

Supplemental Report
 Legislative Finance Committee
 Revised December 19, 2017

Instructions: A Supplemental Report is due anytime:

- the overall health yellow or red;
- the project is rebaselined; and/or
 - rebaselining must be approved by the State CIO
- the current phase is On-Hold or Cancelled.

Project Information	
Agency	Department of Public Health and Human Services
Project Title	Montana Family Safety Information System
Current Date	5/3/2018
Sponsor	Laura Smith
Project Manager	TBD
Overall Health	Yellow
Brief Description of Current Project Status	The User Interface redesign is wrapping up. We continue to have meetings with Child and Family Services staff to define requirements for key Investigation functionality. Frequency and volume of record exchanges between Northrop Grumman and SITSD continues to increase.
Major Milestones Completed	User Acceptance Testing for Intake and the general Person Panels successfully kicked off on April 11, 2018. We have received a lot of great feedback from users that we are now reviewing.
Next Milestone(s)	Continued development of the Investigations and other assessment related documents. We will be working with Intake UAT participants to streamline the Intake process and have them perform a second round of UAT.

List all issues, risks, scope changes, schedule changes, budget changes, etc.				
Issues and Risks	Date Identified	Planned Resolution and/or Mitigation	Schedule Impact (Weeks)	Budget Impact (Amount)
Loss of Project Manager that had years of experience and knowledge of legacy system (CAPS).	10/13/2017	Other MFSIS team members have been brought up to speed and are absorbing necessary duties. Relying on Child and Family Services to assist in defining requirements and Northrop Grumman for CAPS system related information. Strategic Business Analyst has been added to offer additional administrative support.	Click or tap here to enter text.	Click or tap here to enter text.
Continued discovery of new requirements	Ongoing	See below	Click or tap here to enter text.	Click or tap here to enter text.

Add additional comments

An additional contributing factor of the percentage complete not fully reflecting the work that is being done, is the continued identification of new requirements/user stories. The identification of new user stories does not result in additional Sprints but does affect what work must be included in each of the Sprints already identified.

Since January 1, 2018 we have completed 6 Sprints with a total of 307 user stories and 59 bug fixes. This number is slightly lower than we are accustomed to. Focus had shifted to a couple of other high priority MFSIS items that affected the number of user stories completed. First, there was a huge effort to redesign and streamline the User Interface ensuring consistency and ease for the users. Secondly, we prepared for and successfully kicked off User Acceptance Testing. The effort of this included setting up a separate UAT environment, setting up users, removing nonfunctional code, preparing training materials and tool tip help verbiage as well as the training sessions and support to our testers. We are now reviewing test feedback and making necessary adjustments.

While we continue to add new user stories, we are also prioritizing these user stories and defining which are essential to be completed to implement Phase I. The stories or requirements that are not a necessity for go-live will be developed and addressed in future phases.