	1,517,198	1,376,834
Expense A						
Expense B						
Expense C						
Total Operating Expense			4,773,221	5,585,080	5,222,199	5,091,704
Operating Income (Loss)			385,672	(435,080)	(72,199)	58,296
Nonoperating Revenues						
Nonoperating Expenses						
Total Nonoperating Revenues (Expenses)			-	-	-	-
Income (Loss) Before Contributions and Transfers			385,672	(435,080)	(72,199)	58,296
Capital Contributions						
Transfers In						
Transfers Out						
Loans and Lease Payments			(128)	(12,094)	(12,094)	(12,094)
Change in Net Position			385,544	(447,174)	(84,293)	46,202
Beginning Net Position - July 1			(67,742)	318,062	(129,112)	(213,405)
Prior Period Adjustments			260			
Change in Net Position			385,544	(447,174)	(84,293)	46,202
Ending Net Position - June 30			318,062	(129,112)	(213,405)	(167,203)
Net Position (Fund Balance) Analysis						
Restricted Net Postion (Enterprise Funds Only)						
Unrestricted Net Position						

Expenses

Major expenditures for this fund consist of the personal services costs for the Commissioner’s Office and CSD, as well as other operating expenses. Significant expenses within this fund include:

- Personal services costs for 37.00 PB, which accounts for \$3.6 million in estimated expenses in FY 2025
- Operating expenses, including:
 - Department-wide fixed costs, such as the statewide cost allocation plan (SWCAP), legislative audit fees, and the Human Resources Information System service fees
 - Charges for legal services that benefit the entire agency
 - Charges for information technology (IT) applications that benefit the entire agency

Revenues

The Commissioner’s Office and CSD is funded by revenues from charges allocated to all divisions, bureaus, and programs supported by the division’s indirect cost plan. Revenue for this fund is collected through an indirect cost rate that is charged against personal services expenses within the agency. The services provided for the fee that is collected include:

- Human Resources
- Accounting
- Budgeting
- Payroll processing
- Mail processing
- Other department-wide management and administration

Proprietary Rates

The legislature adopted no change to the Commissioner’s Office / CSD proprietary rate when compared to the FY 2025 base rates. The figure below shows the rates adopted by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Approved FY 2024	Approved FY 2025	Adopted FY 2026	Adopted FY 2027
Fee Description:	9.50%	9.50%	9.50%	9.50%

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Legal Administrative Services – Fund 06552

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds

Fund	Fund Name	Agency #	Program Name			
06552	Office of Legal Services	66020	Centralized Services			

	Actual FY 2024	Budget FY 2025	Adopted FY 2026	Adopted FY 2027
Operating Revenues				
Fees and Charges				
Fee Revenue	3,067,215	4,050,000	4,050,000	4,050,000
Other Operating Revenues				
Total Operating Revenues	3,067,215	4,050,000	4,050,000	4,050,000
Expenses				
Personal Services	2,681,658	3,252,668	3,151,117	3,160,877
Other Operating Expense	518,817	622,681	707,972	707,462
Total Operating Expense	3,200,475	3,875,349	3,859,089	3,868,339
Operating Income (Loss)	(133,259)	174,651	190,911	181,661
Nonoperating Revenues				
Other Revenue A				
Other Revenue B				
Nonoperating Expenses				
Other Expense A				
Other Expense B				
Total Nonoperating Revenues (Expenses)	-	-	-	-
Income (Loss) Before Contributions and Transfers	(133,259)	174,651	190,911	181,661
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments	(38,527)	(77,581)	(77,581)	(77,581)
Change in Net Position	(171,787)	97,070	113,330	104,080
Beginning Net Position - July 1	206,547	38,033	135,103	248,433
Prior Period Adjustments	3,273			
Change in Net Position	(171,787)	97,070	113,330	104,080
Ending Net Position - June 30	38,033	135,103	248,433	352,513
Net Position (Fund Balance) Analysis				
Restricted Net Position (Enterprise Funds Only)				
Unrestricted Net Position				

Expenses

Within this fund, expenditures include personal services in form of salaries and overhead costs of agency legal staff, as well as other operating costs. Regarding personal services, this includes funding for 27.75 PB, with \$3.3 million in expenditures, or 82.3% of the total budgeted for FY 2025.

