

Program Biennium Comparison

The following table compares the 2021 biennium appropriated budget and the 2023 biennium budget request by type of expenditure and source of funding.

Program Biennium Comparison				
Budget Item	Appropriated Budget 20-21	Requested Budget 22-23	Biennium Change	Biennium % Change
Personal Services	4,243,912	4,433,717	189,805	4.47 %
Operating Expenses	646,109	729,055	82,946	12.84 %
Debt Service	3,204	3,740	536	16.73 %
Total Expenditures	\$4,893,225	\$5,166,512	\$273,287	5.59 %
General Fund	4,893,225	5,166,512	273,287	5.59 %
Total Funds	\$4,893,225	\$5,166,512	\$273,287	5.59 %
Total Ongoing	\$4,893,225	\$5,166,512	\$273,287	5.59 %
Total OTO	\$0	\$0	\$0	0.00 %

Program Description

The Office of Budget and Program Planning (OBPP) assists the Governor in preparing the Governor's executive budget and administering the state government budget. In addition, the OBPP prepares and monitors revenue estimates and collections, prepares and publishes fiscal notes on proposed legislation and initiatives, and acts as approving authority for operational plan changes, program transfers, and budget amendments in the Executive Branch, in accordance with Title 17, Chapter 7, MCA. The OBPP acts as the lead Executive Branch agency for compliance with the federal Single Audit Act. The office also provides accounting, budgeting, human resource, procurement, safety, and information technology support for the entire Governor's Office.

Program Highlights

Office of Budget and Program Planning Major Budget Highlights
<ul style="list-style-type: none"> • The Office of Budget and Program Planning's 2023 biennium budget request is about \$273,000 or 5.6% higher than the 2021 biennium budget • Proposed changes in general fund are due to statewide present laws adjustments for personal services, fixed costs, and inflation/deflation

Program Actuals and Budget Comparison

The following table compares FY 2020 actual expenditures to the 2021 biennium appropriated budget and the 2023 biennium budget request by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2020	Approp. Fiscal 2020	Approp. Fiscal 2021	Request Fiscal 2022	Request Fiscal 2023
FTE	0.00	21.00	21.00	21.00	21.00
Personal Services	2,014,740	2,110,022	2,133,890	2,212,685	2,221,032
Operating Expenses	244,864	354,330	291,779	403,784	325,271
Debt Service	1,247	1,334	1,870	1,870	1,870
Total Expenditures	\$2,260,851	\$2,465,686	\$2,427,539	\$2,618,339	\$2,548,173
General Fund	2,260,851	2,465,686	2,427,539	2,618,339	2,548,173
Total Funds	\$2,260,851	\$2,465,686	\$2,427,539	\$2,618,339	\$2,548,173
Total Ongoing	\$2,260,851	\$2,465,686	\$2,427,539	\$2,618,339	\$2,548,173
Total OTO	\$0	\$0	\$0	\$0	\$0

Program Discussion -

FY 2020 Appropriations Compared to FY 2020 Actual Expenditures

The Office of Budget and Program Planning expended 91.7% of its \$2.5 million FY 2020 modified HB 2 budget. Personal services were 95.5% expended, operating expenses were 69.1% expended, and debt service was 94.2% expended.

Personal services expenditures were lower than budgeted in FY 2020 due to turn over. The FY 2020 modified HB 2 budget includes \$64,000 in biennial appropriations in legislative audit costs of which \$19,000 were expended in FY 2020. Also, in addition to \$274,000 in appropriations allocated to specific operating expense categories, the 2019 Legislature provided the Executive Office Program with \$82,000 in unallocated operating expenses for FY 2020. About \$66,000 of the unallocated operating expenses appropriation was not used in FY 2020.

FY 2020 Appropriations Compared to FY 2021 Appropriations

FY 2021 appropriations for personal services are higher than FY 2020 appropriations due to the pay plan. Appropriations for operating expenses are lower in FY 2021 than FY 2020 due to a biennial appropriation of \$64,000 for legislative audit costs that is not included in FY 2021.

Executive Request

The Office of Budget and Program Planning is requesting an increase in general fund appropriations of about \$191,000 in FY 2022 and \$121,000 in FY 2023. The proposed changes are due to statewide present law adjustments for personal services, fixed costs, and inflation/deflation. Additional information on the proposed adjustments are included in the Program Personal Services and the Present Law Adjustments sections.

Program Personal Services

Personal services were \$2.1 million or 87.9% of the FY 2021 base budget. The executive proposes an increase of about \$79,000 in FY 2022 and \$87,000 in FY 2023. The majority of this increase is due to management decisions for broadband pay increases.

Funding

The following table shows proposed program funding by source of authority.

Governor's Office, 04-Office of Budget & Program Planning Funding by Source of Authority							
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	
01100 General Fund	5,166,512	0	0	0	5,166,512	100.00 %	
02038 Governor's Office SSR	0	0	0	0	0	0.00 %	
State Special Total	\$0	\$0	\$0	\$0	\$0	0.00 %	
03001 Governor's Office FSR	0	0	0	0	0	0.00 %	
03949 Coronavirus Relief Fund	0	0	0	0	0	0.00 %	
03989 Gov Emergency Education Relief	0	0	0	0	0	0.00 %	
Federal Special Total	\$0	\$0	\$0	\$0	\$0	0.00 %	
06510 Personal Services Contingency	0	0	0	0	0	0.00 %	
Proprietary Total	\$0	\$0	\$0	\$0	\$0	0.00 %	
Total All Funds	\$5,166,512	\$0	\$0	\$0	\$5,166,512		

The Office of Budget and Program Planning is entirely funded with general fund.

Program Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the [glossary](#).

Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget
2021 Base Budget	2,427,539	2,427,539	4,855,078	93.97 %	2,427,539	2,427,539	4,855,078	93.97 %
SWPL Adjustments	189,220	118,991	308,211	5.97 %	189,220	118,991	308,211	5.97 %
PL Adjustments	0	0	0	0.00 %	0	0	0	0.00 %
New Proposals	1,580	1,643	3,223	0.06 %	1,580	1,643	3,223	0.06 %
Total Budget	\$2,618,339	\$2,548,173	\$5,166,512		\$2,618,339	\$2,548,173	\$5,166,512	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the proposed budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments	-----Fiscal 2022-----					-----Fiscal 2023-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	78,795	0	0	78,795	0.00	87,142	0	0	87,142
DP 2 - Fixed Costs	0.00	110,458	0	0	110,458	0.00	31,869	0	0	31,869
DP 3 - Inflation Deflation	0.00	(33)	0	0	(33)	0.00	(20)	0	0	(20)
Grand Total All Present Law Adjustments	0.00	\$189,220	\$0	\$0	\$189,220	0.00	\$118,991	\$0	\$0	\$118,991

**"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The executive requests adjustments to the present law personal services budget. This request has been broken into the following categories, and further detail is shown in the agency summary:

- Expected changes
- Personal services management decisions
- Modifications made to the personal services budget in the 2021 biennium

DP 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

New Proposals

The New Proposals table shows new changes to spending

	-----Fiscal 2022-----					-----Fiscal 2023-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 401 - Subscription Increase	0.00	1,580	0	0	1,580	0.00	1,643	0	0	1,643
Total	0.00	\$1,580	\$0	\$0	\$1,580	0.00	\$1,643	\$0	\$0	\$1,643

**"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 401 - Subscription Increase -

The executive proposes increased funding for subscription costs related to economic data. The Office of Budget and Program Planning maintains a contract for an economic data service on behalf of the OBPP, the Department of Transportation and the Legislative Fiscal Division. An annual increase of 4.0% is anticipated.