

# **2024 WSLFOA Annual Meeting – Washington**

## **Business Meeting Minutes**

### **1. Call to Order**

The business meeting of the Western States Legislative Fiscal Officers Association (WSLFOA) was called to order at 10:30am on Friday, September 6, 2024, in the Cherberg building conference room ABC, located in the WA state capitol campus in Olympia, WA, by WA House Operating Budget Coordinator Mary Munroe. In addition to Mrs. Munroe, other attendees included:

- Michael Bezanson (WA)
- Amy Skei (WA)
- Megan Leopold (KS)
- John Borden (OR)
- Amanda Bietel (OR)
- Vivian Stair (OR)
- Keith Bybee (ID)
- Michael Paltrow (AK)
- Wayne Thorley (NV)
- Sarah Coffman (NV)
- Erica MacKellar (NCSL/CO)
- Eric Kurtz (CO)
- Jonathan Ball (UT)
- Andrea Wilko (UT)
- Steven Allred (UT)
- Margo Poelstra (WI)
- Jon Dyck (WI)
- Paul Ferguson (WI)
- Katie Guenther (MT)
- Quinn Holzer (MT)
- Gabe Patek (CA)
- Keisha Patent (NE)

### **2. Approve Minutes of September 1, 2023 Business Meeting**

Mary Munroe moved to approve the minutes of September 1, 2023, for the association meeting held in Detroit, Michigan. The motion passed unanimously.

### **3. Report on 2024 Washington Meeting Expenses**

Mary Munroe shared the draft budget document for WSLFOA 2024. The budget reflected all actual expenditures known as of September 1, 2024, and final estimates for conference costs anticipated but not yet incurred as of that date. Total available resources for WSLFOA 2024 amount to \$36,469, including the NCSL revolving fund balance of \$17,599 left from WSLFOA 2023 in Michigan; registration fee revenue; a contribution of up to \$3,000 from the WA state legislature, and a \$7,500 sponsorship from the Pew foundation, which has supported WSLFOA for several years. The draft budget projected total actual expenditures of approximately \$18,000 compared to an initial

expenditure estimate of \$18,464, leaving an NCSL revolving fund balance of approximately \$18,000 for future WSLFOA meetings. WSLFOA's accounting is done by NCSL.

#### **4. Site Selection for 2025 and Election of Officers**

Montana legislative staff Quinn Holzer and Katie Guenther, whose staff Amy Carlson was the 2024 WSLFOA VP, agreed to serve as state host for WSLFOA 2025. Amanda Beitel of Oregon agreed to serve as WSLFOA VP in 2025 with the understanding that Oregon will host WSLFOA in 2026. Similarly, Michael Paltrow of Alaska accepted the position of WSLFOA Treasurer in 2025 with the understanding that Alaska tentatively plans to host WSLFOA in 2027. Eric Nauman of Minnesota remains Secretary.

The motion passed unanimously.

#### **5. Other Business**

There was no other business.

#### **6. Adjourn**

The meeting adjourned at 10:35 a.m.