Revenues

Revenues for the Office of Legal Services are derived from charges for attorney time incurred by Department of Labor and Industry divisions. The rate is a direct hourly rate, charged to each division based on number of hours of legal service they receive. The rate per hour is calculated on actual costs of services divided by actual direct hours of service provided in FY 2024.

Proprietary Rates

The legislature adopted no change to the Office of Legal Services proprietary rate when compared to the FY 2025 base rates.

Requested Rates for Internal Service or Enterprise Funds			
Fee/Rate Information			
	Approved FY 2024	Approved FY 2025	Adopted FY 2026
Fee Description: All			
Attorneys	\$ 132	\$ 132	\$ 132
Paralegals & Other	\$ 97	\$ 97	\$ 97

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount	Percent
Proprietary Funds	1,528,376	1,528,376	1,528,376		0.0%
Total Funds	1,528,376	1,528,376	1,528,376		0.0%
Benefits & Claims	1,503,328	1,503,328	1,503,328		0.0%
Transfers	25,048	25,048	25,048		0.0%
Total Expenditures	1,528,376	1,528,376	1,528,376		0.0%
Total Ongoing	1,528,376	1,528,376	1,528,376		0.0%
Total One-Time-Only					0.0%

Program Description

The Employment Standards Division (ESD) is responsible for a wide range of services that seek to protect Montana workers and consumers. The division operates in the following bureaus:

- The Professional and Occupational Licensing Bureau provides operational and administrative support for Montana's professional licensing boards and programs and operates the state's prescription drug registry
- The Building Codes and Weights and Measurements Bureau sets and enforces minimum standards for building, electrical, plumbing, elevator and similar codes, as well as licenses, tests, and certifies all weighting and measurement devices used in commercial transactions
- The Investigation and Mediation Bureau enforces the Montana Human Rights Act, Wage Payment Act, and investigates claims of violations related to all division programs
- The Compliance Bureau administers federal and state industrial safety laws for the public sector while providing no-cost consultation services for all employers. The bureau also oversees the workers' compensation section that assists claimants, employers, and insurers in navigating the state's workers' compensation system. It also provides compliance oversight and inspection services for all division programs
- The Operations Bureau provides administrative support to the division while operating data management and customer services programs

Program Highlights

Employment Standards Division Major Budget Highlights
<ul style="list-style-type: none"> • The Employment Standards Division's 2027 biennium non-budgeted proprietary appropriations are the same as the FY 2025 base budget

