

5% Base Budget Reduction Form
[17-7-111-3\(f\)](#)

AGENCY CODE & NAME:

51170 Montana Historical Society

		Minimum Requirement	
		General Fund	State Special Revenue Fund
TARGETED REDUCTION TO EQUAL 5% OF CURRENT BASE BUDGET		\$ 148,545	\$ 38,271
Priority	SERVICE(S) TO BE ELIMINATED OR REDUCED	General Fund Annual Savings	State Special Revenue Annual Savings
1	Program 1 eliminate Admin Assistant position	\$ 53,443	
2	Program 5 eliminate of tour guide .82 fte	\$ 35,911	
3	Program 1 reduce Board of Trustees in person meetings	\$ 10,000	
4	Program 3 eliminates safety equipment replacement	\$ 24,000	
5	Program 2 reduce library subscriptions services	\$ 20,000	
6	Program 2 reduce MT Shared Catalog, Archives West and MT Memory Project memberships	\$ 5,191	
7	Program 5 reduce Educational Hands-on History Footlocker program		\$ 12,000
8	Program 5 reduce public programing		\$ 6,000
9	Program 3 reduce exhibits development		\$ 20,271
10			
11	TOTAL SAVINGS	\$ 148,545	\$ 38,271
	DIFFERENCE	0	0

Form A

5% Base Budget Reduction Form

AGENCY CODE & NAME:

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Program 1 Eliminate Administration Assistant position

#2 THE SAVINGS THAT ARE EXPECTED:

53443

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

The elimination of the administration assistance position in the Director's office will mean communication with members and patrons will be impacted during a time when MHS will be commencing a capitol fundraising initiative

#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

no alternative

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

yes MCA 22-3-101 , MCA 22-3-107

Form B

5% Base Budget Reduction Form

AGENCY CODE & NAME:

51170 Montana Historical Society

#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Program 5 Elimination of tour guide .82 FTE

#2 THE SAVINGS THAT ARE EXPECTED:

35911

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

The elimination of .82 fte tour guide position will impact visitors' and students' experience when touring Montana's Capitol,(the people's house)

#4

HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

The elimination of .82 fte tour guide position will impact visitors' and students' experience when touring Montana's Capitol,(the people's house)

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

yes MCA 22-3-101

Form B

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Reduce Board of Trustees travel

#2 THE SAVINGS THAT ARE EXPECTED:

10000

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

The Board of Trustees would have limited in person interaction, which would impede decision making and discussion on topics

#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

Video conference and telephone conference calls

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

yes MCA 22-3-104

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Program 3 eliminates safety equipment replacement

#2 THE SAVINGS THAT ARE EXPECTED:

24000

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

MHS museum safety equipment replacement will be eliminated. The life of the equipment is on average, 20 years

#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

safety

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

yes 39-71-1503 MT Safety Act

Form B

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Program 2 Reduce library subscription services

#2 THE SAVINGS THAT ARE EXPECTED:

20000

The Research Center Library is charged with collecting and preserving published materials related to Montana and its history. Those materials include subscriptions to journals, books, maps, and reference materials. Without sufficient annual funding to purchase these subscriptions, the Library research function will be impacted and public access to information will be reduced..

#4

HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

A small percentage of these funds could potentially be replaced by proprietary funds, earned through fees charged to the public for research and reproductions.

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

YES MCA 22-3-101, MCA 22-3-107

Form B

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Reduce of Montana Shared Catalog, Archives West and Montana Memory Project memberships

#2 THE SAVINGS THAT ARE EXPECTED:

5191

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

This reduction would be the most devastating to the Research Center. Since 2001 the Research Center has been a member of a statewide consortium of libraries who share the cost of a comprehensive library management system and online catalog. Staff members use this system to catalog all materials in the collection and it serves as our collection management software. Without MSC membership, staff could not manage the collections; patrons could not search the collections; and our materials would be virtually inaccessible. In addition, we also utilize Archives West to provide detailed access to our archival collections. Archives West is a regional consortium of archival repositories. Membership in this consortium is essential to providing access to our archival collections. The Montana Memory Project is a statewide consortium of libraries, museums and archives seeking to making their historical resources freely available online. Withdrawing our support from this project would mean not only that digital reproductions of our materials are no longer freely available online, but that the project would most likely fail. There are currently 84 libraries and museums statewide participating in this project.

#4

HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

A small percentage of these funds could potentially be replaced by proprietary funds, earned through fees charged to the public for research and reproductions. However this revenue stream is not as robust since digital technology is being used more frequently

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

· YES MCA 22-3-101, 22-3-201, 22-3-107

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Program 5 reduce Educational Hands-on History Footlocker program

#2 THE SAVINGS THAT ARE EXPECTED:

12000

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

These History footlockers are distributed statewide to citizens, primarily students to educate, and interpret Montana's history. The Montana Historical Society's Hands-on History Footlockers are among our most popular educational resources. Designed classrooms—these thematic "traveling trunks" focus on a wide variety of topics, ranging from the fur-trading and mining industries, to Indian life during the reservation period and today. The Hands-on History Footlockers are a tool for teachers to use to engage with students in both in person and distance learning.

#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

no alternative

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

yes MCA 22-3-101 MCA 22-3-107

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Program 5 Reduce public programing

#2 THE SAVINGS THAT ARE EXPECTED:

6000

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

MHS regularly delivers public programs geared to a wide variety of Montana audiences. Reducing the Outreach and Interpretation budget to reduce public programming would adversely affect the Society's ability to fulfill its mandated mission of disseminating information about Montana's history and cultural heritage. The public relies on this service to receive easily accessible information about Montana's past and, most importantly, its ongoing relevance to life today. Most specifically, a loss of funds would curtail our ability to deliver these programs outside of Helena, impacting our ability to reach out to communities across the state. Reduction of public programs would also hinder our ability to serve researchers and historians who need venues where they can share their efforts with fellow Montana historians.

#4

HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

no alternative

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

MCA 22-3-101, MCA 22-3-107

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#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Program 3 Reduce exhibits development

#2 THE SAVINGS THAT ARE EXPECTED:

20271

#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

With the advent of the construction of the new heritage center, the Museum program will be preparing for the move to the new facility. Exhibit preparation will be on a short hiatus while the staff will be preparing art and artifacts for the move to the new building.

#4

HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

new exhibits will be place on hold

#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

MCA 22-3-102

Form B