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Benefits & Claims	1,013,483	1,499,728	1,503,328	1,503,328	1,503,328
Transfers	29,368	28,648	25,048	25,048	25,048
Total Expenditures	\$1,042,851	\$1,528,376	\$1,528,376	\$1,528,376	\$1,528,376
Proprietary Funds	1,042,851	1,528,376	1,528,376	1,528,376	1,528,376
Total Funds	\$1,042,851	\$1,528,376	\$1,528,376	\$1,528,376	\$1,528,376
Total Ongoing	\$1,042,851	\$1,528,376	\$1,528,376	\$1,528,376	\$1,528,376
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Labor and Industry, 05-Employment Standards Division					
Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	80,295	0	0	80,295	0.10 %
02024 Blasters	48,074	0	0	48,074	0.06 %
02078 Occupational Therapists	162,135	0	0	162,135	0.21 %
02079 Fire Prevention	124,976	0	0	124,976	0.16 %
02080 Prescription Drug Registry	686,852	0	0	686,852	0.88 %
02109 Outfitters	938,657	0	0	938,657	1.21 %
02155 Boilers	1,545,782	0	0	1,545,782	1.99 %
02207 Cranes Operators	427,021	0	0	427,021	0.55 %
02258 Employment Security Account	8,111,175	0	0	8,111,175	10.44 %
02263 Subsequent Injury Admin	152,845	0	0	152,845	0.20 %
02315 DLI Info Exchange/Rental	12,178	0	0	12,178	0.02 %
02346 Contractor Registration	4,275,300	0	0	4,275,300	5.50 %
02347 Safety Administration Fund	5,019,319	0	0	5,019,319	6.46 %
02446 Psychologists	240,284	0	0	240,284	0.31 %
02448 Building Codes State Spec Rev	13,105,382	0	0	13,105,382	16.87 %
02455 Workers' Comp Regulation	10,836,728	0	0	10,836,728	13.95 %
02460 Underground Facility Protect	0	0	256,879	256,879	0.33 %
02580 Athletic Trainers	59,852	0	0	59,852	0.08 %
02679 Massage Therapists	370,516	0	0	370,516	0.48 %
02767 Elevators	1,603,693	0	0	1,603,693	2.06 %
02805 Weights & Measures Bureau	4,421,971	0	0	4,421,971	5.69 %
02809 Speech Pathologists	228,110	0	0	228,110	0.29 %
02810 Radiologic Technologists	405,686	0	0	405,686	0.52 %
02811 Clinical Laboratory Practition	196,658	0	0	196,658	0.25 %
02812 Physical Therapists	394,211	0	0	394,211	0.51 %
02813 Nursing Home Admin	123,370	0	0	123,370	0.16 %
02814 Hearing Aid Dispensers	77,886	0	0	77,886	0.10 %
02816 Sanitarians	72,489	0	0	72,489	0.09 %
02818 Electrical	1,004,846	0	0	1,004,846	1.29 %
02819 Realty Regulations	1,275,822	0	0	1,275,822	1.64 %
02820 Architects/Landscape Architect	373,018	0	0	373,018	0.48 %
02821 Funeral Service	396,230	0	0	396,230	0.51 %
02822 Chiropractors	219,229	0	0	219,229	0.28 %
02823 Professional Engineers	602,097	0	0	602,097	0.78 %
02824 Medical Examiners	3,074,619	0	0	3,074,619	3.96 %
02826 Barbers & Cosmetologists	2,613,115	0	0	2,613,115	3.36 %
02828 Plumbers	667,350	0	0	667,350	0.86 %
02829 Private Investigator	533,187	0	0	533,187	0.69 %
02830 Dentistry	748,238	0	0	748,238	0.96 %
02831 Optometrists	94,683	0	0	94,683	0.12 %
02832 Pharmacy	1,855,032	0	0	1,855,032	2.39 %
02833 Nursing	4,005,280	0	0	4,005,280	5.16 %
02834 Veterinarians	422,328	0	0	422,328	0.54 %
02840 Behavioral Health	1,825,350	0	0	1,825,350	2.35 %
02852 Alternative Health Care	130,168	0	0	130,168	0.17 %
02854 Real Estate Appraisers	444,572	0	200,000	644,572	0.83 %
02855 Respiratory Care	226,060	0	0	226,060	0.29 %
02859 Genetic Counselors	71,723	0	0	71,723	0.09 %
02870 Property Manager Licensing	259,083	0	0	259,083	0.33 %
02941 Uninsured Employer Fund	1,789,169	0	950,368	2,739,537	3.53 %
State Special Total	\$76,272,349	\$0	\$1,407,247	\$77,679,596	92.02 %
03122 EEOC	506,173	0	0	506,173	16.96 %
03130 Coal Mine Safety	450,500	0	0	450,500	15.09 %
03131 OSHA Stat Prgm Fed.St Sdy	280,717	0	0	280,717	9.41 %
03195 On-Site Consultation	1,392,751	0	0	1,392,751	46.67 %
03293 Country of Origin Labeling	41,344	0	0	41,344	1.39 %
03985 Data Management Unit Grant	312,958	0	0	312,958	10.49 %
Federal Special Total	\$2,984,443	\$0	\$0	\$2,984,443	3.54 %
06040 Subsequent Injury-Trust Fund	0	3,056,752	0	3,056,752	83.26 %
06086 Public Accountants	0	0	614,578	614,578	16.74 %
Proprietary Total	\$0	\$3,056,752	\$614,578	\$3,671,330	4.35 %
Total All Funds	\$79,337,087	\$3,056,752	\$2,021,825	\$84,415,664	

Non-Budgeted Proprietary Funds

Within the Employment Standards Division (ESD), there is one non-budgeted proprietary fund. The subsequent injury fund is a proprietary account that assists disabled persons in becoming employed by offering a financial incentive to employers who hire them. The fund rate is based on the total amount of paid losses reimbursed by the fund in the preceding calendar year. Although the board of public accountants is a proprietary fund, it is statutorily appropriated and discussed within the HB 2 fiscal report.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Employment Standards Division 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	1,528,376	100.0%	0	0	0	1,528,376	100.0%
Statewide PL										
Personal Services	0	0	0	0	0.0%	0	0	0	0	0.0%
Fixed Costs	0	0	0	0	0.0%	0	0	0	0	0.0%
Inflation Deflation	0	0	0	0	0.0%	0	0	0	0	0.0%
Total Statewide PL	0	0	0	0	0.0%	0	0	0	0	0.0%
Present Law (PL)	0	0	0	0	0.0%	0	0	0	0	0.0%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	0	0.0%	0	0	0	0	0.0%
Total Budget	0	0	0	1,528,376		0	0	0	1,528,376	

Subsequent Injury Trust Fund – Fund 06040

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds

Fund	Fund Name	Agency #	Program Name
06040	Subsequent Injury- Trust Fund	66020	Employment Standards Division

	Actual FY 2024	Budget FY 2025	Reviewed FY 2026	Reviewed FY 2027
Operating Revenues				
Fees and Charges				
Fee Revenue A Subsequent Injury Fund Assessment (and Sur	1,826,448	1,543,376	1,543,376	1,543,376
Other Operating Revenues				
Revenue A Investment Earnings	67,979	25,000	25,000	25,000
Revenue B Securities Lending Income				
Revenue C Other Operating Revenues				
Total Operating Revenues	1,894,426	1,568,376	1,568,376	1,568,376
Expenses				
Personal Services				
Other Operating Expense				
Expense A Benefits and Claims	680,858	1,503,328	1,503,328	1,503,328
Total Operating Expense	680,858	1,503,328	1,503,328	1,503,328
Operating Income (Loss)	1,213,568	65,048	65,048	65,048
Nonoperating Revenues				
Other Revenue A				
Nonoperating Expenses				
Other Expense A				
Total Nonoperating Revenues (Expenses)	-	-	-	-
Income (Loss) Before Contributions and Transfers	1,213,568	65,048	65,048	65,048
Capital Contributions				
Transfers In				
Transfers Out	(29,368)	(25,048)	(25,048)	(25,048)
Loans and Lease Payments				
Change in Net Position	1,184,201	40,000	40,000	40,000
Beginning Net Position - July 1	(1,198,661)	(14,460)	25,540	65,540
Prior Period Adjustments				
Change in Net Position	1,184,201	40,000	40,000	40,000
Ending Net Position - June 30	(14,460)	25,540	65,540	105,540
Net Position (Fund Balance) Analysis				
Restricted Net Position (Enterprise Funds Only)				
Unrestricted Net Position				

Expenses

The expenses of the program consist of administration costs and benefits for certified workers. Expenses are paid out when reimbursement requests are submitted to the department if there are sufficient monies in the fund to cover those expenses.

Revenues

The program is funded through an annual assessment on Plan 1 (self-insured) workers' compensation employers and a surcharge premium paid for Plan 2 (private sector) and Plan 3 (Montana State Fund) employers. The assessment is based on a percentage of the compensation and medical benefits paid in Montana by each insurer the preceding calendar year (39-71-915, MCA) and amounts actually paid out from SIF. The revenue to the fund is collected five times throughout the year.

Proprietary Rates

The legislature reviewed changes to Plan 1 and Plan 3 of the SIF proprietary rates when compared to the FY 2025 base rates. These changes are based upon the estimated rates for FY 2025. The SIF rate is set by the Employment Standards Division based on the total amount of paid losses reimbursed by the fund in the preceding year. Because the rate is based upon the previous years' experience, future rates beyond one year are unknown.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Reviewed FY 2024	Reviewed FY 2025	Reviewed FY 2026	Reviewed FY 2027
Plan I - Insureds	\$ 269,066.66	\$ 231,048.00	\$ 231,048.00	\$ 231,048.00
(Admin costs & benefits paid to certified claimants)				
Plan III - Old Insureds	\$ 11,201.85	\$ 9,619.00	\$ 9,619.00	\$ 9,619.00
(Admin costs & benefits paid to certified claimants)				
Plan II & III - (surcharge)	\$ 1,546,179.25	\$ 1,327,709.00	\$ 1,327,709.00	\$ 1,327,709.00
(Admin costs & benefits paid to certified claimants)				
(Admin costs & benefits paid to certified claimants)				

This program is funded with an enterprise fund, which is a type of a proprietary fund. As such, the legislature does not appropriate the funds or approve the rates for the program. Instead, the legislature reviews the report for the enterprise fund and identifies concerns with the financial position of the fund.

Program Base Budget Comparison

The following table compares the base budget with the expenditures adopted for the upcoming biennium by type of expenditure and source of funding.

Program Base Budget Comparison					
Budget Item	Base Budget FY 2025	Adopted Budget FY 2026 FY 2027		Biennium Change from Base Amount Percent	
PB	29.00	29.00	29.00	0.00	0.0%
Proprietary Funds	11,158,692	11,195,117	11,200,357	78,090	0.3%
Total Funds	11,158,692	11,195,117	11,200,357	78,090	0.3%
Personal Services	3,154,711	3,193,719	3,198,869	83,166	1.3%
Operating Expenses	7,148,104	7,145,521	7,145,611	(5,076)	(0.0%)
Debt Service	855,877	855,877	855,877		0.0%
Total Expenditures	11,158,692	11,195,117	11,200,357	78,090	0.3%
Total Ongoing	11,158,692	11,195,117	11,200,357	78,090	0.3%
Total One-Time-Only					0.0%

Program Description

The Technology Services Division (TSD) provides information technology services and support for the department including IT project management, application development and network services.

Program Highlights

Technology Services Division Major Budget Highlights	
<ul style="list-style-type: none"> The Technology Services Division's 2027 biennium nonbudgeted proprietary appropriations are approximately \$78,000 or 0.3% higher than the FY 2025 base budget. Significant changes include: <ul style="list-style-type: none"> An increase in personal services funding of \$83,000 in the upcoming biennium for the statewide present law adjustment for personal services Increase in the rates were adopted by the legislature for the technical services fund and the technical services direct fund <ul style="list-style-type: none"> The technical services fund provides support for staff developing and testing department applications The technical services direct fund is for the State Information Technology Services Division pass-through costs 	

Program Actuals and Budget Comparison

The following table compares FY 2024 actual expenditures, FY 2024 and FY 2025 appropriations, and the adopted budget for FY 2026 and FY 2027 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2024	Approp. Fiscal 2024	Approp. Fiscal 2025	Legislative Fiscal 2026	Legislative Fiscal 2027
Personal Services	2,510,341	3,398,455	3,154,711	3,193,719	3,198,869
Operating Expenses	9,690,232	10,772,900	7,148,104	7,145,521	7,145,611
Debt Service	798,179	798,513	855,877	855,877	855,877
Total Expenditures	\$12,998,752	\$14,969,868	\$11,158,692	\$11,195,117	\$11,200,357
Proprietary Funds	12,998,752	14,969,868	11,158,692	11,195,117	11,200,357
Total Funds	\$12,998,752	\$14,969,868	\$11,158,692	\$11,195,117	\$11,200,357
Total Ongoing	\$12,998,752	\$14,969,868	\$11,158,692	\$11,195,117	\$11,200,357
Total OTO	\$0	\$0	\$0	\$0	\$0

Funding

The following table shows proposed program funding for all sources of authority.

Department of Labor and Industry, 06-Technology Services Division Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
General Fund	0	0	0	0	0.00 %
State Special Total	\$0	\$0	\$0	\$0	0.00 %
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %
06568 Technical Services	0	7,761,942	0	7,761,942	34.66 %
06578 Technical Services Direct	0	14,633,532	0	14,633,532	65.34 %
Proprietary Total	\$0	\$22,395,474	\$0	\$22,395,474	100.00 %
Total All Funds	\$0	\$22,395,474	\$0	\$22,395,474	

The Technology Services Division is funded entirely with proprietary rates. The two proprietary funds utilized by the division are the technical services account and the technical services direct account. These funds will be discussed in further detail in the proprietary rates section below.

Legislative Budget

The following table shows the base budget and the statewide present law adjustments, present law adjustments, and new proposals adopted by the legislature by source of funding.

Technology Services Division 2027 Biennium HB 2 Base Budget and Adjustments										
	FY 2026					FY 2027				
	General Fund	State Special	Federal Special	Total Funds	% of Budget	General Fund	State Special	Federal Special	Total Funds	% of Budget
Base Budget	0	0	0	11,158,692	99.7%	0	0	0	11,158,692	99.6%
Statewide PL										
Personal Services	0	0	0	39,008	0.3%	0	0	0	44,158	0.4%
Fixed Costs	0	0	0	(2,583)	(0.0%)	0	0	0	(2,493)	(0.0%)
Inflation Deflation	0	0	0	0	0.0%	0	0	0	0	0.0%
Total Statewide PL	0	0	0	36,425	0.3%	0	0	0	41,665	0.4%
Present Law (PL)	0	0	0	0	0.0%	0	0	0	0	0.0%
New Proposals	0	0	0	0	0.0%	0	0	0	0	0.0%
Total HB 2 Adjustments	0	0	0	36,425	0.3%	0	0	0	41,665	0.4%
Total Budget	0	0	0	11,195,117		0	0	0	11,200,357	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	Fiscal 2026					Fiscal 2027				
	PB	General Fund	State Special	Federal Special	Total Funds	PB	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	0	0	39,008	0.00	0	0	0	44,158
DP 2 - Fixed Costs	0.00	0	0	0	(2,583)	0.00	0	0	0	(2,493)
DP 3 - Inflation Deflation	0.00	0	0	0	0	0.00	0	0	0	0
Grand Total All Present Law Adjustments	0.00	\$0	\$0	\$0	\$36,425	0.00	\$0	\$0	\$0	\$41,665

**Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature reviewed adjustments to the present law personal services budget.

DP 2 - Fixed Costs -

The legislature reviewed adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: audit fees, Capitol complex rent, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature reviewed adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include in-state state motor pool and motor pool leased vehicles.

Technical and Application Services – Fund 06568

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds

Fund	Fund Name	Agency #	Program Name			
06568	Technical Services	66020	Technology Services			

	Actual FY 2024	Estimated FY 2025	Adopted FY 2026	Adopted FY 2027
Operating Revenues				
Fees and Charges				
Non Federal Ind Cost Recovery	3,053,938	3,325,488	3,980,720	3,922,610
Federal Indirect Cost Recoveries	25,520	175,026	315,000	315,000
Other Operating Revenues				
Total Operating Revenues	3,079,458	3,500,514	4,295,720	4,237,610
Expenses				
Personal Services	2,539,617	3,154,711	3,193,719	3,198,869
Other Operating Expense	453,259	585,321	582,738	582,828
Expense A Transfers				
Expense B				
Expense C				
Total Operating Expense	2,992,876	3,740,032	3,776,457	3,781,697
Operating Income (Loss)	86,582	(239,518)	519,263	455,913
Nonoperating Revenues				
Other Revenue A				
Other Revenue B				
Nonoperating Expenses				
Other Expense A				
Other Expense B				
Total Nonoperating Revenues (Expenses)	-	-	-	-
Income (Loss) Before Contributions and Transfers	86,582	(239,518)	519,263	455,913
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments	(710)	(101,894)	(101,894)	(101,894)
Change in Net Position	85,872	(341,412)	417,369	354,019
Beginning Net Position - July 1	107,071	194,125	(147,287)	270,082
Prior Period Adjustments	1,182			
Change in Net Position	85,872	(341,412)	417,369	354,019
Ending Net Position - June 30	194,125	(147,287)	270,082	624,101
Net Position (Fund Balance) Analysis				
Restricted Net Postion (Enterprise Funds Only)				
Unrestricted Net Position				

Expenses

The major expenses for this fund consist of the personal services for 29.00 PB, with an estimated \$3.2 million in personal services expense in FY 2026 and FY 2027. The remaining \$583,000 each fiscal year in expenditures lies within operating expenses.

Revenues

The rate for application services is assessed based on a direct hourly charge to the benefiting division. Revenues for the Application Section are billed to divisions also approved by the legislature and the U.S. Department of Labor.

All programs which utilize these services have a present law adjustment in the budget to account for the rate.

Proprietary Rates

The legislature adopted an increase to the technical services proprietary rate when compared to the FY 2025 base rates. The figure below shows the rates adopted by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Approved FY 2024	Approved FY 2025	Adopted FY 2026	Adopted FY 2027
Fee Description:				
Application Rate	104	104	120	120
Technical Services Rate	0	0	0	0

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.

Technical Services Direct – Fund 06578

Proprietary Program Revenues and Expenses

The following table shows the actual and projected expenditures and related revenues associated with this fund.

2027 Biennium Report on Internal Service and Enterprise Funds

Fund	Fund Name	Agency #	Program Name
06578	Technical Services	66020	Technology Services

	Actual FY 2024	Estimated FY 2025	Adopted FY 2026	Adopted FY 2027
Operating Revenues				
Fees and Charges				
Non Federal Ind Cost Recovery	7,899,228	6,267,002	6,267,002	6,267,002
Federal Indirect Cost Recovery	1,323,172	1,049,764	1,049,764	1,049,764
Other Operating Revenues				
Total Operating Revenues	9,222,400	7,316,766	7,316,766	7,316,766
Expenses				
Personal Services				
Other Operating Expense	9,210,152	7,316,766	7,316,766	7,316,766
Total Operating Expense	9,210,152	7,316,766	7,316,766	7,316,766
Operating Income (Loss)	12,247	-	-	-
Nonoperating Revenues				
Other Revenue A				
Other Revenue B				
Nonoperating Expenses				
Other Expense A				
Other Expense B				
Total Nonoperating Revenues (Expenses)	-	-	-	-
Income (Loss) Before Contributions and Transfers	12,247	-	-	-
Capital Contributions				
Transfers In				
Transfers Out				
Loans and Lease Payments	(12,247)			
Change in Net Position	0	-	-	-
Beginning Net Position - July 1	(0)	0	0	0
Prior Period Adjustments				
Change in Net Position	0	-	-	-
Ending Net Position - June 30	0	0	0	0
Net Position (Fund Balance) Analysis				
Restricted Net Position (Enterprise Funds Only)				
Unrestricted Net Position				

Expenses

The technical services direct fund includes expenses for pass through information technology expenditures that could be directly related to a division. These include State Information Technology Services Division (SITSD) charges, software purchases, and contract payments.

Revenues

The enterprise services rate is all SITSD charges that directly benefit the department. Those total costs are distributed based on department PB. The direct rate includes actual expenditures that can be identified as directly benefiting a specific program such as contracts and specific SITSD services.

All programs that utilize these services have a present law adjustment in the budget to account for the rate.

Proprietary Rates

The legislature adopted an increase to the technical services direct proprietary rate when compared to the FY 2025 base rates. This increase is funding passed through to SITSD. The figure below shows the rates adopted by the legislature for the 2027 biennium.

Requested Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Approved FY 2024	Approved FY 2025	Adopted FY 2026	Adopted FY 2027
Fee Description:				
Enterprise	3,098,763	3,104,826	3,546,886	3,513,016
Direct Services	Actual Cost	Actual Cost	Actual Cost	Actual Cost

This program is funded with an internal service fund, which is a type of proprietary fund. As such, the legislature approves the maximum rate the program may charge during the biennium. They are not the rates the program must charge.